AGENDA
IRVINE RANCH WATER DISTRICT
FINANCE AND PERSONNEL COMMITTEE MEETING
TUESDAY, MAY 12, 2015

CALL TO ORDER 11:30 a.m., Committee Room, Second Floor, District Office
15600 Sand Canyon Avenue, Irvine, California

ATTENDANCE Committee Chair: Peer Swan ____ Committee Member: Steve LaMar ____

ALSO PRESENT

Paul Cook	_____	Cheryl Clary	_____
Rob Jacobson	_____	Christopher Smithson	_____
Tanja Fournier	_____	Eileen Lin	_____
Kevin Burton	_____	Tina Bertsch	_____
Mike Hoolihan	_____	Tony Mossbarger	_____
Jenny Roney	_____	Gretchen Ronin	_____
Paul Weghorst	_____	______________	_____
______________	_____	______________	_____

COMMUNICATIONS

1. Notes: Clary
2. Public Comments
3. Determine the need to discuss and/or take action on item(s) introduced, which came to the attention of the District subsequent to the agenda being posted.
4. Determine which items may be approved without discussion.

INFORMATION

5. EMPLOYEE POPULATION AND TURNOVER STATUS REPORT – RAMOS/RONEY

   Recommendation: Receive and file.

6. PERFORMANCE RECOGNITION PROGRAM QUARTERLY UPDATE – MARTINEZ/RONEY

   Recommendation: Receive and file.

7. EXPENSES AND FEES OF BOARD MEMBERS AND GENERAL MANAGER PAID THROUGH THE THIRD QUARTER, FY 2014-15 – PULLES/CLARY

   Recommendation: Receive and file.

INFORMATION - Continued

8. THIRD QUARTER FY 2014-15 LEGAL FEE ANALYSIS – TOBAR/ CLARY

   Recommendation: Receive and file

9. QUARTERLY RISK MANAGEMENT REPORTING – KANOFF/BRAY/ JACOBSON/CLARY

   Recommendation: Receive and file.

10. ORANGE PARK ACRES ACQUISITION BALANCE REPORTING AS OF MARCH 31, 2015 – LIN/CLARY

    Recommendation: Receive and file

ACTION

11. ON-CALL DATABASE ADMINISTRATION CONSULTANTS – MOSSBARGER/CLARY

    Recommendation: That the Committee recommend that the Board authorize the General Manager to execute an on-call Professional Services Agreement with LCS Technologies, Inc in the amount of $120,000, for on-call database administration services.

12. ON-CALL INFORMATION SERVICES PROFESSIONAL PROGRAMMING AND NETWORK CONSULTANTS – MOSSBARGER/CLARY

    Recommendation: That the Committee recommend that the Board authorize the General Manager to an on-call Professional Services Agreement with Outsource Technical in the amount of $400,000, for on-call programming, analysis, and network services for miscellaneous projects.

13. AUDIT FIRM CHANGE FOR THE FISCAL YEARS ENDING JUNE 30, 2015 AND 2016 - CLARY

    Recommendation: That the Committee recommend that the Board authorize the General Manager to execute a new Audit Services Contract with Davis Farr LLP for the fiscal years ended June 30, 2015 and 2016 at a cost of approximately $100,000 plus possible single audit fees not to exceed $2600 over the two-year period.

TREASURY SECTION

14. MONTHLY INVESTMENT AND DEBT REVIEW – DAVIS/FOURNIER/ JACOBSON/CLARY

    Recommendation: Receive and file.

15. QUARTERLY DEFERRED COMPENSATION PLAN AND FUND REVIEW – DAVIS/FOURNIER/JACOBSON/CLARY

    Recommendation: Receive and file

16. DISCUSSION ITEMS – ALL

    a. Updated investment activities/rates

17. Items for discussion at next meeting.

OTHER BUSINESS

18. A. Directors' Comments:

    B. CLOSED SESSION WITH LEGAL COUNSEL RELATIVE TO:

    1) Existing litigation - Government Code Section 54956.9(d)(1) – United States, States of California, et al., ex rel. Hendrix v. J-M Manufacturing Company, Inc. et al; Williams vs. IRWD and MWDSC; Travelers Insurance vs. IRWD, Patrick Madden Morgan, and The Paper Company; Mid-Century Insurance vs. IRWD, Patrick Madden Morgan, and The Paper Company; and Robert Beltran, M.D vs. Pelican Crest II Community Assoc. and Pelican Crest II Community Assoc. vs. IRWD.

    2) Anticipated litigation - Government Code Section 54956.9(d)(2) - significant exposure to litigation (one potential case – BKK Working Group notification to IRWD of potential liability, claim and/or litigation on file with the District).

19. Adjournment

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May 12, 2015
Prepared by: Marta Ramos
Submitted by: Jenny Roney
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

EMPLOYEE POPULATION AND TURNOVER STATUS REPORT

SUMMARY:

Staff has prepared various population and turnover reports for Committee review.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

RECOMMENDATION:

Receive and file.

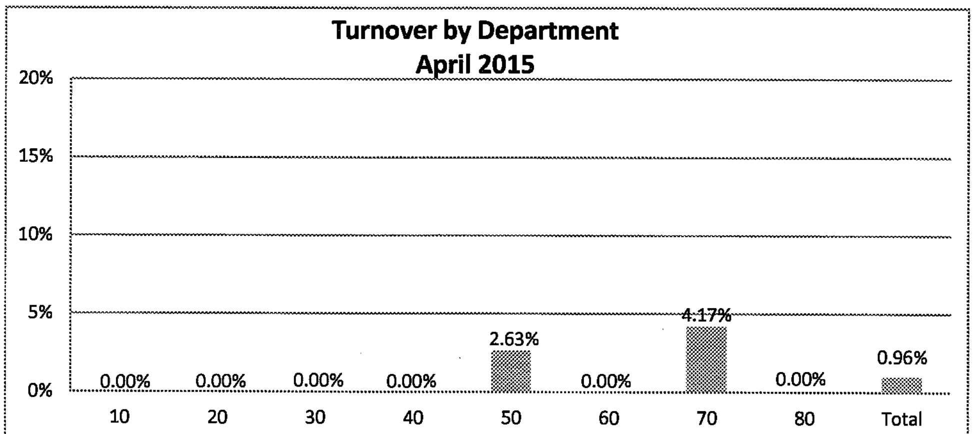
LIST OF EXHIBITS:

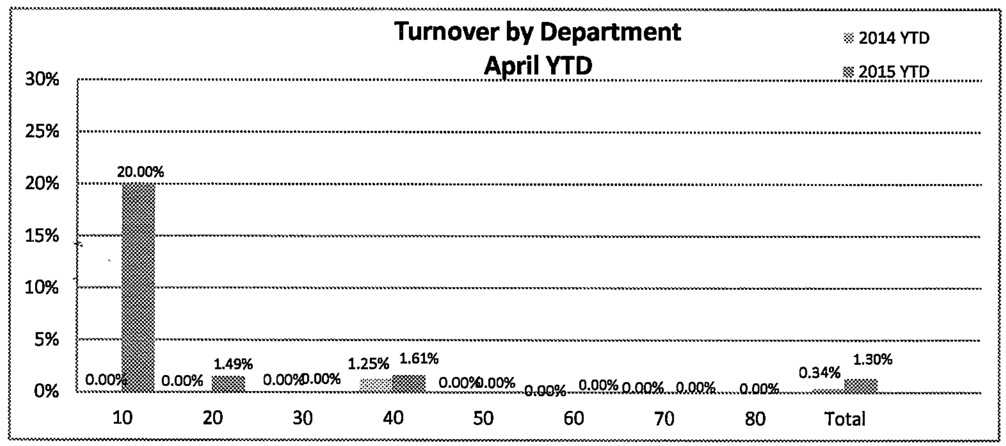
Exhibit "A" - Employee Population/Turnover Status Report

Exhibit "A"

IRVINE RANCH WATER DISTRICT
EMPLOYEE POPULATION STATUS REPORT
APRIL 2015

Dept No	@04/01/15 Positions Filled	Current Month Activity: New Hires	Terms Vol	Terms Invol	Promo Trnsfr In	Promo Trnsfr Out	Lateral Trnsfr In	Lateral Trnsfr Out	LOA In	LOA Out	@04/30/15 Positions Filled	@04/30/15 LOA	@04/30/15 Positions Unfilled	FY 14/15 Budgeted Positions*	Avg FYTD Filled Budget Positions	Avg FYTD Temp Emp FTE	Avg FYTD Total Filled Positions	Internal Turnover Current Period	Internal Turnover 2015 YTD	External Turnover Current Period	External Turnover 2015 YTD
10P	**10.0**										**10.0**		1	**11.0**	10.4	1.1	**11.6**	0.00%	0.00%	0.00%	20.00%
20P	**65.0**										**65.0**	2	4	**71.0**	66.4	9.7	**76.2**	0.00%	0.00%	0.00%	1.50%
30P	**38.0**								1		**39.0**		0	**39.0**	37.0	4.3	**41.3**	0.00%	0.00%	0.00%	0.00%
40P	**64.0**										**64.0**		2	**66.0**	62.3	8.3	**70.6**	0.00%	0.00%	0.00%	1.60%
50P	**38.0**		1							2	**35.0**	5	3	**43.0**	38.4	0.7	**39.1**	0.00%	0.00%	2.63%	2.58%
60P	**27.0**										**27.0**		0	**27.0**	23.9	2.0	**25.9**	0.00%	0.00%	0.00%	0.00%
70P	**24.0**		1								**23.0**		4	**27.0**	23.9	1.5	**25.4**	0.00%	0.00%	4.17%	4.17%
80P	**46.0**		1							1	**44.0**	3	5	**52.0**	45.1	0.1	**45.2**	0.00%	0.00%	0.00%	0.00%
Totals	**312.0**	**0**	**3**	**0**	**0**	**0**	**0**	**0**	**1**	**3**	**307.0**	**10**	**19**	**336.0**	**307.6**	**27.8**	**335.3**	**0.00%**	**0.00%**	**0.96%**	**0.57%**
4/14	**297**	**1**	**1**	**0**	**0**	**0**	**0**	**0**	**1**	**3**	**293**	**13**	**11**	**323.00**	**306.25**	**17.11**	**323.36**	**0.00%**	**0.00%**	**0.34%**	**1.99%**



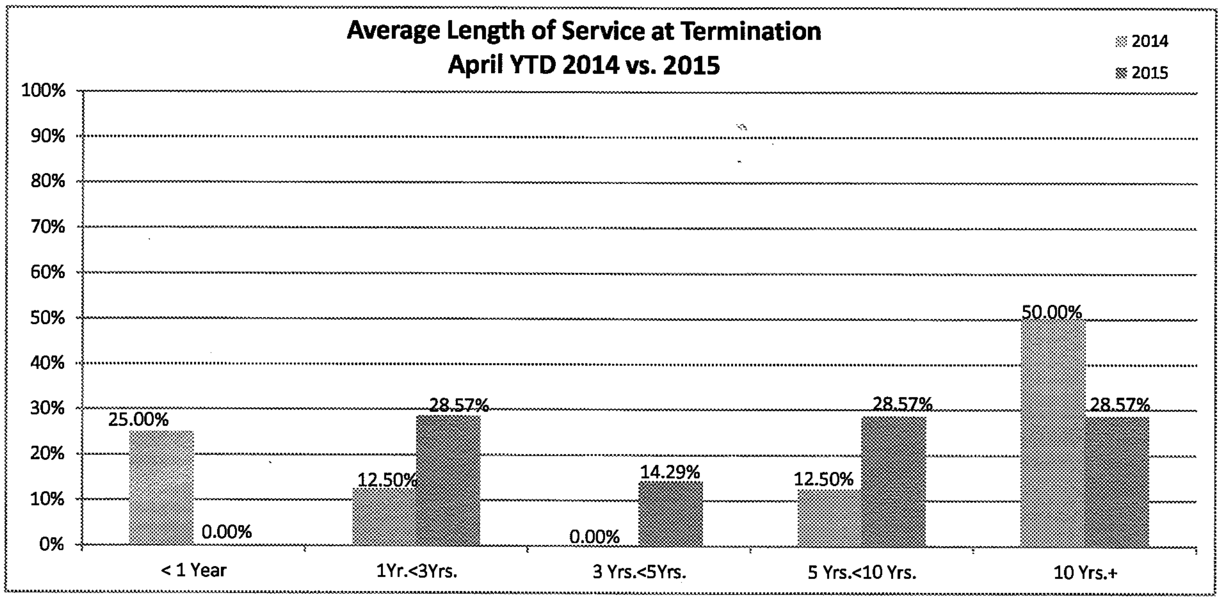


10P-GM, HR, Safety; 20P-Fin., Cust. Serv., IS, Purch.; 30P-Eng.: 40P-Water Ops; 50P-Recycling; 60P-Water Quality; 70P-Water Resources, Policy, Conservation and Public Affairs;80P-Maintenance Ops

IRVINE RANCH WATER DISTRICT
TURNOVER STATUS REPORT
APRIL 2015

														YTD Turnover Longevity Ratio				
Dept.	**Jan**	**Feb**	**Mar**	**Apr**	**May**	**Jun**	**Jul**	**Aug**	**Sep**	**Oct**	**Nov**	**Dec**	**YTD**	**< 1 Year**	**1Yr.<3Yrs.**	**3 Yrs.<5Yrs.**	**5 Yrs.<10 Yrs.**	**10 Yrs.+**
10P	1	1															1	1
20P			1														1	
30P																		
40P		1													1			
50P				1														1
60P																		
70P				1											1			
80P				1												1		
2015 Total	**1**	**2**	**1**	**3**									**7**	**0**	**2**	**1**	**2**	**2**
2014 Data	**1**	**4**	**1**	**1**	**1**	**1**	**3**	**1**	**5**	**1**	**3**	**2**	**24**					
													Percentage of Total Turnover	**0.00%**	**28.57%**	**14.29%**	**28.57%**	**28.57%**

2015 Average YTD Length of Service at Termination	**6.73**	Years
2014 Average YTD Length of Service at Termination	**8.85**	Years
2013 Average YTD Length of Service at Termination	**19.07**	**Years**
2012 Average YTD Length of Service at Termination	**17.24**	**Years**
2011 Average YTD Length of Service at Termination	**16.69**	**Years**
2010 Average YTD Length of Service at Termination	**18.31**	**Years**



IRVINE RANCH WATER DISTRICT
EMPLOYEE POPULATION STATUS REPORT
APRIL 2015

NEW HIRES

Hire	Dept	Employee Name	Position	Comments

TERMINATIONS

Termination Date	Dept	Employee Name	Position	Reason	Comments
04/04/15	570			Voluntary	Relocated, other employment
04/18/15	120			Voluntary	Other employment
04/18/15	840			Voluntary	Other employment

RETIREMENTS

Effective Date	Departing Dept	Employee Name	Position	Reason	Comments

PROMOTIONS

Effective Date	Departing Dept	Employee Name	Departing Position	New Dept	New Position
04/11/15	220	Tera Rice	Customer Service Specialist II	220	Customer Service Specialist III
04/11/15	870	Hector Sanchez	Vehicle & Equipment Mechanic	870	Sr. Vehicle & Equipment Mechanic
04/25/15	420	Andrew Willis	Operator II	420	Operator III

TRANSFERS

Effective Date	Departing Dept	Employee Name	Departing Position	New Dept	New Position

CROSS TRAINING

Effective Date	Departing Dept	Employee Name	Departing Position	New Dept	New Position
05/12/14	220	Ozzie Gonzalez	Mailroom Coordinator	710	Water Use Efficiency Specialist

UNFILLED POSITIONS

Dept	Position	Salary Grade	Comments
130	Safety & Security Specialist	26.N	
220	Customer Service Specialist II	17.N	Recruiting, posting to close 4-24
250	Applications Analyst	15.E	Being filled by consultants
250	Applications Analyst	15.E	Being filled by consultants
250	Applications Analyst	15.E	Being filled by consultants
420	Operator II	27.N	Interviews scheduled for 4-30
430	Assistant Construction Services Manger	26.N	
550	Operator III	29.N	Selected candidates, started background check
550	Operator III	29.N	Selected candidates, started background check
570	Collection System Manager	16.E	Recruiting, posting to close 4-30
710	Sr. Water Use Efficiency Specialist	24.N	Interviews held, coordinating 2nd interviews
710	Public Affairs Specialist	29.N	
710	Recycled Water Supervisor	31.N	
710	Public Affairs Manager	18.E	Candidate selected and will start on 5-4
820	Electrical Technician	18.E	Selected candidates, started background check
820	Electrical Technician	18.E	Interviews scheduled for 4-1 & 4-2
820	Electrical Technician	18.E	Interviews scheduled for 4-1 & 4-2
840	Maintenance Mechanic	20.N	Selected candidates, started background check
840	Maintenance Mechanic	20.N	Selected candidates, started background check

IRVINE RANCH WATER DISTRICT
EMPLOYEE POPULATION STATUS REPORT
APRIL 2015

LEAVE OF ABSENCE

Type of Leave	Original Status	Final Status	Dept. No.	Claim #	Date Leave Began	Anticipated Return Date	Current Length	Comments
Extended LOA	WC	LTD w/WC	850	000260	4/29/2013		24 Months	W/C Claim Interactive Process underway
Extended LOA	SDI	WC	805	001640	8/1/2013		21 Months	W/C Claim Interactive Process underway
Extended LOA	SDI		510	001149	6/27/2014	5/29/2015	10 Months	
FMLA	SDI		300	000986	10/6/2014	5/30/2015	4 Weeks	Intermittent Leave*
FMLA	WC		570	001458	3/3/2015	5/31/2015	9 Weeks	W/C Claim
FMLA	PFL		210	000671	3/7/2015	5/8/2015	9 Weeks	
FMLA	SDI		210	000578	3/7/2015	5/6/2015	9 Weeks	
FMLA	WC		550	000860	3/13/2015	5/15/2015	8 Weeks	W/C Claim
FMLA	PFL		550	001590	4/9/2015	7/6/2015	3 Weeks	
FMLA	SDI		850	000857	4/23/2015	5/11/2015	1 Week	
FMLA	WC		590	001341	4/30/2015	5/30/2015	1 Day	W/C Claim

Type of Leave	Original Status	Final Status	Dept. No.	Claim #	Date Leave Began	Anticipated Return Date	Expected Length	Actual Return Date	Comments
FMLA	PFL	PFL	840	001906	7/14/2014	8/11/2014	4 Weeks	08/04/14	Returned
FMLA	SDI	PFL	130	001641	5/10/2014	8/4/2014	3 Months	08/11/14	Returned
FMLA	PFL	PFL	300	001550	8/14/2014	8/25/2014	2 Weeks	08/25/14	Returned
FMLA	SDI	LTD W/O	710	001080	2/23/2013	8/31/2014	19 Months	08/31/14	Retired
FMLA	SDI	SDI	220	001718	8/4/2014	8/31/2014	1 Month	09/03/14	Returned
FMLA	SDI	SDI	220	001587	8/20/2014	9/3/2014	2 Weeks	09/03/14	Returned
FMLA	SDI	SDI	140	000821	8/7/2014	9/22/2014	1 Month	09/22/14	Returned
FMLA	SDI	LTD w/SDI	300	001440	11/11/2013	1/1/2015	9 Months	09/12/14	Retired
FMLA	SDI	SDI	820	001874	9/5/2014	9/22/2014	2 Weeks	09/22/14	Returned
FMLA	PFL	PFL	630	001305	9/13/2014	9/29/2014	2 Weeks	09/29/14	Returned
FMLA	PFL	PFL	810	001114	9/11/2014	10/2/2014	3 Weeks	10/13/14	Returned
FMLA	SDI	SDI	850	000857	9/23/2014	10/13/2014	2 Weeks	10/13/14	Returned
FMLA	PFL	PFL	130	001641	10/3/2014	10/13/2014	1 Week	10/13/14	Returned
FMLA	SDI	SDI	420	000875	9/10/2014	10/27/2014	2 Months	10/27/14	Returned
FMLA	WC	WC	430	001601	6/27/2014	10/29/2014	4 Months	11/03/14	Returned
FMLA	SDI	SDI	120	001772	10/3/2014	11/3/2014	1 Month	11/03/14	Returned
FMLA	PFL	PFL	450	001438	9/18/2014	11/7/2014	7 Weeks	11/17/14	Returned
FMLA	PFL	PFL	550	001604	10/8/2014	12/1/2014	4 Weeks	11/10/14	Returned
FMLA	PFL	PFL	130	001641	11/17/2014	12/1/2014	2 Weeks	12/01/14	Returned
FMLA	SDI	SDI	240	001503	9/21/2014	12/1/2014	10 Weeks	12/01/14	Returned
FMLA	SDI	SDI	590	001336	10/20/2014	12/2/2014	5 Weeks	12/02/14	Returned
FMLA	WC	WC	820	001874	12/9/2014	12/15/2014	1 Week	12/15/14	Returned
FMLA	SDI	SDI	570	001519	10/31/2014	12/2/2014	4 Weeks	12/02/14	Returned
FMLA	PFL	PFL	300	001757	11/24/2014	12/9/2014	3 Weeks	12/08/14	Returned
FMLA	SDI	PFL	220	001538	9/11/2014	12/18/2014	14 Weeks	12/18/14	Returned
FMLA	PFL	PFL	130	001641	12/15/2014	12/22/2014	1 Week	12/19/14	Returned
FMLA	SDI	SDI	630	001622	12/2/2014	12/26/2014	4 Weeks	12/26/14	Returned
FMLA	PFL	PFL	300	001757	12/22/2014	12/29/2014	1 Week	12/29/14	Returned
FMLA	PFL	PFL	130	001641	1/26/2015	1/30/2015	1 Week	01/30/15	Returned
FMLA	SDI	SDI	820	001572	12/18/2014	2/5/2015	6 Weeks	02/09/15	Returned
FMLA	SDI	SDI	840	001880	1/15/2015	2/5/2015	3 Weeks	02/05/15	Returned
FMLA	SDI	SDI	570	001270	3/14/2015	3/20/2015	1 Week	03/23/15	Returned
FMLA	PFL	PFL	630	001305	1/17/2015	3/23/2015	6 Weeks	03/16/15	Returned
FMLA	SDI	SDI	300	001559	3/18/2015	4/2/2015	2 Weeks	04/02/15	Returned

IRVINE RANCH WATER DISTRICT
EMPLOYEE POPULATION STATUS REPORT
APRIL 2015

Month	Dept	Length of Employment	Termination Vol	Termination Invol	Comments
January	130	7 Years 5 Months	X		Relocating
February	130	13 Years 10 Months	X		Retiring
	430	1 Year, 4 Months	X		Relocating
March	210	9 Years, 6 Months	X		Other employment
April	570	10 Years	X		Relocating, other employment
	120	1 Year 11 Months	X		Other employment
	840	3 Years, 1 Month	X		Other employment
May					
June					
July					
August					
September					
October					
November					
December					

IRVINE RANCH WATER DISTRICT
SUMMARY OF TEMPORARY EMPLOYEES
MARCH 2015
ACTIVE EMPLOYEES

Current Month FTE	Avg FYTD Temp Emp FTE	Active PERS Y/N *	Agency	Dept	Hire Date	Term Date	Classification	Hourly Rate	Est Hours per Month	Est Cost Per Month	Expected Duration (Months)	Actual Worked (Months)	Projected Cost FY' YTD	Actual Cost FY 'YTD
0.86	0.27	Yes		110	1/1/2015		Full Time	20.00	168	3,360.00	12	3	10,080.00	8,480.00
0.81	0.87	Yes		130	1/29/2014		Full Time	21.00	168	3,528.00	12	9	31,752.00	28,801.50
1.66	**1.14**			**10P**										
0.86	0.88	Yes		220	10/16/2012		Full Time	17.00	168	2,856.00	12	9	25,704.00	23,759.63
0.86	0.86	Yes		220	12/16/2013		Full Time	32.30	168	5,426.40	12	9	48,837.60	43,365.98
0.86	0.88	Yes		220	2/24/2014		Full Time	32.30	168	5,426.40	12	9	48,837.60	44,995.52
0.90	0.93	Yes		220	3/3/2014		Full Time	20.84	168	3,501.12	5	9	31,510.08	31,093.28
0.86	0.71	Yes		220	4/21/2014		Full Time	32.30	168	5,426.40	12	9	48,837.60	36,048.25
0.86	0.89	Yes		220	4/21/2014		Full Time	32.30	168	5,426.40	12	9	48,837.60	45,162.83
0.81	0.81	Yes		220	4/7/2014		Full Time	32.30	168	5,426.40	12	9	48,837.60	4,586.60
0.89	0.52	Yes		220	10/13/2014		Full Time	36.80	168	6,182.40	8	5.75	35,548.80	5,832.80
1.00	0.11	No	X	220	3/2/2015	4/8/2015	Full Time	36.80	168	6,182.40	3	2	12,364.80	6,495.20
0.54	0.11	No	X	240	2/2/2015		Part Time	22.41	84	1,882.44	3	2	3,764.88	2,140.16
0.31	0.44	EXC		250	5/6/2013		Part Time	14.00	84	1,176.00	12	9	10,584.00	9,660.00
0.27	0.31	EXC		250	5/19/2014		Part Time	14.00	84	1,176.00	12	9	10,584.00	6,734.00
9.01	**7.44**			**20P**										
0.86	0.77	Yes		300	7/5/2014		Full Time	32.13	168	5,397.84	12	9	48,580.56	38,845.17
0.86	0.86	Yes		300	5/15/2014		Full Time	19.96	168	3,353.28	12	9	30,179.52	27,025.84
0.19	0.44	EXC		300	6/2/2014		Part Time	14.00	84	1,176.00	12	9	10,584.00	9,765.00
0.30	0.39	EXC		300	6/17/2014		Part Time	14.00	84	1,176.00	12	9	10,584.00	8,540.00
0.32	0.43	EXC		300	6/17/2014		Part Time	14.00	84	1,176.00	12	9	10,584.00	9,457.00
0.41	0.43	EXC		300	7/7/2014		Part Time	14.00	84	1,176.00	12	9	10,584.00	9,527.00
0.27	0.40	EXC		300	7/21/2014		Part Time	14.00	84	1,176.00	12	8.5	9,996.00	8,729.00
3.21	**3.72**			**30P**										
0.91	0.95	Yes		435	4/14/2014		Full Time	24.13	168	4,053.84	12	9	36,484.56	36,798.25
1.73	**1.64**			**40P**										
0.84	0.44	No			11/3/2014		Full Time	25.47	168	4,278.96	7	4	17,115.84	17,446.95
0.45	0.21	EXC			11/3/2014		Part Time	14.00	84	1,176.00	7	4	4,704.00	4,707.50
1.29	**0.65**			**50P**										
0.91	0.87	Yes		630	6/11/2014	3/14/2015	Full Time	26.95	168	4,527.60	12	7.75	35,088.90	36,759.80
0.45	0.20	No	X	630	1/16/2015	3/13/2015	Full Time	26.95	168	4,527.60	3	2.5	11,319.00	8,408.40
0.30	0.03	EXC		630	2/5/2015		Part Time	14.00	84	1,176.00	3	1.25	1,470.00	749.00
1.67	**1.10**			**60P**										
0.81	0.86	No		710	5/8/2014		Full Time	24.96	168	4,193.28	12	8.75	36,691.20	33,564.96
0.51	0.64	No		710	5/27/2014		Full Time	14.00	84	1,176.00	12	8.25	9,702.00	14,084.00
1.32	**1.50**			**70P**										
0.00	**0.00**			**80P**										
19.89	**17.19**													

IRVINE RANCH WATER DISTRICT
SUMMARY OF TEMPORARY EMPLOYEES
MARCH 2015
TERMINATED TEMPORARY EMPLOYEES

Current Month FTE	Avg FYTD Temp Emp FTE	Active PERS Y/N *	Agency	Dept	Hire Date	Term Date	Classification	Hourly Rate	Est Hours per Month	Est Cost Per Month	Expected Duration (Months)	Actual Worked (Months)	Projected Cost FYTD	Actual Cost FYTD
0.00	**0.00**			**10P**										
0.78	0.28	Yes		210	5/22/2013	9/25/2014	Full Time	29.00	168	4,872.00	4	3	14,616.00	12,673.00
0.17	0.10	No	X	220	5/19/2014	7/8/2014	Full Time	32.30	168	5,426.40	12	0.25	1,356.60	5,103.40
0.95	0.11	Yes		220	4/29/2013	8/2/2014	Full Time	19.00	168	3,192.00	12	1	3,192.00	3,329.75
0.89	0.10	Yes		220	10/7/2013	8/25/2014	Full Time	19.11	168	3,210.48	12	2	6,420.96	3,071.93
0.48	0.05	No	X	220	12/23/2013	8/25/2014	Full Time	32.30	168	5,426.40	12	2	10,852.80	2,777.80
0.56	0.12	No	X	220	7/7/2014	9/1/2014	Full Time	32.30	168	5,426.40	2	2	10,852.80	6,201.60
0.82	0.39	No	X	220	2/24/2014	10/31/2014	Full Time	32.30	168	5,426.40	4	5	27,132.00	20,139.05
0.00	0.23	No	X	220	7/7/2014	10/12/2014	Full Time	32.30	168	5,426.40	3.25	4.25	23,062.20	11,603.78
0.32	0.26	No	X	220	7/7/2014	10/15/2014	Full Time	32.30	168	5,426.40	4	4.25	23,062.20	13,291.45
0.64	0.66	Yes		220	12/3/2012	1/21/2015	Full Time	20.42	168	3,430.56	12	7.25	24,871.56	21,650.31
0.20	0.25	No	X	220	11/17/2014	2/10/2015	Full Time	32.30	168	5,426.40	1	4.5	24,418.80	1,154.73
5.82	**1.64**			**20P**										
0.79	0.55	Yes		300	2/10/2014	12/31/2014	Full Time	17.00	168	2,856.00	7	7	19,992.00	14,688.00
0.79	**0.55**			**30P**										
0.42	0.14	No	X	410	2/10/2014	8/15/2014	Full Time	16.85	168	2,830.80	5	1.25	3,538.50	3,639.60
0.81	0.68	Yes		430	8/6/2014	2/13/2015	Full Time	20.42	168	3,430.56	12	7.5	25,729.20	22,081.68
1.23	**0.14**			**40P**										
0.00	**0.00**			**50P**										
0.59	0.48	Yes		630	11/18/2013	11/22/2014	Full Time	26.41	168	4,436.88	4	5	22,184.40	20,170.64
0.45	0.46	No	X	640	2/3/2014	11/17/2014	Full Time	31.12	168	5,228.16	6	5	26,140.80	22,670.92
1.05	**0.94**			**60P**										
0.20	0.02	Yes		710	6/17/2013	7/5/2014	Full Time	33.65	168	5,653.20	12	0.25	1,413.30	1,211.40
0.20	0.02	Yes		710	12/2/2013	7/6/2014	Full Time	28.84	168	4,845.12	7	0.25	1,211.28	1,038.24
0.41	**0.05**			**70P**										
0.19	0.11	No	X	870	11/10/2014	12/3/2014	Full Time	28.29	168	4,752.72	1	2	9,505.44	4,752.72
0.19	**0.11**			**80P**										
	3.43												969,220.98	744,333.59

RET = Retired Annuitant working less than 960 hrs/yr/No=Temporary Employee not enrolled in PERS Membership
EXC = Exclude by PERS Contract / Yes= Temporary employee enrolled in PERS Membership

* Temporaries are reported 30 days in arrears

May 12, 2015
Prepared by: Veronica Martinez
Submitted by: Jenny Roney
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

PERFORMANCE RECOGNITION PROGRAM QUARTERLY UPDATE

SUMMARY:

Irvine Ranch Water District's Performance Recognition Program recognizes employees who exhibit outstanding performance which depicts initiative, creativity and/or enthusiasm above and beyond the performance requirements of their positions. This memo provides an update of activities within this program through the third quarter of FY 2014-15.

BACKGROUND:

During the third quarter of the FY 2014-15, there were 12 Performance Recognition Awards totaling $1,331.77 and involving 22 IRWD employees. As described in Exhibit A, the awards include employees in Accounting, Customer Service, Electrical Services, Engineering, Facilities, Field Services, Information Services, Natural Resources, and Recycling Operations.

As of April 29, 2015, the Fiscal Year overall Performance Recognition Awards totaled $21,072.54.

Exhibit "A" summarizes the Performance Recognition Awards for the third quarter of FY 2014-15.

FISCAL IMPACTS:

The District's annual budget for FY 2014-15 is $110,000 for this program of which $21,072.54 has been distributed for awards to date.

RECOMMENDATION:

Receive and file.

LISTS OF EXHIBITS:

Exhibit "A" – Quarterly Update for Third Quarter of FY 2014-15

Exhibit "A"

			PERFORMANCE RECOGNITION PROGRAM			
			QUARTERLY UPDATE			
			Fiscal Year 2014-2015			
3rd Qtr.	1/7/2015	Cheryl Carter	Assisted with the set-up/clean-up of the SC Holiday potluck	2 Tickets & 2 Certs.	$26.00	$26.00
		Tiffany Perret			$26.00	$26.00
		Margaret Pulles			$26.00	$26.00
		Roberta Sitzler			$26.00	$26.00
		Debbie Kanoff			$26.00	$26.00
		Jeff Schreck		2 Movie Tickets	$16.00	$16.00
		Javier Tobar			$16.00	$16.00
		Jenny Pan			$16.00	$16.00
		Mike Bray			$16.00	$16.00
	1/21/2015	Tammy Norman	Assisted with administering of interview testing, completion of	2 Movie Tickets	$16.00	$16.00
			necessary forms, and greeting of candidates.			
	1/27/2015	Diane Squyres	Updated IRWD's Construction Manual, correcting errors found	2 Movie Tickets	$16.00	$16.00
			during the reproduction and distribution phase, and coordinated			
			with different departments to ensure end users have the latest update.			
	2/11/2015	Dave Asman	Received compliment from Board Member for success in	2 Tickets & 2 Certs.	$26.00	$26.00
			orchestrating the growing of over 7,000 trees and plants at the			
			Shadetree Nursery for planting at the MWRP Phase II Expansion			
			landscape project and providing stock to various IRWD sites on an			
			ongoing basis.			
	2/11/2015	Suzanne Johnson	Resolved numerous GIS Sewer Collection Master Plan questions	2 Tickets & 2 Certs.	$26.00	$26.00
			resulting in improved accuracy and reliability of GIS data.			
	2/11/2015	Quyng Nguyen	Worked with all Finance users closely during the 2014 Year End	Payroll Check	$378.50	$250.00
			process to ensure W-2, 1099, etc. were ready by the deadlines and			
			overcame the various complex issues encountered by Oracle EBS			
			customization.			
	2/17/2015	Jeff Schreck	Gave a detailed presentation to the Inspectors	2 Tickets & 2 Certs.	$26.00	$26.00
	2/17/2015	Dave Crowe	Assisted with inputting meter information into the system for a	2 Movie Tickets	$16.00	$16.00
		Tim Koenig	special project that was not designated to any individual and	2 Movie Tickets	$16.00	$16.00
		David Perez	assumed responsibility of the information moving forward.	2 Movie Tickets	$16.00	$16.00

			PERFORMANCE RECOGNITION PROGRAM			
			QUARTERLY UPDATE			
			Fiscal Year 2014-2015			
3rd Qtr.	3/9/2015	Brandon Steinbeck	Assisted with the preparation of Cross Connection notices and a	2 Movie Tickets	$16.00	$16.00
cont.			regular bill run so that the notices could be sent out a day earlier than			
			expected.			
	3/12/2015	Jenny Pan	Assisted the Engineering department with sorting through 10 years	Payroll Check	$162.57	$100.00
			worth of accounting information in order to present a case to			
			SMWD that they had not been billed a certain amount for work.			
	3/26/2015	Ian Swift	Responded to a request for removal of non-hazardous ferrous	Payroll Check	$412.70	$250.00
			sediment from the Aliso Creek riverbed. The initial plan for the			
			removal required the assistance of an ermegency on-call contractor			
			with an estimated cost of $41K. Ian suggested an alternate removal			
			approach that was equally effective, less invasive and in compliance			
			with all regulatory requirements, with a cost estimate of nearly 90% less			
			than the quote given by the contractor by utilizing the landscape and			
			maintenance contractor used for the NTS sites.			
	3/26/2015	Jose Martinez III	Performed modifications to the motor control center panels at OC 63	2 In 'n Out Certs.	$10.00	$10.00
			and Foothill 4-6 pump stations which allowed the scope of work for the			
			outside contractor to be reduced while providing insurance that the			
			work was being performed by someone with extensive knowledge of			
			the existing pump stations.			
			Third Quarter Total		$1,331.77	$978.00
			FISCAL YEAR TO DATE TOTAL		$21,072.54	$13,525.19

May 12, 2015
Prepared by: Margaret Pulles
Submitted by: Cheryl Clary
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

EXPENSES AND FEES OF BOARD MEMBERS AND GENERAL MANAGER PAID THROUGH THE THIRD QUARTER, FY 2014-15

SUMMARY:

Pursuant to the Policy Regarding Business Expense Reimbursement, Travel, Meeting Compensation and Representation, staff has assembled for Committee review an Expense Summary, as shown in Exhibits "A" and "B" for the District's Board Members and the General Manager through the third quarter of Fiscal Year (FY) 2014-15. Provided below is a summary of expenses paid to date.

	Name	Conference, Travel and Other District-related Expenses	Meeting Fees	Total
Board Members:	LaMar	$ 9,535	$ 21,076	$ 30,611
	Matheis	7,559	19,858	27,417
	Reinhart	5,088	18,199	23,287
	Swan	17,405	21,550	38,955
	Withers	2,114	19,384	21,498
	Sub-Total:	**$ 41,701**	**$ 100,067**	**$ 141,768**
General Manager:	Cook	$ 2,879	N/A	$ 2,879
	Sub-Total:	**$ 2,879**	**N/A**	**$ 2,879**
	TOTAL:	**$ 44,580**	**$100,067**	**$ 144,647**
	YTD Budget:	**$ 60,000**	**$ 106,650**	**$ 166,650**
	Variance:	**$ 15,420**	**$ 6,583**	**$ 22,003**

FISCAL IMPACTS:

Meeting fees total $100,067 versus a budget of $106,650 resulting in a positive variance of $6,583 year-to-date. Conference and meeting-related travel expenses total $44,580 versus a budget of $60,000, resulting in a positive variance of $15,420.

The total cost for Board and General Manager conference, travel, and other District-related expenses, including meeting fees, through the third quarter, FY 2014-15, is $144,647, resulting in a positive variance of $22,003 to budget.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act (CEQA), Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – Expense Summary, All Members
Exhibit "B" – Expense Summary, By Individual

Exhibit "A"

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

All Board Members/General Manager

Name	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Board Members:										
Steven LaMar	2,427.00	3,721.10	1,955.74	102.58	523.74	327.25	108.65	658	368.99	9,535.05
Mary Aileen Matheis	3,149.00	1,261.90	2,351.45	97.63	107.05	183.00	8.00	608	400.46	7,558.49
Doug Reinhart	2,150.00	534.20	1,723.70	109.17	25.44	144.00	27.98	659	373.57	5,088.06
Peer Swan	4,165.00	5,847.80	4,164.48	373.87	444.45	582.00	296.54	2,707	1,530.88	17,405.02
John Withers	1,332.00	-	532.09	-	-	60.00	-	336	190.17	2,114.26
General Manager:										
Paul Cook	-	996.40	485.68	695.91	274.40	14.50	412.39	0	-	2,879.28
Total	13,223.00	12,361.40	11,213.14	1,379.16	1,375.08	1,310.75	853.56	4,968	2,864.07	44,580.16

Exhibit "B"

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

Steven LaMar

Date Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Monthly Expense Reports												
Paid	July 2014	Various business meetings*	145.00	508.00			76.00		20.00	118	66.08	815.08
	August 2014	Monthly Expense Report (no activity this period)										
Paid	September 2014	Various business meetings*		988.40			123.00	38.00		32	17.92	1,167.32
Paid	October 2014	Various business meetings*	82.00					8.00		138	77.28	167.28
Paid	November 2014	Various business meetings*	175.00	494.20		6.90	99.00	39.50		56	31.36	845.96
	December 2014	Monthly Expense Report (no activity this period)										
	January 2015	Monthly Expense Report (no activity this period)										
Paid	February 2015	LAFCO Board meeting, Orange, CA						4.50		18	10.35	14.85
	March 2015	Monthly Expense Report (no activity this period)										
	April 2015	Monthly Expense Report (no activity this period)										
	May 2015	Monthly Expense Report (no activity this period)										
	June 2015	Monthly Expense Report (no activity this period)										
Conferences/Seminars and Other Non-local Travel												
Paid	08/13/2014	ACWA 2014 Regulatory Summit, So. Lake Tahoe, CA	260.00	509.10	147.57	13.48	167.74	45.25	24.65	94	52.64	1,220.43
Paid	12/02/2014	ACWA Fall Conference, San Diego, CA	695.00		425.68	13.00		60.00		170	95.20	1,288.88
Paid	12/10/2014	CRWUA Annual Conference, Las Vegas, NV	445.00	534.20	235.20	18.36	18.00	52.00	14.00	16	8.96	1,325.72
Paid	02/23/2015	ACWA Conference, Washington, DC	625.00	687.20	1,147.29	50.84	40.00	80.00	50.00	16	9.20	2,689.53
Total			$ 2,427.00	$ 3,721.10	$ 1,955.74	$ 102.58	$ 523.74	$ 327.25	$108.65	658	$ 368.99	$ 9,535.05

*Detail of Description/Location provided on Expense Report

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

Mary Aileen Matheis

Date Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Monthly Expense Reports												
Paid	July 2014	Various business meetings*	202.00							118	66.08	268.08
	August 2014	Monthly Expense Report (no activity this period)										
	September 2014	Monthly Expense Report (no activity this period)										
Paid	October 2014	Various business meetings*	257.00					3.00		122	68.32	328.32
	November 2014	Monthly Expense Report (no activity this period)										
Paid	December 2014	WEF Board of Directors dinner meeting, San Diego, CA	75.00									75.00
	January 2015	Monthly Expense Report (no activity this period)										
Paid	February 2015	Various business meetings*	250.00							12	66.70	316.70
	March 2015	Monthly Expense Report (no activity this period)										
	April 2015	Monthly Expense Report (no activity this period)										
	May 2015	Monthly Expense Report (no activity this period)										
	June 2015	Monthly Expense Report (no activity this period)										
Conferences/Seminars and Other Non-local Travel												
Paid	09/29/2014	CSDA Annual Conference, Palm Springs, CA	600.00							186	104.16	704.16
Paid	12/01/2014	ACWA Fall Conference, San Diego, CA	695.00		851.36			180.00	8.00	170	95.20	1,829.56
Paid	12/09/2014	CRWUA Annual Conference, Las Vegas, NV	445.00	534.20	352.80	53.89	68.90					1,454.79
Paid	02/23/2015	ACWA Washington DC Conf., Washington, DC	625.00	727.70	1,147.29	43.74	38.15					2,581.88
Total			$ 3,149.00	$ 1,261.90	$ 2,351.45	$ 97.63	$ 107.05	$ 183.00	$ 8.00	608	$ 400.46	$ 7,558.49

*Detail of Description/Location provided on Expense Report

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

Doug Reinhart

Date Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Monthly Expense Reports												
	July 2014	Monthly Expense Report (no activity this period)										
Paid	August 2014	MWDOC Water Policy Forum, Costa Mesa, CA	75.00							14	7.84	82.84
	September 2014	Monthly Expense Report (no activity this period)										
Paid	October 2014	Various business meetings*	75.00					3.00		94	52.64	130.64
	November 2014	Monthly Expense Report (no activity this period)										
	December 2014	Monthly Expense Report (no activity this period)										
	January 2015	Monthly Expense Report (no activity this period)										
Paid	February 2015	Various business meetings*	110.00							22	12.65	122.65
	March 2015	Monthly Expense Report (no activity this period)										
	April 2015	Monthly Expense Report (no activity this period)										
	May 2015	Monthly Expense Report (no activity this period)										
	June 2015	Monthly Expense Report (no activity this period)										
Conferences/Seminars and Other Non-local Travel												
Paid	08/13/2014	Urban Water Institute Annual Conf., San Diego, CA	375.00		515.56					154	86.24	976.80
Paid	12/02/2014	ACWA Fall Conference, San Diego, CA	695.00		425.68	43.45		60.00		83	46.48	1,270.61
Paid	12/10/2014	CRWUA Annual Conference, Las Vegas, NV	445.00	534.20	235.20	65.72	25.44	46.00	27.98	12	6.72	1,386.26
Paid	03/04/2015	Urban Water Institute Spring Conf., Palm Springs, CA	375.00		340.42					194	111.55	826.97
Paid	03/16/2015	Urban Water Institute Spring Conf., Los Angeles, CA			206.84			35.00		86	49.45	291.29
Total			$ 2,150.00	$ 534.20	$ 1,723.70	$ 109.17	$ 25.44	$ 144.00	$ 27.98	659	$ 373.57	$ 5,088.06

*Detail of Description/Location provided on Expense Report

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

Peer Swan

Date Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Monthly Expense Reports *												
Paid	July 2014	Various business meetings*	75.00	508.00	194.40	31.15	15.00	40.00	5.50	34	19.04	888.09
	August 2014	Monthly Expense Report (no activity this period)										
	September 2014	Monthly Expense Report (no activity this period)										
Paid	October 2014	Various business meetings*	170.00			10.00			19.56	490	274.40	473.96
Paid	November 2014	Various business meetings*	80.00	494.20	125.50	46.15	123.00	40.00	19.56	58	32.48	960.89
Paid	December 2014	WACO Planning Committee meeting in Fountain Valley, CA							5.04	24	13.44	18.48
Paid	January 2015	Various business meetings*							38.50	180	103.50	142.00
Paid	February 2015	Various business meetings*	80.00						88.00	293	168.48	336.48
Paid	March 2015	Various business meetings*							33.00	258	148.35	181.35
	April 2015	Monthly Expense Report (no activity this period)										
	May 2015	Monthly Expense Report (no activity this period)										
	June 2015	Monthly Expense Report (no activity this period)										
Conferences/Seminars and Other Non-local Travel												
Paid	07/10/2014	Natural Resources Defense Council & American Rivers,Oakland,CA		423.00		4.89			6.35	16	8.96	443.20
Paid	08/12/2014	ACWA Water Management, Sacramento, CA		494.20		19.98	15.00	20.00	6.35	16	8.96	564.49
Paid	08/20/2014	CASA Annual Conference, Monterey, CA	500.00		518.00			48.00	6.35	730	408.80	1,481.15
Paid	09/25/2014	ACWA Board Meeting, Sacramento, CA		494.20	125.50	19.91	15.00	36.00	6.35	16	8.96	705.92
Paid	10/19/2014	ACWA Region 5 Program & Tour, Livermore, CA	70.00	496.20	98.12		99.98	40.00	6.52	16	8.96	819.78
Paid	10/26/2014	ACWA Regions 8, 9 & 10 Programs & Tour, San Diego,	100.00		145.21			18.00	6.52	124	69.44	339.17
Paid	12/01/2014	ACWA Fall Conference, San Diego, CA	695.00		851.36			120.00		170	95.20	1,761.56
Paid	12/10/2014	CRWUA Annual Conference, Las Vegas, NV	445.00	538.20	235.20	199.72		60.00	6.52	16	8.96	1,493.60
Paid	01/21/2015	CASA Winter Conference, Palm Springs, CA	500.00		398.72				13.70	202	116.15	1,028.57
Paid	01/29/2015	ACWA Board Meeting, Sacramento, CA		498.20	194.67	22.17	55.00	40.00	5.50	16	9.20	824.74
Paid	02/22/2015	ACWA and CASA Conf., Washington, DC	1,225.00	905.20	1,277.80	13.75	62.77	80.00	5.50	16	9.20	3,579.22
Paid	03/04/2015	ACWA Legislative Symposium, Washington DC	225.00	498.20				20.00	5.50	16	9.20	757.90
Paid	0311/2015	ACWA Energy Committee Meeting and Tour, Sacramento, CA		498.20		6.15	58.70	20.00	12.22	16	9.20	604.47
Total			$ 4,165.00	$ 5,847.80	$ 4,164.48	$ 373.87	$ 444.45	$ 582.00	$ 296.54	2,707	$ 1,530.88	$ 17,405.02

*Detail of Description/Location provided on Expense Report

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

John Withers

Date Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Monthly Expense Reports												
Paid	July 2014	Various business meetings*	115.00							32	17.92	132.92
Paid	August 2014	Orange County Water Association, Orange, CA	30.00									30.00
	September 2014	Monthly Expense Report (no activity this period)										
	October 2014	Monthly Expense Report (no activity this period)										
	November 2014	Monthly Expense Report (no activity this period)										
	December 2014	Monthly Expense Report (no activity this period)										
Paid	January 2015	Various business meetings*	217.00							80	46.00	263.00
Paid	February 2015	Various business meetings*	110.00							36	20.70	130.70
Paid	March 2015	Orange County Forum, Hilton Irvine	70.00							18	10.35	80.35
	April 2015	Monthly Expense Report (no activity this period)										
	May 2015	Monthly Expense Report (no activity this period)										
	June 2015	Monthly Expense Report (no activity this period)										
Conferences/Seminars and Other Non-local Travel												
Paid	08/22/2014	2014 SBC 8th Annual Water Conference, San Bernardino,	95.00									95.00
Paid	12/02/2014	ACWA Fall Conference, San Diego, CA	695.00		532.09			60.00		170	95.20	1,382.29
Total			$ 1,332.00	$ -	$ 532.09	$ -	$ -	$ 60.00	$ -	336	$ 190.17	2,114.26

*Detail of Description/Location provided on Expense Report

Irvine Ranch Water District
Conference/Seminar and Monthly Expense Summary
For the Third Quarter, FY 2014-15

Paul Cook

Date Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb # Miles	Mileage Reimb Amount	Total
Monthly Expense Reports												
Paid	July 2014	*Monthly Expense Reports # 247414 and # 248409				61.65			132.39			194.04
Paid	August 2014	*Monthly Expense Report # 255443				37.32						37.32
Paid	September 2014	*Monthly Expense Report # 264436				102.87						102.87
	October 2014	Monthly Expense Report (no activity this period)										
Paid	November 2014	*Monthly Expense Report # 276423				115.60	93.00	4.50				213.10
Paid	December 2014	*Monthly Expense Report # 295456			485.68	228.81	90.00					804.49
Paid	January 2015	*Monthly Expense Report # 295455				28.68			280.00			308.68
Paid	February 2015	*Monthly Expense Report # 308444/#307474		498.20		31.89						530.09
Paid	March 2015	*Monthly Expense Report # 307473/#312458		498.20		89.09	91.40	10.00				688.69
	April 2015	Monthly Expense Report (no activity this period)										
	May 2015	Monthly Expense Report (no activity this period)										
	June 2015	Monthly Expense Report (no activity this period)										
Conferences/Seminars and Other Non-local Travel												
Total			$ -	$ 996.40	$ 485.68	$ 695.91	$ 274.40	$ 14.50	$ 412.39	-	$ -	$ 2,879.28

*Detail of Description/Location provided on Expense Report

May 12, 2015
Prepared: by: Javier Tobar
Submitted by: Cheryl Clary
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

THIRD QUARTER FY 2014-15 LEGAL FEE ANALYSIS

SUMMARY:

This write-up provides a summary of legal fees incurred by the Irvine Ranch Water District through the third quarter of Fiscal Year (FY) 2014-15.

BACKGROUND:

Legal fees through the third quarter FY 2014-15 supporting the general operations of the District totaled $251,276 compared to a year-to-date budget of $363,750 and resulted in a positive variance of $112,474 or 30.9%. Of the total legal fees attributable to operations, inter-agency issues was over-budget by $4,521 due primarily to work associated with the Irvine Lake Operation. There were significant positive variances in all other areas including litigation, special projects, legislative issues, financial/real property issues and personnel issues. Actual legal fees through the third quarter accounted for 0.31% of actual operating expenses and 0.17% of total expenditures. Budgeted legal fees accounted for 0.37% of the operating budget and 0.25% of the total budget through the third quarter.

Capitalized legal fees through the third quarter FY 2014-15 totaled $52,420 versus a budget of $183,900, resulting in a positive variance of $131,480 or 71.5%. The Rosedale Rio Bravo Drought Relief Project Design & Well Construction and the Water Banking Agreements projects comprise 48.6% of total capital spending through the third quarter FY 2014-15. Capitalized legal fees through the third quarter FY 2014-15 are summarized on Exhibit "A" by major capital projects.

Other and non-operating legal fees through the third quarter FY 2014-15 totaled $47,441 consisting of general liability insurance litigation net of insurance reimbursement.

Exhibit "A" provides a detailed third quarter comparison of budgeted to actual legal fees for FY 2014-15. Exhibit "B" provides a third quarter three-year comparison of fees incurred by the firms providing services in FY 2012-13 through FY 2014-15, their hourly rates and a general description of the services provided.

FISCAL IMPACTS:

Not applicable.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – FY 2014-15 Legal Fees
Exhibit "B" – Analysis of Legal Fees, Expensed and Capitalized for FY 2014-15

EXHIBIT "A"

Fiscal Year 2014 - 2015 - Legal Fees
As of March 31, 2015

Firm	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	YTD Actual Operating Legal Fees	YTD Budget Operating Legal Fees	YTD % Actual vs Budget
Operating Fund Legal Fees:							
General Services (Fixed Fee):							
Alston & Bird LLP	$ 7,140	$ 3,052	$ 9,552	$ -	$ 19,744		
Bowie, Arneson, Wiles	$ 13,750	$ 13,666	$ 13,751	$ -	$ 41,167		
Hanson Bridgett LLP	$ -	$ -	$ -	$ -	$ -		
Sub-total	$ 20,890	$ 16,718	$ 23,303	$ -	$ 60,911	$ 60,000	101.52%
Litigation:							
Bowie, Arneson, Wiles	$ 7,070	$ 1,742	$ 2,526	$ -	$ 11,338		
Woodruff, Spradlin & Smart	$ 179	$ 688	$ 2,372	$ -	$ 3,239		
Sub-total	$ 7,249	$ 2,430	$ 4,898	$ -	$ 14,577	$ 75,000	19.44%
Special Projects:							
Bowie, Arneson, Wiles	$ 11,930	$ 12,020	$ 10,912	$ -	$ 34,862		
Hanson Bridgett LLP	$ -	$ -	$ -	$ -	$ -		
Sub-total	$ 11,930	$ 12,020	$ 10,912	$ -	$ 34,862	$ 37,500	92.97%
Legislative Issues:							
Bowie, Arneson, Wiles	$ 5,597	$ 5,610	$ 5,302	$ -	$ 16,509	$ 26,250	62.89%
Financial/Real Property Issues:							
Bowie, Arneson, Wiles	$ 25,033	$ 13,090	$ 34,320	$ -	$ 72,443	$ 75,000	96.59%
Personnel Issues:							
Bowie, Arneson, Wiles	$ 513	$ -	$ 1,150	$ -	$ 1,663		
Burke, Williams & Sorensen, LLP	$ 260	$ 1,787	$ 2,375	$ -	$ 4,422		
Payne & Fears LLP	$ 8,082	$ 4,486	$ 10,050	$ -	$ 22,618		
Sub-total	$ 8,855	$ 6,273	$ 13,575	$ -	$ 28,703	$ 71,250	40.28%
Inter-Agency Issues:							
Bowie, Arneson, Wiles	$ 7,651	$ 9,438	$ 6,182	$ -	$ 23,271	$ 18,750	124.11%
Total	$ 87,205	$ 65,579	$ 98,492	$ -	$ 251,276	$ 363,750	69.08%
Major Capital Projects Legal Fees:							
Baker WTP	$ 2,581	$ 236	$ 220	$ -	$ 3,037	$ 31,575	
Baker Ranch PH1 DW ZN3R & ZN2	$ -	$ 1,075	$ -	$ -	$ 1,075	$ -	
Engineering Planning Study Reserve 14/15	$ -	$ -	$ 5,600	$ -	$ 5,600	$ -	
Michelson Lift Station Relocation	$ -	$ -	$ 1,034	$ -	$ 1,034	$ -	
MWRP Expansion Phase II	$ 4,173	$ 474	$ -	$ -	$ 4,647	$ -	
Portola Springs Recycled Water Pipeline	$ 1,785	$ -	$ -	$ -	$ 1,785	$ 75	
Rosedale-Rio Bravo Drought Relief Project	$ -	$ -	$ 13,574	$ -	$ 13,574	$ -	
SAC/Baker CP System Imp	$ -	$ 1,073	$ -	$ -	$ 1,073	$ -	
Stockdale Storage for Recovery Capacity	$ -	$ -	$ -	$ -	$ -	$ 20,625	
Stockdale West Ranch Joint Banking Project	$ -	$ 2,376	$ -	$ -	$ 2,376	$ 5,775	
Water Banking Agreements	$ -	$ 11,910	$ -	$ -	$ 11,910	$ 16,500	
Other	$ 2,154	$ 1,729	$ 2,426	$ -	$ 6,309	$ 109,350	
Total	$ 10,693	$ 18,873	$ 22,854	$ -	$ 52,420	$ 183,900	28.50%

	YTD Actual	YTD Budget
Operating Expense	$ 81,221,790	$ 97,744,565
Operating Legal Fees	$ 251,276	$ 363,750
% of Legal to Operating	0.31%	0.37%
Capital Projects	$ 92,564,615	$ 123,330,300
Capital Legal Fees	$ 52,420	$ 183,900
% of Legal to Capital	0.06%	0.15%
Total Operating and Capital Expenditures	$ 173,786,405	$ 221,074,865
Total Operating and Capital Legal Fees	$ 303,696	$ 547,650
% of Legal Fees to Total Operating and Capital Expenditures	0.17%	0.25%

Other and Non-operating Legal Fees:	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr	Total
Bond Counsel:					
Orrick, Herrington & Sutcliffe	$ -	$ -	$ -	$ -	$ -
General Liability Litigation:					
Bowie, Arneson, Wiles & Giannone	$ 3,157	$ 3,253	$ 4,686	$ -	$ 11,096
Daley & Heft LLP [1]	$ -	$ -	$ -	$ -	$ -
Koeller Nebeker Carlson & Haluck LLP [1]	$ 27,311	$ 17,838	$ (37,830)	$ -	$ 7,319
Lewis Brisbois Bisgaard & Smith LLP [1]	$ -	$ 26,900	$ 2,126	$ -	$ 29,026
Total	$ 30,468	$ 47,991	$ (31,018)	$ -	$ 47,441

[1] Net of insurance reimbursement

EXHIBIT "B"

Analysis of Legal Fees for nine months ended March 31, 2013 - 2015

Firm	YTD Actual 2012-2013	YTD Actual 2013-2014	YTD Actual 2014-2015	Hourly Rate	Area of Expertise	Service Provided
Operating Fund Legal Fees:						
Alston & Bird LLP	$ -	$ 28,269	$ 19,744	$ 450	Agreement compliance	CEQA Compliance - East Orange County Water District
Boutwell Fay & Fabricant	$ -	$ -	$ -	$ 325	Employee benefits	Human Resources - employee benefit issues
Bowie, Arneson, Wiles & Giannone	$ 184,027	$ 165,183	$ 204,492	$ 185 to $ 220	IRWD legal counsel	District general counsel/legislative/litigation/special project
Burke, Williams & Sorensen, LLP	$ -	$ -	$ 4,422	$ 325	Employee relations	Personnel policy review and revision
Campbell & Levine LLC	$ -	$ -	$ -	$ 125 to $ 225	Bankruptcy law	Bankruptcy matters
Hanson Bridgett LLP	$ 10,795	$ -	$ -	$ 345 to $ 490	Employee benefits	Benefits project and retirement trust
Payne & Fears, LLP	$ 56,317	$ 71,141	$ 22,618	$ 235 to $ 550	Employee relations	General personnel and human resources
Sub-Total	$ 251,139	$ 264,593	$ 251,276			
Capitalized Legal & Lobbyist Fees:						
Bowie, Arneson, Wiles & Giannone	$ 36,312	$ 42,706	$ 52,420	$ 185 to $ 220	IRWD legal counsel	District general counsel/legislative/litigation/special project
Clifford & Brown	$ -	$ -	$ -	$ 225	IRWD General Business	Legal Service Fees Regarding Jackson Ranch
Orrick, Herrington & Sutcliffe LLP	$ -	$ 15,160	$ -	n/a	Bond counsel	Bond Counsel services in connection the consolidation of ID's
Rutan & Tucker, LLP	$ -	$ -	$ -	$ 305	Real estate law	Legal services for asset optimization
Sub-Total	$ 36,312	$ 57,866	$ 52,420			
Total	$ 287,451	$ 322,459	$ 303,696			
Other and Non-operating Legal Fees:						
Bond Counsel:						
Orrick, Herrington & Sutcliffe LLP	$ 100,000	$ 80,765	$ -	n/a	Bond counsel	Bond counsel services in connection with remarketing replacements on Index Tender Notes (ITN's) and replacement fund financing
General Liability Litigation:						
Bowie, Arneson, Wiles & Giannone	$ 3,034	$ 10,676	$ 11,096	$ 170 to $ 190	Legal Counsel	Legal counsel related to insurance claim issues
Daley & Heft LLP [1]	$ -	$ 70,058	$ -	$ 175	Legal Counsel	Legal counsel related to insurance claim issues
Koeller Nebeker Carlson & Haluck LLP [1]	$ 2,530	$ 16,096	$ 7,319	$ 195	Legal Counsel	Legal counsel related to insurance claim issues
Lewis Brisbois Bisgaard & Smith LLP [1]	$ -	$ 33,430	$ 29,026	$ 200	Legal Counsel	Legal counsel related to insurance claim issues
Sub-Total	$ 105,564	$ 211,025	$ 47,441			

(1) Net of insurance reimbursement

May 12, 2015
Prepared by: Debbie Kanoff/Mike Bray
Submitted by: Rob Jacobson/Cheryl Clary
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

QUARTERLY RISK MANAGEMENT REPORTING

SUMMARY:

Staff will provide the Committee with a report on the insurance and claim expenses incurred by the District through third quarter Fiscal Year (FY) ending June 30, 2015.

BACKGROUND:

A comparison of the District's actual versus budget insurance expenses for the first nine months of FY 2013-14 and FY 2014-15 is attached as Exhibit "A" and summarized as follows:

- Insurance premiums total $509,223 and are $15,402 under budget;
- Third-party claims administration expenses total $80 and are $17,420 under budget;
- Claim payments total $28,868 and are $46,132 under budget; and
- Legal expenses total $36,345 and are $13,655 under budget.

The Closed General Liability Claims Register, attached as Exhibit "B", identifies all general liability claims closed during the nine months ended March 31, 2015.

FISCAL IMPACTS:

Fiscal impacts are outlined above.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – Insurance and Claims Loss Expense
Exhibit "B" – FY 2014-15 Closed General Liability Claims Register

INSURANCE AND CLAIMS LOSS EXPENSE
as of
March 31, 2015

Exhibit "A"

	3rd Qtr 2013-14	3rd Qtr 2014-15		
	Actual	Actual	Budget	Variance
Premiums:				
Property, Boiler & Machinery	$ 176,377	$ 144,804	$ 189,750	$ 44,946
General Liability	245,145	297,938	262,500	(35,438)
Crime	-	-	6,375	6,375
IDP Pollution	66,481	66,481	66,000	(481)
Subtotal	$ 488,003	$ 509,223	$ 524,625	$ 15,402
Claims Losses & Administration:				
Below Deductible Losses:				
Prior Year Open Claims (Net CSAC Receivable)	$ 295,520	$ 0		
Current Year Incurred				
Bodily Injury	-	-		
Vehicle Damage - Collision	-	-		
Vehicle Damage - Other	-	-		
Prop. Damage - Other	131,733	28,868		
Subtotal - Losses	$ 427,253	$ 28,868	75,000	$ 46,132
Third Party Claim Administration (Net CSAC Receivable)	$ 39,991	80	$ 17,500	$ 17,420
Legal (Net CSAC Receivable)	122,183	36,345	50,000	13,655
Other	-	-	-	-
Subtotal Losses & Claims Expenses	$ 589,427	$ 65,293	$ 142,500	$ 77,207
Total General Insurance Expense	$ 1,077,430	$ 574,516	$ 667,125	$ 92,609

Claims Activity:	FY 2013/14	FY 2014/15
Beginning Open Claims	34	42
New Claims	32	11
Closed Claims	(24)	(12)
Current Open Claims	42	41

Reserve	FY 2014/15
Beginning	$ 252,000
Additions	$ -
Reductions	$ (212,090)
Current Balance	$ 39,910

CLOSED GENERAL LIABILITY CLAIMS REGISTER
as of
March 31, 2015

Exhibit "B"

No.	Incident Date	Claimant Cause Description	Payments: Current FY Loss	Current FY Expense	Current FY Subtotal	Cumulative Loss	Cumulative Expense	Cumulative Subtotal
		CLOSED THIS FISCAL YEAR						
1	12/15/14	Mahyar Moufara Property Damage	495	-	495	495	-	495
2	1/19/15	Marc Asselin Property Damage	4,503		4,503	4,503	-	4,503
3	11/6/14	Alex McCleary Property Damage	300	-	300	300	-	300
4	9/5/14	Toscana Apts Property Damage	1,800		1,800	1,800	-	1,800
5	8/25/14	Michael Bui Property Damage	300		300	300	-	300
6	11/27/12	Beverly Lee Property Damage		80	80	-	80	80
7	4/9/13	Mitra Talebi Property Damage			-	-	1,370	1,370
8	4/28/14	Rachel Lenell Property Damage	1,630		1,630	1,630	-	1,630
9	10/9/10	Diana Lee Atkins Bodily Infury - Auto			-	52,840	8,041	60,881
10	7/29/13	Forkert - 10541 S. Randall Property Damage			-	9,017	-	9,017
11	7/29/13	Lucas - 10501 S. Randall Property Damage			-	31,473	-	31,473
12	7/29/13	Hohen - 10502 S. Randall Property Damage			-	24,706	2,962	27,668
		Subtotal - Closed Claims - General Liability	$ 9,028	$ 80	$ 9,108	$ 127,064	$ 12,453	$ 139,517
		Subtotal - Open Claims - General Liability	$ 19,840	$ 36,345	$ 56,185	$ 319,840	$ 207,319	$ 527,159
		Total Closed & Open Claims	$ 28,868	$ 36,425	$ 65,293	$ 446,904	$ 219,772	$ 666,676

May 12, 2015
Prepared by: Eileen Lin EL
Submitted by: Cheryl Clary CC
Approved by: Paul Cook PC

FINANCE AND PERSONNEL COMMITTEE

ORANGE PARK ACRES ACQUISITION BALANCE
REPORTING AS OF MARCH 31, 2015

SUMMARY:

The Orange Park Acres Acquisition and Annexation Agreement provides for an equitable contribution toward the cost of the existing IRWD system and property (Acquisition Balance) to be paid off by the customers in the Orange Park Acres (OPA) rate area. The purpose of this write-up is to provide the Finance and Personnel Committee with the Acquisition Balance Report as of March 31, 2015.

BACKGROUND:

The Acquisition Balance is calculated using a series of additions and reductions, many of which are fixed through the Acquisition and Annexation Agreement, some of which were derived from Orange Park Acres Mutual Water Company's (OPAMWC) financial statements as of May 31, 2008 and some of which will be determined over time.

Attached as Exhibit "A", is the Acquisition Balance Report as of March 31, 2015 which reflects additions and reductions to the Acquisition Balance. Two items, for the capital improvements and related credit from IRWD, have been identified as "estimates". Items flagged as "TBD" will be determined over the course of the next few months. The report is updated quarterly.

As of March 31, 2015, the Acquisition Balance was $164,537. From June 1, 2008 to March 31, 2015, the rate differential and rental income credits have generated $3,305,595 (or an average of $40,312 per month) which has been applied to the Acquisition Balance. Staff had projected a total rate differential of approximately $36,550 per month, thus the District has been able to retire approximately $308,495 more than anticipated to date.

No costs associated with a potential public sewer system in the OPA area are attributable to the Acquisition Balance.

FISCAL IMPACTS:

The consolidation of OPAMWC and IRWD is intended and designed to produce revenue and cost neutrality to the existing IRWD customer base through the implementation of the Acquisition Balance concept. Staff reports the status of the Acquisition Balance on a quarterly basis.

ENVIRONMENTAL COMPLIANCE:

None.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" - Acquisition Balance Report for the period ended March 31, 2015

Exhibit "A"

Irvine Ranch Water District 27-Apr-15

Orange Park Acres Mutual Water Company

IRWD and OPA Consolidation Effective Date: June 1, 2008

As of March 31, 2015

				Amount
OPAMWC Acquisition Balance:				
(1)	4.8.1	Replacement Fund contribution	$	1,060,000.00
(2)	4.8.2	Capital cost to upgrade existing system		7,607,250.00
(3)	4.8.3	Survey and legal description and LAFCO fees to process consolidation (one-half of costs):		44,570.00
(4)	4.8.4	Outstanding debt of OPAMWC:		
		Rent - security deposits		400.00
		Pump tax payable		71,100.00
		Various expenses		12,652.20
(5)	4.8.5	Fees and costs - independent accounting firm's review of OPAMWC's financial Statements:		
		Mayer Hoffman McCann P.C.		13,843.00
(6)	4.8.6	Pipeline relocation costs		-
(7)	4.8.7	Deferred balance - cost of improvement work performed pursuant to Operation Agreement		32,223.58
(8)	4.8.8	Cost of dispute pursuant to Section 10.9.6 (divided equally)		-
(9)	4.9.0	OPAMWC Stock Payment:		
		Cash-out payment (721.42 shares @ $579.94 per share)		418,380.31
		Associated fees and costs		-
Additional Expenses - Paid by IRWD				
		County of Orange: Franchise report		638.00
		Orange County Water District: Basin equity assessment report		7,567.00
		Bowie, Arneson, Wiles & Glannone		9,327.50
		Total Acquisition Balance		**9,277,951.59**
Acquisition Balance Credits				
Value of Assets				
	4.10.1	Actual cash balances transferred to the operating funds		(687,411.47)
	4.10.2	Appraised value of 0.67 acre reservoir site (Estimates)	876,250.00	
	4.10.3	Appraised value of 0.645 acre headquarters site (Estimates)	1,126,250.00	
		First Metro Appraisals	(2,500.00)	(2,000,000.00)
	4.10.4	Prorated values of capacity to serve IRWD areas other than OPAMWC		(3,114,100.00)
	4.10.6	Fractional share on any parcel removed from PA No. 156 (TBD)		-
		Sub-total - Value of Assets		**(5,801,511.47)**
Miscellaneous Receipts - Refunded to IRWD				
		Southern California Edison		(5,831.25)
		State Compensation Insurance		(476.53)
		Sub-total - Miscellaneous Receipts - Refunded to IRWD		**(6,307.78)**
Rate Differential and Cash Receipts				
		Accounts receivable at May 31, 2008		(164,069.68)
		Write off amount on accounts receivable		4,183.42
		Rental income, net of rental expenses June 2008		(2,120.71)
	4.10.5	Rate Differential June 2008		(27,792.00)
		Rental income, net of rental expenses July 2008		(1,705.40)

Irvine Ranch Water District

Orange Park Acres Mutual Water Company

IRWD and OPA Consolidation Effective Date: June 1, 2008

27-Apr-15

As of March 31, 2015

	Amount
Rate Differential July 2008	(49,803.00)
Rental income, net of rental expenses August 2008	(1,976.74)
Rate Differential August 2008	(47,976.00)
Rental income, net of rental expenses September 2008	(1,700.00)
Rate Differential September 2008	(44,764.00)
Rental income, net of rental expenses October 2008	(1,700.00)
Rate Differential October 2008	(40,710.00)
Rental income, net of rental expenses November 2008	(1,700.00)
Rate Differential November 2008	(37,333.00)
Rental income, net of rental expenses December 2008	(1,700.00)
Rate Differential December 2008	(24,199.00)
Rental income, net of rental expenses January 2009	(1,700.00)
Rate Differential January 2009	(10,164.00)
Rental income, net of rental expenses February 2009	(1,700.00)
Rate Differential February 2009	(22,300.00)
Rental income, net of rental expenses March 2009	(1,700.00)
Rate Differential March 2009	(10,503.00)
Rental income, net of rental expenses April 2009	(1,700.00)
Rate Differential April 2009	(27,444.00)
Rental income, net of rental expenses May 2009	(1,700.00)
Rate Differential May 2009	(37,046.00)
Rental income, net of rental expenses June 2009	(1,700.00)
Rate Differential June 2009	(36,322.00)
Rental income, net of rental expenses July 2009	(1,700.00)
Rate Differential July 2009	(49,624.00)
Rental income, net of rental expenses August 2009	(1,700.00)
Rate Differential August 2009	(58,537.00)
Rental income, net of rental expenses September 2009	(1,700.00)
Rate Differential September 2009	(63,292.00)
Rental income, net of rental expenses October 2009	(576.47)
Rate Differential October 2009	(45,915.00)
Rental income, net of rental expenses November 2009	(1,700.00)
Rate Differential November 2009	(40,045.00)
Rate Differential December 2009	(30,126.00)
Rental income, net of rental expenses January 2010	(1,700.00)
Rate Differential January 2010	(17,493.00)
Rental income, net of rental expenses February 2010	(3,400.00)
Rate Differential February 2010	(11,531.00)
Rental income, net of rental expenses March 2010	(1,700.00)
Rate Differential March 2010	(8,997.00)
Rental income, net of rental expenses April 2010	(1,700.00)
Rate Differential April 2010	(26,555.00)
Rental income, net of rental expenses May 2010	44.92
Rate Differential May 2010	(30,141.00)
Rental income, net of rental expenses June 2010	(1,083.25)
Rate Differential June 2010	(45,203.00)
Rental income, net of rental expenses July 2010	(12.08)
Rate Differential July 2010	(48,036.00)
Rental income, net of rental expenses August 2010	(1,700.00)
Rate Differential August 2010	(50,379.00)
Rental income, net of rental expenses September 2010	(1,887.92)
Rate Differential September 2010	(58,107.00)
Rental income, net of rental expenses October 2010	(1,783.14)
Rate Differential October 2010	(36,318.00)

27-Apr-15

As of March 31, 2015

	Amount
Rental income, net of rental expenses November 2010	(1,700.00)
Rate Differential November 2010	(23,209.00)
Rental income, net of rental expenses December 2010	(1,700.00)
Rate Differential December 2010	(19,485.00)
Rental income, net of rental expenses January 2011	(1,700.00)
Rate Differential January 2011	(11,216.00)
Rental income, net of rental expenses February 2011	(1,700.00)
Rate Differential February 2011	(25,041.00)
Rental income, net of rental expenses March 2011	(1,700.00)
Rate Differential March 2011	(14,472.00)
Rental income, net of rental expenses April 2011	(1,700.00)
Rate Differential April 2011	(16,853.00)
Rental income, net of rental expenses May 2011	(1,700.00)
Rate Differential May 2011	(40,740.00)
Rental income, net of rental expenses June 2011	(1,700.00)
Rate Differential June 2011	(36,754.00)
Rental income, net of rental expenses July 2011	(1,700.00)
Rate Differential July 2011	(55,136.00)
Rental income, net of rental expenses August 2011	(1,700.00)
Rate Differential August 2011	(50,958.00)
Rental income, net of rental expenses September 2011	(1,700.00)
Rate Differential September 2011	(52,653.00)
Rental income, net of rental expenses October 2011	(1,700.00)
Rate Differential October 2011	(35,680.00)
Rental income, net of rental expenses November 2011	(1,700.00)
Rate Differential November 2011	(30,987.00)
Rental income, net of rental expenses December 2011	(1,700.00)
Rate Differential December 2011	(27,861.00)
Rental income, net of rental expenses January 2012	(1,700.00)
Rate Differential January 2012	(27,685.00)
Rental income, net of rental expenses February 2012	(1,700.00)
Rate Differential February 2012	(21,895.00)
Rental income, net of rental expenses March 2012	(1,700.00)
Rate Differential March 2012	(28,426.00)
Rental income, net of rental expenses April 2012	(1,700.00)
Rate Differential April 2012	(22,549.00)
Rental income, net of rental expenses May 2012	(1,700.00)
Rate Differential May 2012	(29,046.00)
Rental income, net of rental expenses June 2012	(1,700.00)
Rate Differential June 2012	(50,379.00)
Rental income, net of rental expenses July 2012	(1,700.00)
Rate Differential July 2012	(58,672.00)
Rental income, net of rental expenses August 2012	(1,700.00)
Rate Differential August 2012	(61,733.00)
Rental income, net of rental expenses September 2012	(1,700.00)
Rate Differential September 2012	(56,636.00)
Rental income, net of rental expenses October 2012	(1,700.00)
Rate Differential October 2012	(50,685.00)
Rental income, net of rental expenses November 2012	(1,700.00)
Rate Differential November 2012	(44,702.00)
Rental income, net of rental expenses December 2012	(1,700.00)
Rate Differential December 2012	(20,789.00)
Rental income, net of rental expenses January 2013	(1,700.00)
Rate Differential January 2013	(15,460.00)
Rental income, net of rental expenses February 2013	(1,700.00)

Irvine Ranch Water District 27-Apr-15

Orange Park Acres Mutual Water Company

IRWD and OPA Consolidation Effective Date: June 1, 2008

As of March 31, 2015

			Amount
Rate Differential February 2013			(19,838.00)
Rental income, net of rental expenses March 2013			(1,700.00)
Rate Differential March 2013			(23,812.00)
Rental income, net of rental expenses April 2013			(1,700.00)
Rate Differential April 2013			(33,668.00)
Rental income, net of rental expenses May 2013			(1,700.00)
Rate Differential May 2013			(50,597.00)
Rental income, net of rental expenses June 2013			(1,700.00)
Rate Differential June 2013			(49,791.00)
Rental income, net of rental expenses July 2013			(1,700.00)
Rate Differential July 2013			(58,509.00)
Rental income, net of rental expenses August 2013			(1,700.00)
Rate Differential August 2013			(59,406.00)
Rental income, net of rental expenses September 2013			(1,700.00)
Rate Differential September 2013			(62,386.00)
Rental income, net of rental expenses October 2013			(1,700.00)
Rate Differential October 2013			(51,045.00)
Rental income, net of rental expenses November 2013			511.29
Rate Differential November 2013			(38,837.00)
Rental income, net of rental expenses December 2013			(686.00)
Rate Differential December 2013			(27,341.00)
Rental income, net of rental expenses January 2014			220.00
Rate Differential January 2014			(34,250.00)
Rental income, net of rental expenses February 2014			(1,700.00)
Rate Differential February 2014			(26,594.00)
Rental income, net of rental expenses March 2014			(1,700.00)
Rate Differential March 2014			(25,077.00)
Rental income, net of rental expenses April 2014			(1,700.00)
Rate Differential April 2014			(33,486.00)
Rental income, net of rental expenses May 2014			(1,700.00)
Rate Differential May 2014			(45,574.00)
OPA Reservoir Lot Line Adjustment May 2014			6,144.00
Rental income, net of rental expenses June 2014			(1,700.00)
Rate Differential June 2014			(56,089.00)
Rental income, net of rental expenses July 2014			(1,700.00)
Rate Differential July 2014			(54,286.00)
Rental income, net of rental expenses August 2014			(1,700.00)
Rate Differential August 2014			(53,842.00)
Rental income, net of rental expenses September 2014			(1,700.00)
Rate Differential September 2014			(58,824.00)
Rental income, net of rental expenses October 2014			(1,700.00)
Rate Differential October 2014			(46,985.00)
Rental income, net of rental expenses November 2014			(1,700.00)
Rate Differential November 2014			(35,387.00)
Rental income, net of rental expenses December 2014			(1,700.00)
Rate Differential December 2014			(26,032.00)
Rental income, net of rental expenses January 2015			(1,000.00)
Rate Differential January 2015			(19,216.00)
Rental income, net of rental expenses February 2015			(1,700.00)
Rate Differential February 2015			(22,539.00)
Rental income, net of rental expenses March 2015			(1,107.12)
Rate Differential March 2015			(22,808.00)
Rate Differential January 2009, June 2009 & July 2011 thru February 2012			(20,514.00)
Sub-total Rate Differential and Cash Receipts	**-**	**$**	**(3,305,594.88)**

Irvine Ranch Water District

27-Apr-15

Orange Park Acres Mutual Water Company
IRWD and OPA Consolidation Effective Date: June 1, 2008

As of March 31, 2015

			Amount
SUMMARY			
Acquisition Balance		$	9,277,951.59
Less Acquisition Balance Credits:			
Value of Assets			(5,801,511.47)
Miscellaneous Receipts - Refunded to IRWD			(6,307.78)
Rate Differential and Cash Receipts			(3,305,594.88)
Net Receivable from OPAMWC (Acquisition Balance)	**@ 03/31/15**	**$**	**164,537.46**

May 12, 2015
Prepared by: Tony Mossbarger
Submitted by: Cheryl Clary CC
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

ON-CALL DATABASE ADMINISTRATION CONSULTANTS

SUMMARY:

The current workload for capital projects and operational support continues to exceed a level that can be supported by the District's Information Services staff. Staff proposes to retain the services of LCS Technologies to provide database administration services on an on-call basis. Staff recommends that the Board authorize the General Manager to execute a Professional Services Agreement with LCS Technologies in the amount of $120,000 for the period July 1, 2015-June 30, 2016.

BACKGROUND:

Staff currently utilizes database administration resources from LCS Technologies to provide support for the Oracle Financial System and the Oracle Customer Care and Billing (CC&B) system. There is an ongoing need for database administration services for the District's software systems as a result of several projects the District has recently undertaken, such as the ID Consolidation Financial software implementation project, as well as smaller scale software and networking projects. In addition, consultants with the required skills could be retained to fill in for staff vacancies due to back filling regular positions, terminations, or leaves of absence. Staff proposes to retain database administrators through consultant agencies who would provide services on an on- call basis.

Consultant Selection Process:

Staff requested proposals from two consultants that have provided excellent service and responsiveness on previous District projects. The two consultants requested to propose for the services were LCS technologies and Outsource Technical. Proposals with related fee schedules were received from both consultants and are attached in a summary matrix in Exhibit "A". The consultants' proposals are attached as Exhibits "B", and "C", respectively.

Staff recommends that the Board authorize the General Manager to execute a Professional Services Agreement with LCS Technologies in the amount of $120,000. The District will also have an active Professional Services Agreement in place that will allow Outsource Technical to serve as a backup or additional resource to supplement LCS Technologies. Staff currently utilizes resources from LCS Technologies and would like to retain the existing on-call resources. The requested service agreement covers the fiscal year ending June 30, 2016.

FISCAL IMPACTS:

These amounts are budgeted in the current fiscal year's budget or in the current expense authorizations of affected projects. These professional services will be charged to the appropriate projects or expense account.

FISCAL IMPACTS:

These amounts are budgeted in the current fiscal year's budget or in the current expense authorizations of affected projects. These professional services will be charged to the appropriate projects or expense account.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act (CEQA) as authorized under the California Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

That the Committee recommend that the Board authorize the General Manager to execute an on-call Professional Services Agreement with LCS Technologies, Inc in the amount of $120,000, for on-call database administration services.

LIST OF EXHIBITS:

Exhibit "A" – Consultant Summary Matrix
Exhibit "B" – LCS Technologies Proposal
Exhibit "C" – Outsource Technical Proposal

Exhibit "A"

On-Call Database Administration Consultant Selection Matrix

	LCS Technologies	Outsource Technical	
PERSONNEL			
Project Managent	Steve Simonetto		
Oracle DBA	Neeru Choutkuri		
Oracle Developer			
FEE SCHEDULE			
Project Management	$150	$140	
Oracle DBA	$135	$135	
Best Value	**1**	**2**	

LCS TECHNOLOGIES INC
YOUR CONSULTING COMPANY FOR ORACLE SOLUTIONS

April 29, 2015

ON CALL SERVICES

Hi Tony,

It was a pleasure talking with you this morning. We very much appreciate your business and support. As you know, LCS Technologies, Inc. (LCS) is your single source provider for Oracle services and software.

As you requested, we are providing this proposal for On Call Services to assist Irvine Ranch Water District with ongoing support of your Oracle database environments from July 1, 2015 through June 30, 2016.

We are providing this proposal on a Time and Materials basis. We will invoice IRWD for actual time and travel expenses incurred. We understand that most of the work will be provided remotely so travel expenses should be minimal.

Our hourly rates for On Call Services are:

- Project Manager $150
- Database Administrator $135

Please let me know if you have any questions.

Sincerely,

Steve Simonetto
CEO
LCS Technologies, Inc.
916-761-4097

OUTSOURCE

April 27, 2015

Irvine Ranch Water District
Attn: Tony Mossbarger, Director of Information Technology
15600 Sand Canyon Avenue
Irvine, CA 92619-7000

Dear Mr. Mossbarger,

Proposal for Information Technology (IT) Professional Services and Consulting

OS Technical (OST) is pleased to submit this proposal to provide Information Technology Professional Services and Consulting in response to your request.

OST is an IT consulting firm providing professional services to both public and private sector clientele. Our emphasis is providing experienced technical consultants on an on-demand basis to support enterprise software projects. OST has been in business for over 17 years and is headquartered in Newport Beach, CA. We have extensive experience providing IT professional services and consultants to numerous clients who continue to do business with us year over year. A few of our clients are Newport Corporation, County of Orange, Irvine Company, PIMCO, Pacific Life and CareMore among others.

OST has been providing IT professional services and consulting for Irvine Ranch Water District (the District) since February 2013 with an emphasis on Oracle R-12 E-Business Suite. During this time we have provided subject matter expertise to support enterprise software implementations, customizations and quality assurance. Services include:

- Attending project meetings as requested by the District
- Producing monthly billings in a form acceptable to the District
- Participating in weekly project status phone calls with Joan Gronek, the Project Lead for the District
- Providing IT Professional Services and Consulting as requested by the District

Our staff executing the delivery of IT professional services and consulting will consist of:

Mr. Steven Shwam, Senior Account Executive – Mr. Shwam has been with OST for 7 years. He has provided IT professional services and consultants for enterprise software projects for clientele including CareMore, Forever 21, and ICU Medical among others. Steven will be the primary point of contact for the District, providing delivery of IT professional services and consulting per the direction of the District.

Ms. Janet Chung, Recruiting Manager – Ms. Chung has been working with OST for 4 years. Janet has over 15 years of experience sourcing and screening technical professionals for deployment on enterprise software projects. Her competencies include Oracle EBS, .Net and Java.

OUTSOURCE

Irvine Ranch Water District
April 27, 2015
Page two

Work will be billed at the following hourly rate rages:

Hourly Rates

Project Management	\$128.00 - \$140.00
Oracle DBA	\$120.00 - \$135.00
Oracle Analyst	\$115.00 - \$125.00
Oracle Developer	\$105.00 - \$150.00
Software QA	\$90.00 - \$100.00
IT Network & Systems Support	\$65.00 - \$85.00

Our project delivery teams are paid current prevailing wage rates and we have insurance coverage that meets or exceeds the minimum District requirements.

If you have any questions, or I can be of further assistance, please call.

Sincerely,

Steve Shwam

Steven Shwam
Sr. Account Executive
OS Technical

May 12, 2015
Prepared by: Tony Mossbarger
Submitted by: Cheryl Clary
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

ON-CALL INFORMATION SERVICES PROFESSIONAL PROGRAMMING AND NETWORK CONSULTANTS

SUMMARY:

The current workload for capital projects and operational support continues to exceed a level that can be supported by the District's Information Services staff. Staff proposes to retain the services of a consultant agency to provide programming, analysis, project management, and networking services on an on-call basis. Staff recommends that the Board authorize the General Manager to execute a Professional Services Agreement with Outsource Technical in the amount of $400,000 for the period July 1, 2015- June 30, 2016.

BACKGROUND:

Staff currently utilizes three programming and analysis resources from Outsource Technical to provide back fill for regular positions. There is an ongoing need for programming, analysis, project management, and network assistance related to the District's software systems and networks as a result of several major capital projects the District has recently undertaken, such as the Oracle Financial System ID Consolidation software implementation project, as well as smaller scale software and networking projects. In addition, consultants with the required skills could be retained to fill in for staff vacancies due to back filling regular positions, terminations, or leaves of absence. Staff proposes to retain Programmers, Analysts, Project Managers, and Network consultants through consultant agencies who would provide services on an on- call basis.

Consultant Selection Process:

Staff requested proposals from three consultants that have provided excellent service and responsiveness on previous District projects. The three consultants requested to propose for the services were Outsource Technical, Software Management Consultants, and Robert Half technology. Proposals with related fee schedules were received from all three consultants and are attached in a summary matrix in Exhibit "A". The consultants' proposals are attached as Exhibits "B", "C", and "D", respectively.

Staff recommends that the Board authorize the General Manager to execute a Professional Services Agreements: with Outsource Technical in the amount of $400,000. The District currently has active Professional Services agreements in place with Software Management Consultants in the amount of $60,000, and Robert Half Technology in the amount of $60,000. The requested amount for Outsource Technical is higher than the other consultants as staff currently utilizes resources from Outsource Technical and would like to retain the existing on-call resources. The requested service agreement cover services provided through fiscal year ended June 30, 2016.

FISCAL IMPACTS:

These amounts are budgeted in the FY 2015-2016 budget or in the capital authorizations of affected projects. These professional services will be charged to the appropriate projects or expense account.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act (CEQA) as authorized under the California Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

That the Committee recommend that the Board authorize the General Manager to an on-call Professional Services Agreement with Outsource Technical in the amount of $400,000, for on-call programming, analysis, and network services for miscellaneous projects.

LIST OF EXHIBITS:

Exhibit "A" – Consultant Summary Matrix
Exhibit "B" – Outsource Technical Proposal
Exhibit "C" – Software Management Consultants Proposal
Exhibit "D" – Robert Half Technology Proposal

Exhibit "A"

On-Call Professional Programming and Network Consultant Selection Matrix

	Outsource Technical	Software Management Consultants, Inc.	Robert Half Technology
PERSONNEL			
Project Managent	TBD		
Oracle Analyst	Sarada Amirnan		
Oracle Developer	Sattish Vaddey		
Software Quality Assurance (QA)	Margesh Patel		
IT Network & Systems Support	TBD		
FEE SCHEDULE			
Project Management	$140	$140	$220
Oracle Analyst	$125	$120	$180
Oracle Developer	$150	$150	$220
Software QA Analyst	$100	$120	$125
IT Network & SystemSupport	$85	$95	$95
Best Value	**1**	**2**	**3**

OUTSOURCE

April 27, 2015

Irvine Ranch Water District
Attn: Tony Mossbarger, Director of Information Technology
15600 Sand Canyon Avenue
Irvine, CA 92619-7000

Dear Mr. Mossbarger,

Proposal for Information Technology (IT) Professional Services and Consulting

OS Technical (OST) is pleased to submit this proposal to provide Information Technology Professional Services and Consulting in response to your request.

OST is an IT consulting firm providing professional services to both public and private sector clientele. Our emphasis is providing experienced technical consultants on an on-demand basis to support enterprise software projects. OST has been in business for over 17 years and is headquartered in Newport Beach, CA. We have extensive experience providing IT professional services and consultants to numerous clients who continue to do business with us year over year. A few of our clients are Newport Corporation, County of Orange, Irvine Company, PIMCO, Pacific Life and CareMore among others.

OST has been providing IT professional services and consulting for Irvine Ranch Water District (the District) since February 2013 with an emphasis on Oracle R-12 E-Business Suite. During this time we have provided subject matter expertise to support enterprise software implementations, customizations and quality assurance. Services include:

- Attending project meetings as requested by the District
- Producing monthly billings in a form acceptable to the District
- Participating in weekly project status phone calls with Joan Gronek, the Project Lead for the District
- Providing IT Professional Services and Consulting as requested by the District

Our staff executing the delivery of IT professional services and consulting will consist of:

Mr. Steven Shwam, Senior Account Executive – Mr. Shwam has been with OST for 7 years. He has provided IT professional services and consultants for enterprise software projects for clientele including CareMore, Forever 21, and ICU Medical among others. Steven will be the primary point of contact for the District, providing delivery of IT professional services and consulting per the direction of the District.

Ms. Janet Chung, Recruiting Manager – Ms. Chung has been working with OST for 4 years. Janet has over 15 years of experience sourcing and screening technical professionals for deployment on enterprise software projects. Her competencies include Oracle EBS, .Net and Java.

OUTSOURCE

Irvine Ranch Water District
April 27, 2015
Page two

Work will be billed at the following hourly rate rages:

Hourly Rates

Project Management	\$128.00 - \$140.00
Oracle DBA	\$120.00 - \$135.00
Oracle Analyst	\$115.00 - \$125.00
Oracle Developer	\$105.00 - \$150.00
Software QA	\$90.00 - \$100.00
IT Network & Systems Support	\$65.00 - \$85.00

Our project delivery teams are paid current prevailing wage rates and we have insurance coverage that meets or exceeds the minimum District requirements.

If you have any questions, or I can be of further assistance, please call.

Sincerely,

Steve Shwam

Steven Shwam
Sr. Account Executive
OS Technical

Exhibit "C"

January 14, 2014

Irvine Ranch Water District
Attn: Tony Mossbarger, Director of Information Technology
15600 Sand Canyon Avenue
Irvine, CA 92619-7000

Dear Mr. Mossbarger,

Proposal for Information Technology (IT) Professional Services and Consulting

Software Management Consultants, Inc is pleased to submit this proposal to provide Information Technology Professional Services and Consulting in response to your request.

SMCI is an IT consulting firm providing professional services to both public and private sector clientele. Our emphasis is providing experienced technical consultants on an on-demand basis to support enterprise software projects. SMCI has been in business for over 31 years and is headquartered in Glendale, CA. We have extensive experience providing IT professional services and consultants to numerous clients who continue to do business with us year over year. A few of our clients are (Allergan, QBE First, BMS) among others.

Work will be billed at the following hourly rate rages:

Bill Rates

Project Management	$110-140
Oracle Analyst	$90-120
Oracle Developer	$110-150
Software QA	$90-120
IT Network & Systems Support	$65-95

Our project delivery teams are paid current prevailing wage rates and we have insurance coverage that meets or exceeds the minimum District requirements.

If you have any questions, or I can be of further assistance, please call.

Sincerely,

Suzy Jarrett
Sr. Account Executive
Software Management Consultants, Inc.

Robert Half® Technology

June 24, 2014

Irvine Ranch Water District
Attn: Tony Mossbarger, Director of Administrative Services
15600 Sand Canyon Avenue
Irvine, CA 92618

Dear Mr. Mossbarger,

Proposal for Information Technology (IT) Professional Services and Consulting

Robert Half Technology is pleased to submit this proposal to provide Information Technology Professional Services and Consulting in response to your request.

Robert Half Technology is an IT consulting firm providing professional services to both public and private sector clientele. Our emphasis is providing experienced technical consultants on an on-demand basis to support enterprise software projects. Robert Half Technology has been in business for over NN years and is headquartered in Irvine, CA. We have extensive experience providing IT professional services and consultants to numerous clients who continue to do business with us year over year.

Robert Half Technology has been providing IT professional services and consulting since February 1996 with an emphasis on Oracle R-12 E-Business Suite. During this time we have provided subject matter expertise to support enterprise software implementations, customizations and quality assurance. Services include:

- Attending project meetings as requested by the District
- Producing monthly billings in a form acceptable to the District
- Participating in weekly project status phone calls with Joan Gronek, the Project Lead for the District
- Providing IT Professional Services and Consulting as requested by the District

Our staff executing the delivery of IT professional services and consulting will consist of:

Account Executive – Kristen Glenn

Recruiting Manager – Ahmed Rahmatullah

Work will be billed at the following hourly rate rages:

Hourly Rates

Oracle Project Management	\$150.00 - \$220.00
Oracle R12 Analyst	\$120.00 - \$180.00
Oracle R12 Developer	\$140.00 - \$220.00
Oracle Testing & Software QA	\$85.00 - \$125.00
IT Network & Systems Support	\$45.00 - \$95.00

Our project delivery teams are paid current prevailing wage rates and we have insurance coverage that meets or exceeds the minimum District requirements.

If you have any questions, or I can be of further assistance, please call.

Sincerely,

Kristen Glenn
Account Executive
Robert Half Technology
Office: (949) 476-0879

May 12, 2015
Prepared and
Submitted by: Cheryl Clary CC
Approved by: Paul Cook P. Cook

FINANCE AND PERSONNEL COMMITTEE

AUDIT FIRM CHANGE FOR THE FISCAL YEARS ENDING JUNE 30, 2015 AND 2016

SUMMARY:

In April 2012, the Board approved a five year audit services contract commencing fiscal year ended June 30, 2012 with Mayer Hoffman McCann P.C. (MHM) for financial statement audit services. The agreement was for $255,000 plus possible single audit fees relating to government grants not to exceed $12,490.

MHM has notified District staff that the local government audit practice of MHM will be departing MHM and leaving to form the firm Davis Farr, LLP. Most principals and staff will be transitioning to the new firm. MHM supports the separation.

In order to maintain continuity, staff recommends signing a new audit services contract with Davis Farr LLP to complete the audit services for the remaining term of the five year contract through the fiscal year ended June 30, 2016. Davis Farr LLP have agreed to fees that consistent with the MHM contract.

BACKGROUND:

The District has utilized MHM as its auditors since 2006 and is familiar with the quality of the firm and staff. In April 2012, the Board approved a five-year audit service contract with MHM for approximately $255,000 plus possible single audit fees not to exceed $12,490 over the five-year period.

MHM has notified District staff that the local government audit practice of f MHM will be departing MHM to form the firm Davis Farr LLP. Most principals and staff will be transitioning to the new firm. In order to maintain the audit quality that comes with continuity and the institutional knowledge of the District, staff recommends the District to transition the audit work to the new firm, Davis Farr LLP, effective with the June 30, 2015 audit engagement. Fees will be consistent with the existing contract with MHM.

At the end of the contract in Fiscal Year 2016, staff and the Committee will consider whether it is appropriate to issue Requests for Proposals for new audit services.

FISCAL IMPACTS:

The remaining two-year agreement is expected to cost the District $100,000 plus possible Single Audit fees not to exceed $2,600 over the two-year period.

ENVIRONMENTAL COMPLIANCE:

None.

RECOMMENDATION:

That the Committee recommend that the Board authorize the General Manager to execute a new Audit Services Contract with Davis Farr LLP for the fiscal years ended June 30, 2015 and 2016 at a cost of approximately $100,000 plus possible single audit fees not to exceed $2600 over the two-year period.

EXHIBITS:

None.

May 12, 2015
Prepared by: Jennifer Davis/Tanja Fournier
Submitted by: Rob Jacobson/Cheryl Clary
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

MONTHLY INVESTMENT AND DEBT REVIEW

SUMMARY:

The following items are submitted for the Committee's review and consideration:

- The Investment Summary Report as of April 30, 2015, as outlined in Exhibit "A"
- The U.S. Treasury Yield Curve as of April 30, 2015, as outlined in Exhibit "B"
- The Summary of Variable Debt Rates as of April 30, 2015, as outlined in Exhibit "C"
- The Summary of Fixed and Variable Rate Debt as of April 30, 2015, as outlined in Exhibit "D"

BACKGROUND:

Investment Portfolio:

For April 2015, the rate of return for the investment portolio was 0.57%, which was a 0.03% increase from March's rate of 0.54%. Including real estate investments, the weighted average rate of return for the District's investment portfolio for April 2015 was 3.28%, which was an 0.08% increase from March's rate of 3.20%.

Debt Portfolio:

As of April 30, 2015, the District's weighted average all-in variable rate was 0.42%, which is a 0.03% increase from March's rate. Including the District's fixed rate Certificates of Participation at 3.82%, the 2010 Build America Bonds at 4.47%, and the previous month's negative cash accruals from the fixed payer interest rate swaps, which hedge a portion of the District's variable rate debt, the total average debt rate is 3.55% which is a 0.34% increase from March's rate of 3.21%. The increase is primarily due to the change in the negative cash accrual from $562,902 to $710,394. The substitution date of the Bank of New York Letter of Credit (LOC) with a US Bank LOC on the Series 1993 bonds is May 7, 2015, will result in an annual fee reduction from 0.35% to 0.33%, calculated on the outstanding par amount for three and one-half years.

Interest Rate Swaps:

Due to the timing of the Committee meeting, the swap report is not complete at this time. Staff will provide an update at the meeting. As of April 30, 2015, the District had posted $9,251,753 of collateral with Citigroup, which is unchanged from March, and $3,070,000 with Merrill Lynch, which is a $290,000 increase from the amount posted in March. The total collateral deposit for the District is currently $12,321,753. The collateral earns the Fed Funds Effective Rate, which is currently 0.08%.

FISCAL IMPACTS:

Fiscal impacts are included in the above narrative and in the attached exhibits.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3 Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – Investment Summary Report as of April 30, 2015
Exhibit "B" – Yield Curve as of April 30, 2015
Exhibit "C" – Summary of Variable Debt Rates as of April 30, 2015
Exhibit "D" – Summary of Fixed and Variable Rate Debt as of April 30, 2015

IRVINE RANCH WATER DISTRICT
INVESTMENT SUMMARY REPORT

Exhibit "A"

04/30/15

SETTLMT *	Call Schedule	Initial Call	Maturity Date	Rating	INVESTMENT TYPE	INSTITUTION / ISSUER	PAR Amount	COUPON DISCOUNT	YIELD	YTFC	ORIGINAL COST	CARRY VALUE	MARKET VALUE[1] 4/30/2015	UNREALIZED[2] GAIN/(LOSS)
04/27/15			05/01/15		LAIF	State of California Tsy.	$46,000,000		0.278%		$46,000,000.00	$46,000,000.00	46,017,651.49	17,651.49
08/13/14	N/A	N/A	05/20/15	NR	FNMA - Discount Note	Fed Natl Mortgage Discount Note	10,000,000	0.130%	0.132%		9,989,888.89	9,999,313.89	9,999,800.00	486.11
11/19/14	N/A	N/A	05/20/15	NR	FHLB - Discount Note	Fed Home Loan Bank Dicount Note	5,000,000	0.101%	0.102%		4,997,446.95	4,999,733.47	4,999,900.00	166.53
08/13/14	N/A	N/A	06/09/15	NR	FHLMC - Discount Note	Fed Home Loan Mortgage Corp Discount Note	10,000,000	0.150%	0.152%		9,987,500.00	9,998,375.00	9,999,500.00	1,125.00
08/13/14	N/A	N/A	07/29/15	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	15,000,000	0.125%	0.182%		14,991,750.00	14,997,902.14	15,004,500.00	6,597.86
03/04/14	N/A	N/A	08/28/15	Aaa/AA+/NR	FHLMC - Note	Fed Home Loan Mortgage Corp	2,000,000	0.500%	0.225%		2,008,140.00	2,001,787.20	2,002,440.00	652.80
03/04/14	N/A	N/A	08/28/15	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	8,000,000	0.375%	0.225%		8,017,720.00	8,003,890.55	8,007,280.00	3,389.45
05/28/14	N/A	N/A	09/10/15	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	1.750%	0.165%		5,101,550.00	5,028,520.43	5,029,500.00	979.57
04/23/15	N/A	N/A	09/24/15	NR	FHLMC - Discount Note	Fed Home Loan Mortgage Corp Discount Note	10,000,000	0.081%	0.082%		9,996,556.00	9,996,734.91	9,996,800.00	65.09
11/19/14	N/A	N/A	11/18/15	Aaa/NA/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	0.125%	0.193%		4,996,635.00	4,998,141.85	4,998,850.00	708.15
10/09/14	N/A	N/A	12/01/15	Aaa/AA+/NR	FNMA - Note	Fed Natl Mortgage Assoc	5,000,000	0.270%	0.233%	0.233%	5,002,100.00	5,001,075.12	4,998,900.00	(2,175.12)
10/29/14	N/A	N/A	12/18/15	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	0.300%	0.200%	0.200%	5,005,670.00	5,003,156.07	5,002,550.00	(606.07)
05/27/14	N/A	N/A	12/21/15	Aaa/AA+/AAA	FNMA - Note	Fed Natl Mortgage Assoc	5,000,000	0.375%	0.241%		5,010,450.00	5,004,267.54	5,005,500.00	1,232.46
01/15/13	N/A	07/15/13	01/15/16	NA/AA+/AAA	FHLB - Note	Fed Home Loan Bank	5,000,000	0.375%	0.390%		4,997,750.00	4,999,311.64	5,001,200.00	1,888.36
04/28/15	N/A	N/A	02/29/16	NR	FNMA - Discount Note	Fed Natl Mortgage Discount Note	10,000,000	0.190%	0.193%		9,983,797.22	9,983,955.55	9,981,800.00	(2,155.55)
03/14/13	Continuous	41524	03/07/16	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	740,741	0.470%	0.490%	0.730%	734,740.74	739,027.24	740,755.51	1,728.27
03/14/14	Continuous	06/10/14	03/10/16	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.350%	0.413%	0.874%	4,993,750.00	4,997,300.55	4,999,750.00	2,449.45
04/12/13	Continuous	07/12/13	04/12/16	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.410%	0.447%	0.851%	4,994,500.00	4,998,258.67	4,996,650.00	(1,608.67)
04/29/14	Continuous after	07/25/14	04/25/16	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.390%	0.448%	0.878%	4,994,250.00	4,996,883.31	4,997,900.00	1,016.69
05/12/14	Continuous after	05/12/15	05/12/16	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	0.480%	0.480%	0.480%	5,000,000.00	5,000,000.00	5,000,500.00	500.00
11/20/14	N/A	N/A	06/27/16	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	0.375%	0.424%	0.424%	4,996,091.65	4,997,173.96	4,998,650.00	1,476.04
05/08/14	N/A	N/A	07/05/16	Aaa/AA+/AAA	FNMA - Note	Fed Natl Mortgage Assoc	5,000,000	0.375%	0.484%		4,988,300.00	4,993,608.75	4,995,650.00	2,041.25
04/29/14	Continuous after	07/29/14	07/29/16	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.550%	0.550%	0.550%	5,000,000.00	5,000,000.00	5,000,200.00	200.00
02/11/14	Continuous after	08/11/14	08/11/16	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.570%	0.590%	0.590%	4,997,500.00	4,998,717.11	4,997,000.00	(1,717.11)
12/31/13	Quarterly	06/14/13	09/14/16	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	0.650%	0.759%	0.759%	4,985,500.00	4,992,632.59	4,991,100.00	(1,532.59)
11/28/14	Quarterly	05/15/15	11/15/16	Aaa/AA+/NR	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	0.600%	0.600%	0.600%	5,000,000.00	5,000,000.00	4,996,000.00	(4,000.00)
12/09/13	Quarterly	12/09/14	12/09/16	Aaa/AA+/NR	FNMA - Note	Fed Natl Mortgage Assoc	5,000,000	0.700%	0.727%	0.780%	4,996,000.00	4,997,854.01	4,998,000.00	145.99
12/19/13	Quarterly	06/19/14	12/19/16	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	0.750%	0.750%	0.750%	5,000,000.00	5,000,000.00	5,003,500.00	3,500.00
12/20/13	Quarterly	06/19/14	12/19/16	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	0.750%	0.755%	0.755%	4,999,250.00	4,999,590.41	5,003,500.00	3,909.59
03/13/14	Quarterly	06/13/14	03/13/17	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	0.875%	0.946%	1.719%	4,989,500.00	4,993,466.24	5,004,050.00	10,583.76
04/25/14	Continuous after	04/24/15	04/24/17	Aaa/AA+/NR	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.900%	0.976%	1.142%	4,988,750.00	4,992,500.00	5,000,450.00	7,950.00
10/28/14	Quarterly	01/28/15	04/28/17	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	10,000,000	0.820%	0.820%	0.820%	10,000,000.00	10,000,000.00	9,994,600.00	(5,400.00)
03/30/15	Quarterly	06/30/15	06/30/17	Aaa/AA+/NR	FHLMC - Note	Fed Home Loan Mortgage Corp	7,500,000	0.875%	0.875%	0.875%	7,500,000.00	7,500,000.00	7,508,625.00	8,625.00
08/28/14	Quarterly	11/25/14	08/25/17	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	1.125%	1.139%	1.139%	4,998,000.00	4,998,450.14	5,003,050.00	4,599.86
10/24/14	Continuous after	09/18/13	09/18/17	Aaa/AA+/NR	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.980%	1.033%	1.033%	4,992,500.00	4,993,837.26	4,990,100.00	(3,737.26)
10/30/14	Quarterly	01/30/15	10/30/17	NA/AA+/NR	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	1.100%	1.100%	1.100%	5,000,000.00	5,000,000.00	5,009,950.00	9,950.00
03/10/15	N/A	N/A	04/30/36	NR	Direct Muni	ETWD	4,232,888	4.570%	4.570%	4.570%	4,232,888.47	4,232,888.47	4,232,888.47	
SUB-TOTAL							$258,473,629				$258,468,474.92	$258,438,354.08	$258,509,040.47	$70,686.39
RESTRICTED CASH (Swap Collateral Deposits)[5]														
04/01/15					Collateral Deposit	Citi-Group	$9,251,753		0.080%		$9,251,752.86	$9,251,752.86	9,251,752.86	
04/17/15					Collateral Deposit	Merrill Lynch	$3,070,000		0.080%		$3,070,000.00	$3,070,000.00	3,070,000.00	
SUB-TOTAL							$12,321,753				$12,321,752.86	$12,321,752.86	$12,321,752.86	
TOTAL INVESTMENTS							$270,795,382				$270,790,227.78	$270,760,106.94	$270,830,793.33	
					Petty Cash						3,400.00			
				March	Ck Balance	Bank of America					3,030,484.18			
											$273,824,111.96			

[1] LAIF market value is as of the most recent quarter-end as reported by LAIF.
Security market values are determined using Bank of New York ("Trading Prices"), Bloomberg and/or broker dealer pricing.
[2] Gain (loss) calculated against carry value using the trading value provided by Bank of New York/or Brokers
[3] Real estate rate of return is based on most recent quarter end return
[4] Calculation excludes Direct Muni - ETWD
[5] Swap Collateral Deposits assumes 6 month maturity, dependent on interest rate changes

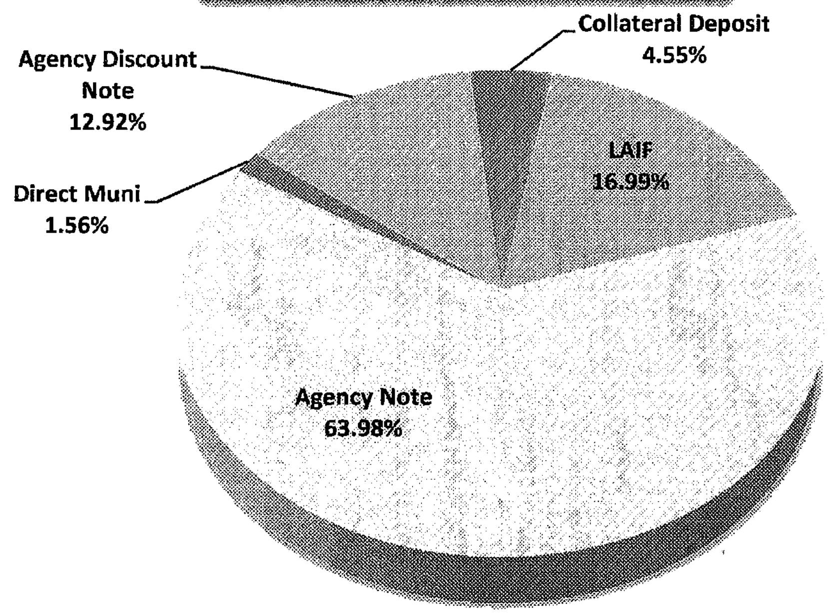
This Investment Summary Report is in conformity with the 2015 Investment Policy and provides sufficient liquidity to meet the next six months estimated expenditures.
*S - Step up

Outstanding Variable Rate Debt	$328,800,000
Net Outstanding Variable Rate Debt (Less $130 million fixed-payer swaps)	$198,800,000
Investment Balance:	$273,824,112
Investment to Variable Rate Debt Ratio:	138%
Portfolio - Average Number of Days To Maturity[4]	302

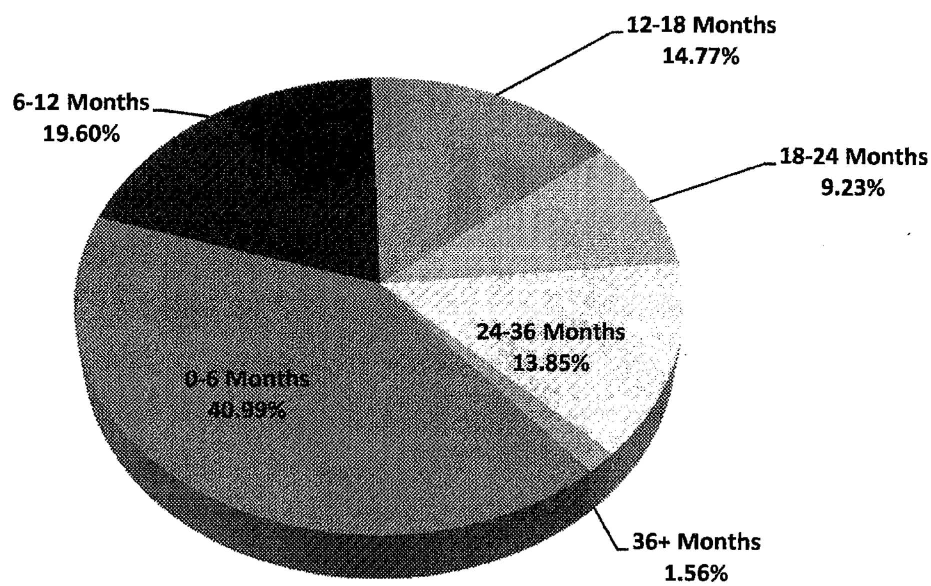
	Investment Portfolio	Real Estate[3] Portfolio	Weighted Avg. Return
April	0.57%	13.20%	3.28%
March	0.54%	13.20%	3.20%
Change	0.03%		

April 2015 INVESTMENT PORTFOLIO
April 30, 2015

Portfolio by Investment Type



Portfolio by Maturities



IRVINE RANCH WATER DISTRICT
SUMMARY OF MATURITIES

04/30/15

DATE	TOTAL	%	LAIF	Agency Notes	Agency Discount Notes	Collateral Deposit	Direct Muni
04/15	$46,000,000	16.99%	$46,000,000				
05/15	15,000,000	5.54%			15,000,000		
06/15	10,000,000	3.69%			10,000,000		
07/15	15,000,000	5.54%		15,000,000			
08/15	10,000,000	3.69%		10,000,000			
09/15	15,000,000	5.54%		15,000,000			
10/15	12,321,753	4.55%				$12,321,753	
11/15	5,000,000	1.85%		5,000,000			
12/15	15,000,000	5.54%		15,000,000			
01/16	5,000,000	1.85%		5,000,000			
02/16	10,000,000	3.69%			10,000,000		
03/16	5,740,741	2.12%		5,740,741			
SUB-TOTAL	$164,062,494	60.59%	$46,000,000	$70,740,741	$35,000,000	$12,321,753	
13 Months - 3 YEARS							
04/1/16 - 06/30/2016	20,000,000	7.39%		20,000,000			
07/01/16 - 9/30/2016	20,000,000	7.39%		20,000,000			
10/01/16 - 12/31/2016	20,000,000	7.39%		20,000,000			
1/1/2017 - 3/31/2017	5,000,000	1.85%		5,000,000			
04/01/17-06/30/17	22,500,000	8.31%		22,500,000			
07/01/17 - 9/30/2017	10,000,000	3.69%		10,000,000			
10/30/17 - 12/31/2017	5,000,000	1.85%		5,000,000			
04/30/2036	4,232,888	1.56%					4,232,888
TOTALS	$270,795,382	100.00%	$46,000,000	$173,240,741	$35,000,000	$12,321,753	$4,232,888
% OF PORTFOLIO			16.99%	63.98%	12.92%	4.55%	1.56%

Irvine Ranch Water District
Summary of Real Estate
3/31/2015

	ACQUISITION DATE	PROPERTY TYPE	OWNERSHIP INTEREST	ORIGINAL COST	RATE OF RETURN QUARTER ENDED Mar-15
Sycamore Canyon	Dec-92	Apartments	Fee Simple	$ 43,550,810	17.24%
Wood Canyon Villas	Jun-91	Apartments	Limited Partner	$ 6,000,000	8.58%
ITC (230 Commerce)	Jul-03	Office Building	Fee Simple	$ 5,739,845	8.21%
Waterworks Business Pk.	Nov-08	Research & Dev.	Fee Simple	$ 8,630,577	5.02%
Sand Canyon Professional Center	Jul-12	Medical Office	Fee Simple	$ 8,648,594	7.56%
				$ 72,569,826	13.20%

IRVINE RANCH WATER DISTRICT INVESTMENT SUMMARY REPORT
INVESTMENT ACTIVITY
April 2015

MATURITIES/SALES/CALLS

DATE	SECURITY TYPE	PAR	YIELD
4/15/2015	FHLB	$5,000,000	0.55%
4/16/2015	FFCB	$5,000,000	0.68%
4/27/2015	FHLB	$5,000,000	0.76%
4/28/2015	FHLMC - Discount Note	$5,000,000	0.12%

PURCHASES

Settlement Date	Maturity Date	SECURITY TYPE	PAR	YIELD TO MATURITY
4/23/2015	9/24/2015	FHLMC - Discount Note	$10,000,000	0.08%
4/28/2015	2/26/2016	FNMA - Discount Note	$10,000,000	0.19%

Exhibit "C"

IRVINE RANCH WATER DISTRICT
SUMMARY OF DEBT RATES
Apr-15

Rmkt Agent	GOLDMAN DAILY	GOLDMAN WEEKLY	MORGAN STANLEY WEEKLY	MERRILL LYNCH DAILY	MERRILL LYNCH WEEKLY	CITIGROUP WEEKLY	US BANK DAILY
Bond Issue	2009 - B	2011 A-1	2011 A-2	1993	2008-A	1995	2009-A
Par Amount	67,500,000	54,600,000	36,400,000	34,600,000	54,000,000	14,200,000	67,500,000
Bank	BOFA	**(SIFMA+3)**	**(SIFMA+3)**	Bank of N.Y	Sumitomo	Sumitomo	US BANK
Reset		**Wednesday**	**Wednesday**		**Wednesday**	**Wednesday**	
4/1/2015	0.01%	0.05%	0.05%	0.01%	0.02%	0.01%	0.01%
4/2/2015	0.01%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/3/2015	0.01%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/4/2015	0.01%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/5/2015	0.01%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/6/2015	0.01%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/7/2015	0.01%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/8/2015	0.02%	0.05%	0.05%	0.01%	0.01%	0.02%	0.01%
4/9/2015	0.02%	0.05%	0.05%	0.01%	0.02%	0.02%	0.01%
4/10/2015	0.01%	0.05%	0.05%	0.01%	0.02%	0.02%	0.01%
4/11/2015	0.01%	0.05%	0.05%	0.01%	0.02%	0.02%	0.01%
4/12/2015	0.01%	0.05%	0.05%	0.01%	0.02%	0.02%	0.01%
4/13/2015	0.01%	0.05%	0.05%	0.01%	0.02%	0.02%	0.01%
4/14/2015	0.03%	0.05%	0.05%	0.02%	0.02%	0.02%	0.02%
4/15/2015	0.05%	0.05%	0.05%	0.04%	0.02%	0.02%	0.03%
4/16/2015	0.05%	0.07%	0.07%	0.03%	0.04%	0.04%	0.04%
4/17/2015	0.05%	0.07%	0.07%	0.04%	0.04%	0.04%	0.04%
4/18/2015	0.05%	0.07%	0.07%	0.04%	0.04%	0.04%	0.04%
4/19/2015	0.05%	0.07%	0.07%	0.04%	0.04%	0.04%	0.04%
4/20/2015	0.05%	0.07%	0.07%	0.04%	0.04%	0.04%	0.05%
4/21/2015	0.08%	0.07%	0.07%	0.04%	0.04%	0.04%	0.05%
4/22/2015	0.07%	0.07%	0.07%	0.06%	0.04%	0.04%	0.07%
4/23/2015	0.07%	0.11%	0.11%	0.06%	0.08%	0.08%	0.08%
4/24/2015	0.10%	0.11%	0.11%	0.06%	0.08%	0.08%	0.09%
4/25/2015	0.10%	0.11%	0.11%	0.06%	0.08%	0.08%	0.09%
4/26/2015	0.10%	0.11%	0.11%	0.06%	0.08%	0.08%	0.09%
4/27/2015	0.10%	0.11%	0.11%	0.10%	0.08%	0.08%	0.09%
4/28/2015	0.11%	0.11%	0.11%	0.10%	0.08%	0.08%	0.09%
4/29/2015	0.13%	0.11%	0.11%	0.11%	0.08%	0.08%	0.10%
4/30/2015	0.13%	0.14%	0.14%	0.12%	0.10%	0.12%	0.12%
Avg Interest Rates	0.05%	0.07%	0.07%	0.04%	0.04%	0.04%	0.04%
Rmkt Fee	0.12%	0.13%	0.13%	0.14%	0.10%	0.08%	0.07%
LOC Fee	0.35%			0.35%	0.38%	0.38%	0.35%
All-In Rate	**0.52%**	**0.20%**	**0.20%**	**0.52%**	**0.52%**	**0.50%**	**0.46%**
Par Amount		122,100,000	36,400,000		88,600,000	14,200,000	67,500,000

Interest Rate Mode	Percent of Total Variable Rate Debt		Par Outstanding	Weighted All-In Average Rate		Base Rate Average
Daily	51.58%		169,600,000	0.50%		0.04%
Weekly	48.42%		159,200,000	0.33%		0.06%
	100.00%	$	**328,800,000**	0.42%		0.05%
Fixed Rate COPS	25.94%		61,280,000	3.82%		
Fixed Rate BABS	74.06%		175,000,000	4.47%	(1)	
	100.00%	$	**236,280,000**	4.30%		
All-In Debt Rate Including $130 Million Notional Amount of Swaps						**3.55%**

(1) Rate adjusted up from 4.35% as a result of sequestration reducing BAB's subsidy by 7.3%

IRVINE RANCH WATER DISTRICT

SUMMARY OF FIXED & VARIABLE RATE DEBT

April-15

Exhibit "D"

ITN
Daily
Weekly

	GENERAL BOND INFORMATION						LETTER OF CREDIT INFORMATION									TRUSTEE INFORMATION				
VARIABLE RATE ISSUES	Issue Date	Maturity Date	Principal Payment Date	Payment Date	Original Par Amount	Remaining Principal	Letter of Credit	Reimbursment Agreement Date	L/C Exp. Date	MOODYS	S&P	FITCH	LOC Stated Amount	LOC Fee	Annual LOC Cost	Rmkt Agent	Reset	Rmkt Fees	Annual Cost	Trustee
SERIES 1993	05/19/93	04/01/33	APR 1 (2014)	5th Bus. Day	$38,300,000	$34,600,000	Bank of NY	06/01/12	06/02/15	Aa1/VMIG1	AA-/A-1+	N/R	$35,072,867	0.3500%	$122,755	BAML	DAILY	0.14%	$46 710	BANK OF NY
SERIES 1995	12/13/95	01/01/21	JAN 1	1st Bus. Day	$40,000,000	$14,200,000	SUMITOMO	04/01/11	07/14/17			N/R	$14,410,082	0.3800%	$54,758	CG	WED	0.08%	$10 650	BANK OF NY
SERIES 2008-A Refunding	04/24/08	07/01/35	JUL 1	5th Bus. Day	$60,215,000	$54,000,000	SUMITOMO	04/01/11	07/14/17	Aa2 (*)	N/R	N/R	$54,798,904	0.3800%	$208,236	BAML	WED	0.10%	$54 000	BANK OF NY
SERIES 2011-A-1 Refunding	04/15/11	10/01/37	Oct 1	1st Bus. Day	$60,545,000	$54,600,000	N/A	N/A	N/A	Aa1/VMIG1	A-1+	AAA/F1+	N/A	N/A	N/A	Goldman	WED	0.13%	$68 250	BANK OF NY
SERIES 2011-A-2 Refunding	04/15/11	10/01/37	Oct 1	1st Bus. Day	$40,370,000	$36,400,000	N/A	N/A	N/A	Aa1/VMIG1	A-1+	AAA/F1+	N/A	N/A	N/A	Morgan S.	WED	0.13%	$45 500	BANK OF NY
SERIES 2009 - A	06/04/09	10/01/41	Oct 1	1st Bus. Day	$75,000,000	$67,500,000	US BANK	04/01/11	07/15/16	Aa1/VMIG 1	AA+/A-1+	AA-/F1+	$68,254,521	0.3500%	$238,891	US Bank	WED	0.07%	$47,250	US BANK
SERIES 2009 - B	06/04/09	10/01/41	Oct 1	1st Bus. Day	$75,000,000	$67,500,000	B of A	04/01/11	07/15/16	Aa3/VMIG 1	A+/A-1	A+/F1+	$68,254,521	0.3500%	$238,891	Goldman	DAILY	0.12%	$81,000	US BANK
					$389,430,000	**$328,800,000**	**SUB-TOTAL VARIABLE RATE DEBT**						**$240,790,894**	**0.3586%** (Wt. Avg)	**$863,531**			**0.11%** (Wt. Avg)	**$353,360**	
FIXED RATE ISSUES																				
2010 REFUNDING COPS	02/23/10	03/01/32	Mar -1	MAR/SEPT	$85,145,000	$61,280,000	N/A	N/A	N/A	Aa1	AAA	AAA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	BANK OF NY
2010 GO Build America Taxable Bonds	12/16/10	05/01/40	MAY (2025)	MAY/NOV	$175,000,000	$175,000,000	N/A	N/A	N/A	Aa1	AAA	NR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	US BANK
					$260,145,000	**$236,280,000**	**SUB-TOTAL FIXED RATE DEBT**													
					$649,575,000	**$565,080,000**	**TOTAL- FIXED & VARIABLE RATE DEBT**													

Remarketing Agents		
CG	14,200,000	4%
Goldman	122,100,000	37%
Morgan Stanley	36,400,000	11%
BAML	88,600,000	27%
US Bank	67,500,000	21%
	328,800,000	

GO VS COP's		
GO:	503,800,000	89%
COPS:	61,280,000	11%
Total	565,080,000	

LOC Banks	
SUMITOMO	68,200,000
BANK OF AMERICA	67,500,000
US BANK	67,500,000
BANK OF NEW YORK	34,600,000
	237,800,000

Breakdown Between Variable & Fixed Rate Mode		
Daily Issues	169,600,000	30%
Weekly Issues	68,200,000	12%
ITN Issues	91,000,000	16%
Sub-Total	328,800,000	
Fixed Rate Issues	$236,280,000	42%
Sub-Total - Fixed	236,280,000	
TOTAL DEBT FIXED & VAR.	565,080,000	100%

vrdsum.xlsx
4/30/2015

May 12, 2015
Prepared by: Jennifer Davis/Tanja Fournier
Submitted by: Rob Jacobson/Cheryl Clary
Approved by: Paul Cook

FINANCE AND PERSONNEL COMMITTEE

QUARTERLY DEFERRED COMPENSATION PLAN AND FUND REVIEW

SUMMARY:

The following is submitted for the Committee's review and consideration:

- A Summary of the Deferred Compensation Program and Distribution of Assets as of March 31, 2015, as outlined in Exhibit "A".
- Mutual Fund Performance Review as of March 31, 2015, as outlined in Exhibit "B".

BACKGROUND:

Overview of the Deferred Compensation Assets:

As of March 31, 2015, the District's Section 457(b) and 401(a) Plans (collectively, the "Plans") assets totaled $44,411,686, which represented a $1,616,602 increase from the quarter ending December 31, 2014 and a $2,135,621 increase for the one year period ending March 31, 2015. The changes in Plan assets over these two periods are summarized as follows:

	For the One Year Period Ending March 31, 2015	*For the Quarter Ending March 31, 2015*
Beginning Balance	$42,276,065	$42,795,084
Employee Contributions	2,025,501	630,795
District Contributions	647,354	154,623
Transfers to/from other plans	223,527	47,276
Distributions	(3,237,973)	(170,035)
Net Investment Gain (Loss)	2,477,211	953,942
Ending Balance – March 31, 2015	$44,411,686	$44,411,686
Change in assets for the period	$2,135,621	$1,616,602

Review of Investment Options:

The District's deferred compensation policy states that any investment option performing "Below Benchmark" for four consecutive quarters or seven out of the trailing 12 quarters, has "Failed" the Long-Term Rolling Analysis (LTRA) and the investment option is to be replaced. For the quarter ending March 31, 2015, all the funds in the Plan passed the LTRA. The Advised Assets Group Performance Review as of March 31, 2015 is attached as Exhibit "B".

FISCAL IMPACTS:

As of March 31, 2015 the District's Plan assets totaled $44,411,686, which represented a $1,616,602 increase from the quarter ending December 31, 2014, and a $2,135,621 increase for the one year period ending March 31, 2015.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – Summary of the Deferred Compensation Plan and Distribution of Assets
Exhibit "B" – Great-West Fund Performance Review

Exhibit "A"

IRVINE RANCH WATER DISTRICT

SUMMARY OF DEFERRED COMPENSATION PROGRAM

March 31, 2015

Deferred Compensation IRS Section 457 (Employee Contributions)

Money Purchase Pension Plan & Executive Plan - IRS Section 401 (a) (District Contribution)

	457 Assets			401(a) Assets	
	Great West Core Investments	Ameritrade Brokerage	**Total 457**	**Total 401(a)** 401 (a)	**GRAND TOTAL** 457 & 401(a)
Assets	$31,553,001	$2,891,721	**$34,444,722**	**$9,966,964**	**$44,411,686**
Change From Prior Quarter	*$1,371,797*	*($41,612)*	*$1,330,185*	*$286,416*	*$1,616,602*
Change From Prior Year (03/2014)	*$1,167,942*	*$284,849*	*$1,452,791*	*$682,830*	*$2,135,621*
Quarterly Contributions	**$630,795**	n/a	**$630,795**	**$154,623**	**$785,418**
Change From Prior Quarter	*$140,191*			($21,406)	

	For the One Year Period Ending March 31, 2015	For the Quarter Ending March 31, 2015
Beginning Balance	$42,276,065	$42,795,084
Employee Contributions	2,025,501	630,795
District Contributions	647,354	154,623
Transfers to/from other plans	223,527	47,276
Distributions	(3,237,973)	(170,035)
Net Investment Gain (Loss)	2,477,211	953,942
Ending Balance - March 31, 2015	$44,411,686	$44,411,686
Change in assets for the period	$2,135,621	$1,616,602

Employee Participation	
Eligible Employees	312
Employees Participating	272
Percent Participation	87%

IRVINE RANCH WATER DISTRICT
SUMMARY OF DEFERRED COMPENSATION PROGRAM
DISTRIBUTION OF ASSETS

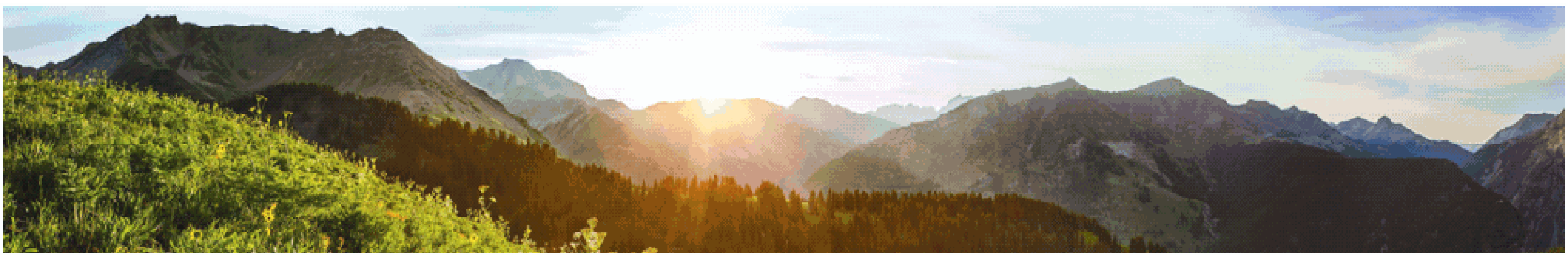
Quarter Ending March 31, 2015

	Fund	Assets	Percent of Assets	Change from previous quarter
	PROFILE FUNDS			
AGG	Aggressive Profile Fund	3,232,439	7.3%	-0.2%
MOD	Moderate Profile Fund	4,088,711	9.2%	0.6%
CON	Conservative Profile Fund	1,921,791	4.3%	0.6%
	Sub Total	**9,242,941**	**20.8%**	**-1.0%**
	INTERNATIONAL FUND			
1HR - INT	Harbor International Instl	2,317,252	5.2%	0.0%
1VTIAX	Vanguard Total Intl Stock Index Admiral	79,946	0.2%	0.0%
	Sub Total	**2,397,198**	**5.4%**	**0.0%**
	SMALL CAP FUNDS			
BSFIX	Baron Small-Cap Growth Fund	2,400,495	5.4%	0.0%
1VSVIX	Munder Veracity Small Cap	1,435,809	3.2%	-0.4%
1VSMAX	Vanguard Small Cap Index	281,923	0.7%	0.5%
	Sub Total	**4,118,227**	**9.3%**	**0.1%**
	MEDIUM CAP FUNDS			
MGOSX	Munder Mid-Cap Core Growth Fund	1,946,343	4.4%	-0.3%
HWMIX	Hotchkis & Wiley Mid-Cap Value Fund	3,287,699	7.4%	-0.3%
1VIMAX	Vanguard Mid-Cap Index Fund	460,435	1.0%	0.9%
	Sub Total	**5,694,477**	**12.8%**	**0.3%**
	LARGE CAP FUNDS			
RGAFX	American Growth Fund R4	3,463,781	7.8%	-0.2%
1VFIAX	Vanguard 500 Index Signal	4,200,442	9.5%	0.4%
DHLYX	Diamond Hill Large-Cap Fund	1,531,700	3.4%	-0.5%
	Sub Total	**9,195,923**	**20.7%**	**-0.3%**
	BOND FUND			
MWTIX	Metropolitan West Total Return Bond	2,251,303	5.1%	0.2%
	Sub Total	**2,251,303**	**5.1%**	**0.2%**
	STABLE VALUE FUND			
SV	Putnam Stable Value	8,435,697	19.0%	-1.0%
	Sub Total	**8,435,697**	**19.0%**	**-1.0%**
	OTHER			
	Ameritrade Brokerage	3,075,919	6.9%	-0.4%
	Total Assets	**$44,411,686**	**100%**	

Exhibit "B"

ADVISED ASSETS GROUP

FUND PERFORMANCE REVIEW



IRVINE RANCH WATER DISTRICT DEFERRED COMPENSATION PLAN | 98453-01

Reporting Period Ending March 31, 2015

The analytical material contained herein merely describes the process that AAG applies in evaluating funds. It may or may not be based on the plan's current investment policy and is not intended to be used by plan sponsor as a primary basis for deciding whether to make a particular fund available under the plan. Funds listed on the Fund Performance Review are designed to meet stated investment objectives and risk profiles, but do not constitute investment advice from AAG or its affiliate. Plan fiduciaries should review the educational material provided and consult with their investment advisers if necessary to make the investment decision. Neither AAG, nor its representatives, agents or affiliates are permitted to give legal, ERISA, or tax advice. Any discussion of these matters included or related to this document or other educational information is provided for informational purposes only. Such discussion does not purport to be complete or to cover every situation. Current tax and ERISA law are subject to interpretation and legislative change. The appropriateness of any product for any specific taxpayer may vary depending on the particular set of facts and circumstances. You should consult with and rely on your own legal and tax advisers.

Not intended as an offer or solicitation by Advised Assets Group, LLC or any of its affiliates.

Prepared by Advised Assets Group, LLC | 8515 East Orchard Road | Greenwood Village, Colorado 80111

ADVISED ASSETS GROUP

IMPORTANT DISCLOSURES

The Fund Performance Review is compiled at the request of the Plan Sponsor and/or broker. It is designed as a high level analytical tool to aide plan sponsors in carrying out their fiduciary responsibilities; it is not intended as investment advice. Plan Sponsors may wish to review the enclosed material with their investment adviser, consultant or broker, if necessary, prior to making final investment decisions.

Funds listed on the Fund Performance Review are designed to meet stated investment objectives and risk profiles. Risks associated with the investment options can vary significantly and the relative risks of investment categories may change under certain economic conditions. The investment return and principal value of an investment will fluctuate so that an investor's shares, when redeemed, may be more or less than their original cost. Current performance may be lower or higher than performance data shown due to market activity. Past performance is not a guarantee of future results.

FUND PERFORMANCE REVIEW: OVERVIEW

ADVISED ASSETS GROUP

OBJECTIVE:
- To quantify historical fund performance relative to peer group benchmarks.
- To identify funds that have consistently underperformed over the long-term.
- To assist in identifying style drift and discern gaps within the plan portfolio.

FUNDAMENTALS:
- An objective analysis based on set criteria.
- Based on long-term and risk-adjusted performance.
- Comparison against peer group of similar funds as determined by *Morningstar, Inc.®*

SOURCE:
- Statistics are derived from an independent third-party: *primarily Morningstar Direct®*

SCOPE:
- The Fund Performance Review is designed as a high level analytical tool to aide plan sponsors in carrying out their fiduciary responsibilities.

The purpose of this document is to provide investment-related information only for the plan sponsor in its role as a fiduciary to the Plan, not as investment advice for plans or plan participants. Although the data contained in this report is from reliable sources, Advised Assets Group, LLC cannot guarantee is completeness or accuracy. Risks associated with investment options can vary significantly with each particular investment category and the relative risks of categories may change under certain economic conditions. The investment return and principal of an investment will fluctuate so that an investor's shares, when redeemed, may be more of less than their original cost.

Current performance may be lower or higher than performance data shown due to market volatility. Past performance is no guarantee of future returns.

FUND PERFORMANCE REVIEW: CRITERIA

ADVISED ASSETS GROUP

- **OVERALL RATING:** Based on performance, risk-adjusted performance and the Overall Morningstar Rating™.
  - **Return Composite:** Determined by taking the equal weighted average of the 3, 5 and 10 year category return percentiles.
  - **Sharpe Composite:** Calculated by averaging the 3 and 5 year category Sharpe percentiles.
  - **Overall Composite:** The equally weighted average of the Return Composite and Sharpe Composite.
  - **Overall Morningstar Rating™:** Represents a measure of an investment's risk-adjusted return, relative to similar investments.

  The Overall Composite is the sole determinate for the Overall Rating for funds that do not have an Overall Morningstar Category Rating.

Overall Composite		Overall Morningstar Rating	Overall Rating
≥ 50.0%	AND	❸, ❹, or ❺	Above
≥ 50.0%	OR	❸, ❹, or ❺	Neutral
< 50.0%	AND	❶, or ❷	Below
≤ 25.0%			Below

- **LONG-TERM ROLLING ANALYSIS:** Based on the accumulated trailing 12 quarters "Overall Ratings".

Consecutive number of Quarters Receiving a Below Rating		Total number of Quarters Below out of trailing 12 quarters	Long-Term Rolling Analysis
< 4 Quarters	AND	< 7 Quarters	Pass
≥ 4 Quarters	OR	≥ 7 Quarters	Warning OR Fail
OR			
Overall Rating: ≤ 25.0%			Warning OR Fail

- **FUNDS RECEIVING A WARNING:** Please see the footnotes page for Special Product Consideration Funds.

For expanded definitions of the Composites, Sharpe Ratio and Ratings, please refer to the corresponding glossary. Information for this fund evaluation was received from what we believe to be reliable sources, but we cannot absolutely guarantee accuracy, completeness or suitability for any purpose. The performance data quoted within represents past performance and is not a guarantee or indication of future investment results. For each fund with at least a three-year history, Morningstar calculates a Morningstar Rating based on a Morningstar Risk-Adjusted Return measure that accounts for variation in a fund's monthly performance (including the effects of sales charges, loads, and redemption fees), placing more emphasis on downward variations and rewarding consistent performance. The top 10% of the funds in each category receive 5 stars, the next 22.5% receive 4 stars, the next 35% receive 3 stars, the next 22.5% receive 2 stars and the bottom 10% receive 1 star. (Each share class is counted as a fraction of one fund within this scale and rated separately, which may cause slight variations in the distribution percentages). The Overall Morningstar Rating for a fund is derived from a weighted average of the performance figures with its three-, five- and ten-year (if applicable) Morningstar Rating metrics. Past Performance is no guarantee of future results.

FUNDAMENTAL COMPLEX RATING (Based on Recent Mutual Fund Investigations)

ADVISED ASSETS GROUP

- **OVERVIEW:** Due to the issues involving mutual fund complexes and their compliance with security laws and regulations, Great-West FinancialSM developed a ratings system for funds involved in its packaged products. Mutual fund complexes are assigned a rank of red, yellow or green.

RED RATING: A fund complex or any of its respective funds may be placed on the Red Fund Corporate Rating and may be terminated or disqualified from participating in the packaged products if that fund complex is determined by a court or appropriate regulatory agency or the fund complex admits to having allowed regulatory violations or corporate infractions in its funds by its employees (officers or portfolio managers) of the complex. In such event, depending on the severity of the violation or infraction, the fund(s) may be terminated even if such activity was not found to have occurred in a fund used by Great-West FinancialSM but elsewhere in the fund complex.

YELLOW RATING: A fund or fund complex will be put on the Yellow Fund Complex Corporate Rating if that fund complex is by a court or appropriate regulatory agency or admits to having allowed regulatory violations or infractions in its funds. While a fund is on the Yellow Fund Complex Corporate Rating, no action shall be taken to terminate or replace the fund.

GREEN RATING: A fund or fund complex that has not been implicated in any regulatory violations or infractions nor has admitted to committing such activities.

PERFORMANCE SUMMARY

ADVISED ASSETS GROUP

Group	Morningstar Category	Fund Complex Rating	Ticker Symbol	Fund Name	Overall Rating[1] Composite % Overall	Return	Sharpe	Mstar Rating		Long-Term Rolling Analysis[2] Consecutive Quarters Below	# of Quarters Below Out of Trailing 12	
International [10]	Foreign Large Blend		HAINX	Harbor International Institutional	52.7	63.3	42.0	4	Above	0	0 out of 12	Pass
Small-Cap [13]	Small Growth		BSFIX	Baron Small Cap Instl	61.3	47.7	75.0	3	Above	0	0 out of 12	Pass
	Small Value		VSVIX	Victory Integrity Small-Cap Value Y	90.7	94.3	87.0	4	Above	0	0 out of 12	Pass
Mid-Cap	Mid-Cap Growth		MGOSX	Victory Munder Mid-Cap Core Growth R6	79.9	75.3	84.5	4	Above	0	0 out of 12	Pass
	Mid-Cap Value		HWMIX	Hotchkis & Wiley Mid-Cap Value I	69.1	90.7	47.5	4	Above	0	0 out of 12	Pass
Large-Cap	Large Growth		RGAFX	American Funds Growth Fund of Amer R5	70.8	62.7	79.0	4	Above	0	0 out of 12	Pass
	Large Value		DHLYX	Diamond Hill Large Cap Y	66.3	76.0	56.5	4	Above	0	0 out of 12	Pass
Bond[30]/MMF [11]	Intermediate-Term Bond		MWTIX	Metropolitan West Total Return Bond I	95.8	97.0	94.5	5	Above	0	0 out of 12	Pass
Index Funds [15]	Foreign Large Blend		VTIAX	Vanguard Total Intl Stock Index Admiral (Idx)	28.5	35.0	22.0	2	N/A	0	0 out of 12	Pass
	Small Blend		VSMAX	Vanguard Small Cap Index Adm (Idx)	84.2	82.3	86.0	4	N/A	0	0 out of 12	Pass
	Mid-Cap Blend		VIMAX	Vanguard Mid Cap Index Adm (Idx)	86.1	82.7	89.5	4	N/A	0	0 out of 12	Pass
	Large Blend		VFIAX	Vanguard 500 Index Admiral (Idx)	81.0	76.0	86.0	4	N/A	0	0 out of 12	Pass

Please refer to the Appendix page for additional footnotes

RETURN ANALYSIS

ADVISED ASSETS GROUP

	Fund Name	1st Quarter 2015 Return	1st Quarter 2015 Percent	Performance vs. Benchmark (Annualized Returns and Return Percentiles) 1 Year Return	1 Year Percent	3 Year Return	3 Year Percent	5 Year Return	5 Year Percent	10 Year Return	10 Year Percent	Incept. Date
International [10]	Foreign Large Blend Peer Group	5.00	50	-1.06	50	8.14	50	5.93	50	4.94	50	N/A
	Harbor International Institutional	5.77	81	-2.43	22	6.76	26	6.60	71	7.89	93	12/29/1987
Small-Cap [13]	Small Growth Peer Group	5.70	50	8.83	50	15.40	50	15.17	50	9.48	50	N/A
	Baron Small Cap Instl	5.70	50	8.76	49	15.77	57	15.31	52	8.89	34	05/29/2009
	Small Value Peer Group	2.69	50	5.28	50	14.75	50	12.86	50	8.11	50	N/A
	Victory Integrity Small-Cap Value Y	3.92	83	9.58	96	17.93	95	15.16	93	9.82	95	07/07/2005
Mid-Cap	Mid-Cap Growth Peer Group	5.63	50	11.97	50	14.92	50	14.48	50	9.44	50	N/A
	Victory Munder Mid-Cap Core Growth R6	6.10	62	15.02	81	16.98	78	16.23	81	10.10	67	06/01/2012
	Mid-Cap Value Peer Group	2.78	50	9.45	50	16.95	50	14.16	50	8.68	50	N/A
	Hotchkis & Wiley Mid-Cap Value I	0.29	8	6.73	22	19.64	94	17.45	99	9.54	79	01/02/1997
Large-Cap	Large Growth Peer Group	3.37	50	13.47	50	15.29	50	14.02	50	8.40	50	N/A
	American Funds Growth Fund of Amer R5	3.45	52	12.26	36	17.07	84	13.66	42	8.93	62	05/15/2002
	Large Value Peer Group	0.07	50	8.21	50	14.85	50	12.51	50	6.94	50	N/A
	Diamond Hill Large Cap Y	0.13	53	9.12	64	16.10	78	12.93	60	8.45	90	12/30/2011
Bond[30]/MMF [11]	Intermediate-Term Bond Peer Group	1.58	50	5.06	50	3.41	50	4.64	50	4.78	50	N/A
	Metropolitan West Total Return Bond I	1.40	28	5.54	72	5.45	96	6.43	96	6.82	99	03/31/2000
Index Funds [15]	Vanguard Total Intl Stock Index Admiral (Idx)	4.09	27	-1.05	50	6.62	24	4.88	23	5.24	58	11/29/2010
	Vanguard Small Cap Index Adm (Idx)	4.81	76	9.83	79	17.57	79	15.81	78	10.07	90	11/13/2000
	Vanguard Mid Cap Index Adm (Idx)	4.28	55	14.87	93	17.93	79	16.08	88	9.97	81	11/12/2001
	Vanguard 500 Index Admiral (Idx)	0.94	47	12.69	81	16.07	72	14.43	81	8.00	75	11/13/2000

Please refer to the Appendix page for additional footnotes

SHARPE RATIO AND EXPENSE ANALYSIS

ADVISED ASSETS GROUP

	Fund Name	Sharpe Ratio and Percentiles 3 Yr Ratio	3 Yr %	5 Yr Ratio	5 Yr %	Standard Deviation 3 Yr	5 Yr	Expense Ratio	Expense %	Manager Tenure	Fund Size $ MM
International [10]	Foreign Large Blend Peer Group	0.680	50	0.430	50	12.55	16.57	1.18	50	-	-
	Harbor International Institutional	0.590	25	0.450	59	12.41	17.54	0.75	85	6	49705.0
Small-Cap [13]	Small Growth Peer Group	1.130	50	0.900	50	13.76	17.60	1.28	50	-	-
	Baron Small Cap Instl	1.270	79	0.970	71	12.17	15.96	1.04	77	18	5494.0
	Small Value Peer Group	1.140	50	0.800	50	12.87	17.30	1.30	50	-	-
	Victory Integrity Small-Cap Value Y	1.340	91	0.880	83	13.02	17.85	1.23	58	11	1394.0
Mid-Cap	Mid-Cap Growth Peer Group	1.240	50	0.950	50	11.65	15.82	1.20	50	-	-
	Victory Munder Mid-Cap Core Growth R6	1.480	84	1.100	85	11.01	14.63	0.95	78	14	6621.0
	Mid-Cap Value Peer Group	1.490	50	0.930	50	10.55	15.10	1.18	50	-	-
	Hotchkis & Wiley Mid-Cap Value I	1.521	53	0.905	42	12.32	19.95	1.01	66	18	3460.0
Large-Cap	Large Growth Peer Group	1.370	50	0.980	50	10.76	14.47	1.07	50	-	-
	American Funds Growth Fund of Amer R5	1.668	95	1.017	63	9.76	13.46	0.38	98	26	147640.0
	Large Value Peer Group	1.420	50	0.940	50	10.15	13.61	1.03	50	-	-
	Diamond Hill Large Cap Y	1.440	52	0.980	61	10.83	13.35	0.65	89	13	3403.0
Bond[30]/MMF [11]	Intermediate-Term Bond Peer Group	1.120	50	1.560	50	2.95	2.86	0.78	50	-	-
	Metropolitan West Total Return Bond I	1.780	94	2.150	95	2.98	2.90	0.45	89	18	65082.0
Index Funds [15]	Vanguard Total Intl Stock Index Admiral (Idx)	0.570	22	0.360	22	12.62	16.74	0.14	98	7	148205.0
	Vanguard Small Cap Index Adm (Idx)	1.410	93	0.950	79	12.01	16.94	0.09	99	23	54928.0
	Vanguard Mid Cap Index Adm (Idx)	1.630	91	1.080	88	10.49	14.79	0.09	97	17	64347.0
	Vanguard 500 Index Admiral (Idx)	1.610	85	1.100	87	9.59	12.97	0.05	99	23	206620.0

Please refer to the Appendix page for additional footnotes

ANNUAL RETURNS AND STATISTICS

ADVISED ASSETS GROUP

	Fund Name	2014	2013	2012	2011	2010	Alpha	Beta	R2	Turnover Ratio	Number of Holdings	% in Top 10 Holdings
		Calendar Year Returns					MPT Statistics (3 year)			Portfolio Construction		
International [10]	Foreign Large Blend Peer Group	-5.35	20.13	18.05	-13.31	10.32	N/A	N/A	N/A	N/A	N/A	N/A
	Harbor International Institutional	-6.81	16.84	20.87	-11.13	11.98	-1.95	0.99	93	11	90	25.0%
Small-Cap [13]	Small Growth Peer Group	3.08	41.21	13.97	-2.45	27.87	N/A	N/A	N/A	N/A	N/A	N/A
	Baron Small Cap Instl	1.95	38.10	18.30	-1.37	23.79	0.17	0.93	90	16	102	27.0%
	Small Value Peer Group	4.21	35.87	16.39	-4.64	25.37	N/A	N/A	N/A	N/A	N/A	N/A
	Victory Integrity Small-Cap Value Y	7.33	41.02	13.97	-2.60	29.74	0.78	1.03	96	101	119	13.0%
Mid-Cap	Mid-Cap Growth Peer Group	7.39	35.52	14.66	-3.81	25.85	N/A	N/A	N/A	N/A	N/A	N/A
	Victory Munder Mid-Cap Core Growth R6	10.40	33.93	16.15	-0.77	25.48	N/A	N/A	N/A	43	86	20.0%
	Mid-Cap Value Peer Group	9.82	34.70	16.57	-4.27	22.21	N/A	N/A	N/A	N/A	N/A	N/A
	Hotchkis & Wiley Mid-Cap Value I	12.18	42.55	31.09	-8.60	34.41	-0.23	1.04	87	55	66	33.0%
Large-Cap	Large Growth Peer Group	10.28	34.11	15.49	-1.77	16.03	N/A	N/A	N/A	N/A	N/A	N/A
	American Funds Growth Fund of Amer R5	9.61	34.20	20.92	-4.59	12.63	1.63	0.91	93	26	497	19.0%
	Large Value Peer Group	10.69	31.57	14.90	-0.39	13.40	N/A	N/A	N/A	N/A	N/A	N/A
	Diamond Hill Large Cap Y	10.89	36.87	12.79	2.35	9.29	-0.36	0.95	93	24	52	31.0%
Bond[30]/MMF [11]	Intermediate-Term Bond Peer Group	5.48	-1.69	6.51	6.42	7.53	N/A	N/A	N/A	N/A	N/A	N/A
	Metropolitan West Total Return Bond I	5.99	0.50	11.54	5.52	11.65	1.93	0.99	87	255	1569	24.0%
Index Funds [15]	Vanguard Total Intl Stock Index Admiral (Idx)	-4.17	15.14	18.21	-14.52	11.04	0.19	1.01	98	3	5765	8.0%
	Vanguard Small Cap Index Adm (Idx)	7.50	37.81	18.24	-2.69	27.89	1.24	0.96	99	10	1506	3.0%
	Vanguard Mid Cap Index Adm (Idx)	13.76	35.15	15.99	-1.97	25.59	0.23	0.98	99	11	382	7.0%
	Vanguard 500 Index Admiral (Idx)	13.64	32.33	15.96	2.08	15.05	-0.04	1.00	100	3	508	17.0%

Please refer to the Appendix page for additional footnotes

INDEX PERFORMANCE

ADVISED ASSETS GROUP

	Index	Total Return 1 Year	Total Return Annlzd 3 Year	Total Return Annlzd 5 Year	Total Return Annlzd 10 Year	Annual Return 2014	Annual Return 2013	Annual Return 2012	Annual Return 2011	Annual Return 2010
International [10]	MSCI EMF ID	-2.02	-2.19	-0.72	5.91	-4.63	-4.98	15.15	-20.41	16.36
	MSCI EAFE Ndtr_D	-0.92	9.02	6.16	4.95	-4.90	22.78	17.32	-12.14	7.75
	MSCI World Ndtr_D	6.03	12.19	10.01	6.39	4.94	26.68	15.83	-5.54	11.76
Small-Cap [13]	Russell 2000 Growth	12.06	17.74	16.58	10.02	5.60	43.30	14.59	-2.91	29.09
	Russell 2000	8.21	16.27	14.57	8.82	4.89	38.82	16.35	-4.18	26.85
	Russell 2000 Value	4.43	14.79	12.54	7.53	4.22	34.52	18.05	-5.50	24.50
Mid-Cap	Russell Mid Cap Growth	15.56	17.41	16.43	10.19	11.90	35.74	15.81	-1.65	26.38
	Standard & Poor's Midcap 400	12.19	17.03	15.72	10.32	9.77	33.50	17.88	-1.73	26.64
	Russell Mid Cap Value	11.70	18.60	15.84	9.61	14.75	33.46	18.51	-1.38	24.75
Large-Cap	Russell 1000 Growth	16.09	16.34	15.63	9.36	13.05	33.48	15.26	2.64	16.71
	Standard & Poor's 500	12.73	16.11	14.47	8.01	13.69	32.39	16.00	2.11	15.06
	Russell 1000 Value	9.33	16.44	13.75	7.21	13.45	32.53	17.51	0.39	15.51
Bond[30]/MMF [11]	BarCap US Aggregate Bond	5.72	3.10	4.41	4.93	5.97	-2.02	4.21	7.84	6.54
	BarCap US Credit	6.74	4.88	6.23	5.80	7.53	-2.01	9.37	8.35	8.47
	BarCap US MBS	5.53	2.54	3.63	4.87	6.08	-1.41	2.59	6.23	5.37
	BarCap US Government Bond	5.22	2.32	3.80	4.50	4.92	-2.60	2.02	9.02	5.52
	BarCap US Govt 1-3 Yr	1.04	0.70	1.06	2.71	0.64	0.37	0.51	1.56	2.40

Please refer to the Appendix page for additional footnotes

IMPORTANT DISCLOSURES

Footnote Subscript	Disclosure
1	The Overall Rating is derived from the 3, 5 and 10 year net-of-fee performance figures, the 3 and 5 year Sharpe Ratio and the Morningstar Rating.
2	The Long-Term Rolling Analysis accumulates the trailing 12 quarter Overall Ratings and determines a Pass / Fail designation accordingly.
3	The Fund Performance Review is a proprietary high level analytical tool that is used to evaluate fund performance and is not intended as an offer or solicitation of securities, or as investment advice.
4	A Percentile Ranking of 100% represents the best in class performance, whereas 0% represents the lowest.
5	MSCI EMF ID: A capitalization-weighted index of stocks from 26 emerging markets that only includes issues that may be traded by foreign investors. The reported returns reflect equities priced in US dollars and do not include the effects of reinvested dividends.
6	MSCI Eafe Ndtr_D: Widely accepted as a benchmark for international stock performance, the EAFE Index is an aggregate of 21 individual country indexes that collectively represent many of the major markets of the world.
7	Please check on the availability of the Great-West product and its Blue Sky status for NAV.
8	MSCI World Ndtr_D: Includes all 23 MSCI developed market countries. Ndtr_D indexes are calculated daily and take into account actual dividends reinvested daily before withholding taxes, but exclude special tax credits declared by companies.
9	Russell 2000 Growth: Market-weighted total return index that measures the performance of companies within the Russell 2000 Index having higher price-to-book ratios and higher forecasted growth values.
10	Foreign investments, if part of the fund lineup, involve special risks, including currency fluctuations and political developments.
11	An investment in a Money Market Portfolio/Fund, if part of the portfolio/fund lineup, is not insured or guaranteed by the Federal Deposit Insurance Corporation. Although the portfolio/fund seeks to preserve the value of your investment at $1.00 per share, it is possible to lose money by investing in the portfolio/fund.
12	Russell 2000: Consists of the smallest 2000 companies in the Russell 3000 Index, representing approximately 7% of the Russell 3000 total market capitalization.
13	Equity securities of small-sized companies may be more volatile than securities of larger, more established companies.
14	Russell 2000 Value: Market-weighted total return index that measures the performance of companies within the Russell 2000 Index having lower price-to-book ratios and lower forecasted growth values.
15	Index Funds are not provided an overall rating as their objective is to track their respective index, not to outperform managed funds.
16	Russell Midcap Growth: Market-weighted total return index that measures the performance of companies within the Russell Midcap Index having higher price-to-book ratios and higher forecasted growth values.
17	Standard & Poor's Midcap 400: Includes approximately 10% of the capitalization of U.S. equity securities. These are comprised of stocks in the middle capitalization range.
18	Russell Midcap Value: Market-weighted total return index that measures the performance of companies within the Russell Midcap Index having lower price-to-book ratios and lower forecasted growth values.
19	Barra Large Cap Growth: Market capitalization-weighted index of the stocks in the Standard & Poor's 500 Index having the lowest book to price ratios. The index consists of approximately half of the S&P 500 on a market capitalization basis.
20	Standard & Poor's 500: A market capitalization-weighted index of 500 widely held stocks often used as a proxy for the stock market. It measures the movement of the largest issues. Standard and Poor's chooses the member companies for the 500 based on market size, liquidity and industry group representation.
21	Barra Large Cap Value: Market capitalization-weighted index of the stocks in the Standard & Poor's 500 Index having the highest book to price ratios. The index consists of approximately half of the S&P 500 on a market capitalization basis.
22	Barclays Capital Aggregate Bond: Composed of the Barclays Capital Govt/Credit Index, the Mortgage-Backed Securities Index, and the Asset-Backed Securities Index.
23	Bar Cap Credit: Listed for corporate bond-general and high-quality funds. This index tracks the returns of all publicly issued, fixed-rate, nonconvertible, dollar-denominated, SEC-registered, investment-grade corporate debt.
24	Bar Cap Mortgage-Backed: Includes 15- and 30-year fixed-rate securities backed by mortgage pools of the Government National Mortgage Association (GNMA).
25	Bar Cap Government Bond: Listed for government-bond general and Treasury funds because it tracks the returns of U.S. Treasuries, agency bonds, and one- to three-year U.S. government obligations. This index is effective for tracking portfolios holding non-mortgage government securities.

IMPORTANT DISCLOSURES

Footnote Subscript	Disclosure
26	Bar Cap 1-3 Year Government: Comprised of both the Treasury Bond index (all public obligations of the U.S. Treasury, excluding flower bonds and foreign-targeted issues) and the Agency Bond Index (all publicly issued debt of U.S. Government agencies and quasi-federal corporations and corporate-debt guaranteed by the U.S. Government).
27	In certain instances the fund shown and the related data is the load waived share class.
28	Investment options available in the plan may be through mutual funds and / or a group fixed annuity contract. Total return performance shown above represents that of the underlying fund and does not include a deduction for any applicable annuity contract of administrative fees / expenses. Performance numbers shown above would be less after applicable fees / expenses are deducted.

APPENDIX A - ADDITIONAL DISCLOSURES

1. An investment in a money market fund, if part of the fund lineup, is not insured or guaranteed by the Federal Deposit Insurance Corporation. Although the fund seeks to preserve the value of your investment at $1.00 per share, it is possible to lose money by investing in the fund.

APPENDIX B - GLOSSARY

12b-1 Fee The maximum annual charge deducted from fund assets to pay for distribution and marketing costs. Although usually set on a percentage basis, this amount will occasionally be a flat figure.

Actively managed A fund attempts to add portfolio value through such active investment techniques as sector allocation (top-down) and/or security selection (bottom-up).

Aggressive Growth (Objective) Funds that seek high growth of capital. Investments may include smaller companies, companies in newly-emerging industries or in special situations (i.e., turnaround, mergers & acquisitions, etc.).

Alpha is the coefficient that measures the portion of an investment's return arising from non-market or unsystematic risk. In actively managed portfolios, alpha is considered to be the value added by the manager through sector or security selection. A negative alpha would indicate that active management had produced less-than-market returns.

Annual Returns Total returns calculated on a calendar-year basis. The annual return for a fund will be the same as its trailing 12-month total return only at year-end.

Annualized Returns Returns for periods longer than one year are expressed as "annualized returns." This is equivalent to the compound rate of return which, over a certain period of time, would produce a fund's total return over that same period.

Asset Allocation (Objective) Funds that seek high total return by investing in a mix of equities, fixed-income securities and money market instruments.

Barclays Capital Aggregate Index Composed of the Barclays Capital Govt/Credit Index, the Mortgage-Backed Securities Index, and the Asset-Backed Securities Index. The returns published for the index are total returns, which include reinvestment of dividends.

Barclays Capital Government Bond Index Listed for government-bond general and Treasury funds. Because it tracks the returns of U.S. Treasuries, agency bonds, and one- to three-year U.S. government obligations, this index is effective for tracking portfolios holding non-mortgage government securities. The returns published for the index are total returns, which include reinvestment of dividends.

Basis Point One-hundredth of a percentage point. For example, 50 basis points equals .50%.

Beta also known as market or systematic risk, beta is the coefficient that measures an investment's volatility relative to "the market" (the S & P 500 Index has a beta of 1.00) as a whole. Portfolios with a beta greater than 1.00 will move higher or lower than the market as a whole, while those with betas of less than 1.00 will move less than the market.

Bond funds Contrary to individual bonds, which offer a guaranteed rate of return, bond funds are variable funds and their returns may rise or fall depending on market conditions. Funds with 70% or more of their assets invested in bonds are classified as Bond Funds. Bond funds are divided into two main groups: Taxable Bond and Municipal Bond. Taxable Bond Fund categories include the following: Long-Term Government, Intermediate-Term Government, Short-Term Government, Long-Term Bond, Intermediate-Term Bond, Short-Term Bond, Ultrashort-Bond, International- Bond, High-Yield Bond, Emerging-Markets Bond and Multisector Bond.

Capital Appreciation The market rise in share value of a company as it experiences growth in earnings and/or assets. By extension, funds will experience capital appreciation as the underlying securities in their portfolios appreciate in value.

Capitalization The total market value of all stock issued by a company. Funds are frequently categorized by the market capitalization of the stocks in their portfolios; i.e., "small cap" generally refers to companies valued by the market at less than $1 billion, "Mid-cap" to companies valued between $1 billion and $5 billion, and "Large-cap" to companies valued at more than $5 billion.

Corporate Bond--General (Objective) Funds that seek income by investing in fixed-income securities. Funds with this objective may hold a variety of issues, including but not limited to government bonds, high-quality corporates, mortgages, asset-backeds, bank loans and junk bonds.

Corporate Bond--High Yield (Objective) Funds that seek income by generally investing 65% or more of their assets in bonds rated below BBB. The price of these issues is generally affected more by the condition of the issuing company (similar to a stock) than by the interest-rate fluctuation that usually causes bond prices to move up and down.

Diversification The investment practice of spreading assets in a portfolio among a number of different companies, industries, sectors and/or instruments. Under Modern Portfolio Theory, the practice of diversification may assist an investor in reducing overall portfolio risk and evening out portfolio returns.

Domestic equity funds are placed in a category based on the style and size of the stocks they typically own. The style and size parameters are based on the divisions used in the investment style box: Value, Blend, or Growth style and Small, Medium, or Large median market capitalization.

Equity-Income (Objective) Funds that are expected to pursue current income by investing at least 65% of their assets in dividend-paying equity securities.

Excess Returns The percentage of fund assets paid for operating and administrative expenses, as well as management fees. Fund expenses are reflected in a Fund's NAV.

APPENDIX B - GLOSSARY (CONTINUED)

Expense Ratio The percentage of fund assets paid for operating expenses and management fees, including 12b-1 fees, administrative fees, and all other asset-based costs incurred by the fund, except brokerage costs. Fund expenses are reflected in the fund's NAV. Sales charges are not included in the expense ratio.

Foreign Stock Category An international fund having no more than 10% of stocks invested in the United States.

Fund of Funds A fund that specializes in buying shares in other mutual funds rather than individual securities. Quite often this type of fund is not discernible from its name alone, but rather through prospectus wording (i.e.: the fund's charter).

Government Bond--General (Objective) Offerings that pursue income by investing in a combination of mortgage-backed securities, Treasuries, and agency securities.

Growth (Objective) Funds that pursue capital appreciation by investing primarily in equity securities. Current income, if considered at all, is a secondary concern.

Growth and Income (Objective) Growth of capital and current income are near-equal objectives for these funds. Investments are typically selected for both appreciation potential and dividend-paying ability.

Index Fund A fund that tracks a particular index and attempts to match returns. While an index typically has a much larger portfolio than a mutual fund, the fund's management may study the index's movements to develop a representative sampling, and match sectors proportionately.

International Equity Funds with 40% or more of their equity holdings in foreign stocks (on average over three years) are placed in the international equity class. These categories include Europe, Japan, International Hybrid, Latin America, Diversified Pacific, Pacific ex. Japan, Specialty Precious Metals, Diversified Emerging Markets, World Stock, and Foreign Stock. Foreign investments involve special risks, including currency fluctuations and political developments.

Life Cycle These funds are geared toward investors of a certain age or with a specific time horizon for investing. Typically they are grouped together in sets (i.e. conservative, moderate, and aggressive portfolios).

Management Fees The management fee is the percentage deducted from fund assets to pay an advisor or subadvisor. Often, as the fund's net assets grow, the percentage deducted for management fees decreases. For example, a particular fund may report a management fee of 0.40% on the first $500 million in assets, 0.35% on all assets between $500 million and $1 billion, and 0.30% on assets in excess of $1 billion. Thus, if the fund contains $1.5 billion in total net assets, the advisor scales back its management fees accordingly. Alternatively, the fund may compute the fee as a flat percentage of average net assets.
The management fee might also come in the form of a group fee (G), a performance fee (P), or a gross income fee (I). Note: The management fee is just one (albeit a major) component of a fund's costs. The overall expense ratio is the most useful number for investors. Actual fees are also noted in this section.

Morningstar was founded in 1984 to provide investors with useful information for making intelligent, informed investment decisions. The company's first product, originally named the Mutual Fund Sourcebook, proved to be innovative in its ability to tap into an underserved market. Soon a demand grew for an even more in-depth and analytical publication, leading to the launch of Morningstar Mutual Funds in late 1986. Morningstar and Advised Assets Group are separate and unaffiliated. The Morningstar name is a registered mark of Morningstar. Marks used in conjunction with Morningstar products or services are the property of Morningstar or its subsidiaries.

Morningstar Category identifies funds based on their actual investment styles as measured by their underlying portfolio holdings (portfolio statistics and compositions over the past three years). If the fund is new and has no portfolio, we estimate where it will fall before assigning a more permanent category. When necessary, we may change a category assignment based on current information.

MSCI EAFE Ndtr_D Listed for foreign stock funds (EAFE refers to Europe, Australasia, and Far East). Widely accepted as a benchmark for international stock performance, the EAFE Index is an aggregate of 21 individual country indexes that collectively represent many of the major markets of the world. Ndtr_D indexes are calculated daily and take into account actual dividends reinvested daily before withholding taxes, but exclude special tax credits declared by companies. In addition, Ndtr_D indexes subtract withholding taxes retained at the source, for foreigners who do not benefit from a double taxation treaty. The returns published for the index are total returns, which include reinvestment of dividends.

MSCI World Ndtr_D Includes all 23 MSCI developed market countries. Ndtr_D indexes are calculated daily and take into account actual dividends reinvested daily before withholding taxes, but exclude special tax credits declared by companies. In addition, Ndtr_D indexes subtract withholding taxes retained at the source, for foreigners who do not benefit from a double taxation treaty.

Mutual fund An investment option that pools money from many shareholders and invests it in a group of stocks, bonds, or other securities. Also known as an open-end investment management company, mutual funds are securities required to be registered with the SEC.

APPENDIX B - GLOSSARY (CONTINUED)

NAV Stands for net asset value, which is the fund's share price. Funds compute this value by dividing the total net assets by the total number of shares.

Net Assets The month-end net assets of the mutual fund, recorded in millions of dollars. Net-asset figures are useful in gauging a fund's size, agility, and popularity. They help determine whether a small company fund, for example, can remain in its investment-objective category if its asset base reaches an ungainly size.

Overall Rating The equal weighted average of the Return Composite and the Sharpe Composite. The Return Composite is the equal weighted average of the 3, 5, and 10 year category return percentiles. The Sharpe Composite is the equal weighted average of the 3 and 5 year category sharpe percentiles.

Prospectus A fund's formal written statement, generally issued on an annual basis. In this statement the fund sets forth its proposed purposes and goals, and other facts (e.g.: history and investment objective) that an investor should know in order to make an informed decision.

Prospectus Objective Indicates a particular fund's investment goals, based on the wording in a fund's prospectus.

R-squared (R2) measures the degree to which movement in one variable is related to the movement in another variable. Portfolios with a high R-squared will react similarly to various market conditions. By combining investments with low correlations, an investor can reduce the overall risk within a portfolio.

Risk Basically there are four types of risk: 1) inflation risk means your money may not earn enough in the long run because as prices go up the value of your money goes down; 2) market risk means you could lose money because the price of a stock may go down; 3) credit risk means a company or organization that borrowed your money may not be able to pay it back; and 4) interest rate risk means you could lose money because as interest rates go up the value of bond investments goes down.

Russell 1000 Consists of the 1000 largest companies within the Russell 3000 index. Also known as the Market-Oriented Index, because it represents the group of stocks from which most active money managers choose. The returns published for the index are total returns, which include reinvestment of dividends.

Russell 1000 Growth Market-capitalization weighted index of those firms in the Russell 1000 with higher price-to-book ratios and higher forecasted growth values. The Russell 1000 includes the largest 1000 firms in the Russell 3000, which represents approximately 98% of the investable US equity market.

Russell 1000 Value Market-capitalization weighted index of those firms in the Russell 1000 with lower price-to-book ratios and lower forecasted growth values. The Russell 1000 includes the largest 1000 firms in the Russell 3000, which represents approximately 98% of the investable US equity market.

Russell 2000 Consists of the smallest 2000 companies in the Russell 3000 Index, representing approximately 7% of the Russell 3000 total market capitalization. The returns published for the index are total returns, which include reinvestment of dividends.

Russell 2000 Growth Market-weighted total return index that measures the performance of companies within the Russell 2000 Index having higher price-to-book ratios and higher forecasted growth values. The Russell 2000 Index includes the 2000 firms from the Russell 3000 Index with the smallest market capitalizations. The Russell 3000 Index represents 98% of the of the investable US equity market.

Russell 2000 Value Market-weighted total return index that measures the performance of companies within the Russell 2000 Index having lower price-to-book ratios and lower forecasted growth values. The Russell 2000 Index includes the 2000 firms from the Russell 3000 Index with the smallest market capitalizations. The Russell 3000 Index represents 98% of the of the investable US equity market.

Share Classes Shares of the same fund that offer different shareholder rights and obligations, such as different fee and load charges. Common share classes are A (front-end load), B (deferred fees), C (no sales charge and a relatively high annual 12b-1 fee, such as 1.00%). Multi-class funds hold the same investment portfolio for all classes, and differ only in their surrounding fee structure.

Sharpe Ratio measures the risk-adjusted performance of a portfolio. It is calculated by subtracting the risk-free rate of return (i.e., the return on treasury bills) from the return of the portfolio as a whole, then dividing by the standard deviation of the returns. The higher the Sharpe Ratio, the better the risk-adjusted performance of the portfolio.

Standard Deviation A statistical measurement of dispersion about an average, which, for a mutual fund, depicts how widely the returns varied over a certain period of time. Investors use the standard deviation of historical performance to try to predict the range of returns that are most likely for a given fund. When a fund has a high standard deviation, the predicted range of performance is wide, implying greater volatility.

Tax-deferred earnings You don't have to pay taxes on any earnings in your 401(k) until you withdraw your money. The money in a 401(k) can grow faster than with other types of savings plans, because the earnings you accumulate, if any, are also tax-deferred.

APPENDIX B - GLOSSARY (CONCLUDED)

Turnover Ratio A measure of the percentage of holdings that have been "turned over" -- replaced with other holdings -- within a portfolio during the course of a year.

Variable funds Investments that fluctuate with market conditions. Unlike guaranteed investments, such as bonds or CDs, variable funds don't guarantee a specific rate of return. They do offer potential for higher earnings in return for higher degree of market risk.

World Stock Category An international fund having more than 10% of stocks invested in the US. Also known as global funds. Foreign Investments involve special risks, including currency fluctuations and political developments.