METER APPLICATION REQUIREMENTS

For the following meters: domestic water, recycled water, fireline and dual-plumbed. Temporary meters for sales/construction or custom lots, see Temporary Hydrant Meter Requirements. Please contact Development Services for any questions by email EngMeterApplications@IRWD.com and telephone 949-453-5548.

If your meter requires a backflow device, please visit http://usclist.com to select a lead-free approved device.

TABLE 1 - METER SIZE AND COST OF THE METER			
	Meter Size	**Min/Max GPM**	**Cost of Meter**
Fireline Meter	5/8" x 3/4" Disc	1/2 – 20	$80
Base on Demand for Commercial/Residential/ Landscaping Irrigation	Full 3/4" Disc	3/4 – 30	$100
	1" Disc	1 – 50	$180
	1 – 1/2" Disc	2 – 100	$360
	2" Disc	2.5 – 160	$620
	2" Turbo	1.5 – 250	$1,380
	3" Turbo	2.5 – 650	$1,710
	4" Turbo	3 – 1,250	$3,430
	6" Turbo	4 – 2,500	$5,980
	8" Turbo	5 – 3,500	$10,160+
	10" Turbo	6 – 5,500	$13920+

+Estimated lead time 16-17 weeks, applicant to confirm availability

STEP 1 – OBTAIN APPROVAL BEFORE SUBMITTING A METER APPLICATION

1. Civil Plans approved by IRWD Engineer and/or IRWD On-Site Recycled Water Group.
2. Meter Address(es) Provided and Approved by the City (with City's approval stamp).

STEP 2 – SUMISSION OF METER APPLICATION PACKAGE

Determine required documents to be submitted with application per **Table 2** below. All items identified in the table must be emailed to EngMeterApplications@IRWD.com or hand delivered to the Development Services Counter.

TABLE 2 – METER APPLICATION SUBMISSION REQUIREMENTS						
	METER TYPES					
DOCUMENT	Domestic Water	Recycled Water	Fireline	Meter Upsize	Dual-Plumbed	Custom Lot*
Civil Plans (Off-site)	✓	✓	✓	If applicable	✓	✓
Landscape Plans (On-site Recycled Water)		✓			✓	✓
Meter Address(es)	✓	✓	✓	If applicable	✓	✓
Meter Fee	✓	✓	✓	✓	✓	✓

* See separate meter application and requirements for custom lot projects

Definitions: Civil Plans (Off-site) – Domestic water, sanitary sewer and/or recycled water improvements within the public right-of-way or a utility easement.

Landscape Plans (On-site Recycled Water) – Recycled water improvements within private property and outside the public right-of-way

Civil Plans (Off-Site) package shall include the following:

1. Completed Meter Application Form
2. Approved Civil Plans with IRWD Engineer signature.
3. Index Map with meter location(s) and civil station(s)
   Highlighted **meter address(es)** (example 123.25 Main Street) and **civil station(s)** (example STA 11 +50.74)

Landscape Plans (On-Site Recycled Water) package shall include the following:

1. Completed Meter Application Form
2. Approved Landscape Plans (On-Site Recycled Water)
   - On-site Recycled Water Inspector's signature
   - On-Site Recycled Water Plan Check Number (PC 4-digit)
   - showing square footage of the irrigation area, if applicable (typically provided by the architect).
3. Civil Stations must match the Civil and Landscape Plans (On-Site Recycled Water).

City's Approved Meter Address(es). Meter address(es) have been submitted to the governing agency for review and approval.

1. Approved City Address Exhibit includes the City's approval stamp/signature/and or initials.
2. All meters must have a unique address even if all meters are serving the same location (service address is not considered meter address).
3. Acceptable variations of the address may include decimals up to two places.
4. Addresses with fractions will not be accepted.

STEP 3 – DEVELOPMENT SERVICES PROCESSING TIME

Allow 2-3 weeks to process the meter application request. Incomplete documents will cause delays, please ensure all the information provided is accurate.

- **Meter fee** is applicable to all meter types and must be paid at the time of the application submission to IRWD.
- One check per IRWD project code.
- When mailing a check(s), include a copy of the meter application for reference.

Mail Check to:
Irvine Ranch Water District
Attn: Development Services
15600 Sand Canyon Avenue
Irvine, CA 92618

Engineering Counter/Development Services
Arrive by 4:30 PM to allow review and process time.
Email: EngMeterApplications@IRWD.com
Monday – Friday, 8 AM to 5 PM, *Closed on alternating Fridays and Holidays.*

STEP 4 - METER APPROVAL AND FIELD COORDINATION

An approval email from Development Services will be sent to the applicant with the following:

1. Approved meter application
2. Assigned IRWD Off-Site Inspector or On-Site Inspector (Recycled Water)
3. Instructions to activate meter(s). It is the applicant's responsibility to coordinate field activities with the assigned IRWD Inspector.

End of Document