

## AGENDA

### IRVINE RANCH WATER DISTRICT WATER SERVICE CORPORATION ADJOURNED REGULAR ANNUAL MEETING

JUNE 25, 2018

**CALL TO ORDER** 5:00 P.M., Irvine Ranch Water District  
Board of Directors Meeting Room  
15600 Sand Canyon Ave., Irvine, Calif.

**ROLL CALL** Directors Reinhart, LaMar, Swan, Withers and  
President Matheis

The corporation was formed for purposes including the rendering of financial assistance to IRWD and the acquisition by purchase for other means of water companies or any interest therein for the benefit of IRWD.

Section 10 of the Bylaws requires that one regular meeting be held each year and be designated an annual meeting.

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1. APPROVAL OF MINUTES

Recommendation: Approve the minutes of February 12, 2018 Special Meeting and June 11, 2018 Annual Meeting.

2. RESOLUTION RESCINDING RESOLUTION NO. 1997-2 AND  
REESTABLISHING TIME AND PLACE OF THE REGULAR MEETINGS

Recommendation: Adopt a resolution Rescinding Resolution No. 1997-2 and reestablishing time and place of the Regular meetings.

3. ELECTION OF OFFICERS

Section 22 of the Bylaws state the officers of the Board shall be elected annually. Current officers are Mary Aileen Matheis as President and Doug Reinhart as Vice President.

Recommendation: Elect a President and Vice President.

3. COMMUNICATIONS

4. ADJOURNMENT

MINUTES OF SPECIAL MEETING OF  
IRVINE RANCH WATER DISTRICT  
WATER SERVICE CORPORATION

FEBRUARY 12, 2018

The Special Meeting of the Board of Directors of the Irvine Ranch Water District Water Service Corporation was called to order by President Matheis at 5:25 p.m. in the Board Room of the principal office of the Irvine Ranch Water District, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: LaMar, Swan, Reinhart, Withers, and President Matheis

Directors Absent: None

Also Present: Secretary Bonkowski of the Irvine Ranch Water District Water Service Corporation, Legal Counsel Smith, and members of the IRWD staff and public.

APPROVAL OF MINUTES

On MOTION by Withers, seconded and unanimously carried, THE MINUTES OF THE ANNUAL MEETING DATED JUNE 12, 2017 WERE APPROVED.

STATE AND FEDERAL EXEMPT ORGANIZATION TAX FILING

On MOTION by Swan, seconded and unanimously carried, THE STATE AND FEDERAL EXEMPT ORGANIZATIONAL FILINGS FOR THE WATER SERVICE CORPORATION LLC FOR CALENDAR YEAR 2016 WERE APPROVED.

COMMUNICATIONS – None

ADJOURNMENT

There being no further business, President Matheis adjourned the meeting.

Date: February 27, 2018

\_\_\_\_\_  
Leslie Bonkowski, Secretary

APPROVED and SIGNED this \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Mary Aileen Matheis, President  
Irvine Ranch Water District Water Service Corporation

APPROVED AS TO FORM:

\_\_\_\_\_  
Legal Counsel, IRWD Water Service Corporation

MINUTES OF ANNUAL MEETING OF  
IRVINE RANCH WATER DISTRICT  
WATER SERVICE CORPORATION

JUNE 11, 2018

The annual meeting of the Board of Directors of the Irvine Ranch Water District Water Service Corporation was called to order by Secretary Bonkowski at 6:30 p.m. in the Board Room of the principal office of the Irvine Ranch Water District, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: None.

Directors Absent: Matheis, Reinhart, LaMar, Swan, and President Withers

Also Present: Secretary Bonkowski

ADJOURNMENT

Due to a lack of a quorum, Secretary Bonkowski adjourned the meeting to June 25, 2018 at 5 p.m.

Date: June 12, 2018

\_\_\_\_\_  
Leslie Bonkowski, Secretary

APPROVED and SIGNED this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
President

APPROVED AS TO FORM:

\_\_\_\_\_  
Legal Counsel, Irvine Ranch Water District  
Water Service Corporation

RESOLUTION NO. 2018 -1

RESOLUTION OF THE BOARD OF DIRECTORS  
OF IRVINE RANCH WATER DISTRICT WATER  
SERVICE CORPORATION RESCINDING  
RESOLUTION NO. 1997-2 AND  
REESTABLISHING TIME AND PLACE  
OF THE REGULAR MEETINGS

Irvine Ranch Water Service Corporation (the "Corporation") was duly incorporated on January 23, 1997.

It is necessary to reestablish the time and place of the regular meetings of the Board of Directors of the Corporation.

THE BOARD OF DIRECTORS OF THE IRVINE RANCH WATER DISTRICT WATER SERVICE CORPORATION THEREFORE RESOLVES AS FOLLOWS:

1. Resolution No. 1997-2 dated January 27, 1997 is hereby rescinded.
2. That the second Monday in June of each year at the hour of 5:00 p.m. at the offices of the Irvine Ranch Water District is hereby established as the time and place for the regular meetings of the Board of Directors of the Corporation, pursuant to Article IV of Section 10 of the Bylaws of the Corporation.

This resolution is adopted and is being signed on June 25, 2018.

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President,  
IRVINE RANCH WATER  
DISTRICT WATER SERVICE  
CORPORATION and of the Board  
of Directors thereof

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Secretary,  
IRVINE RANCH WATER  
DISTRICT WATER SERVICE  
CORPORATION and of the Board  
of Directors thereof

APPROVED AS TO FORM:

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Claire Hervey Collins, Legal Counsel – Lewis Brisbois