

MINUTES OF REGULAR MEETING –OCTOBER 9, 2023

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order by President McLaughlin at 5:00 p.m. on October 9, 2023 at the District offices, 15600 Sand Canyon Avenue, Irvine.

Directors Present: LaMar, McLaughlin, Reinhart, and Withers.

Director Absent: Swan.

Oral and Written Communications: None.

Items too late to be agendaized: None.

Also Present: General Manager Cook, Executive Director of Operations Chambers, Executive Director of Water Policy Weghorst, Executive Director of Technical Services Burton, Executive Director of Finance & Administration Adly, Director of Strategic Communication and Advocacy / Deputy General Counsel Compton, Director of Water Resources Sanchez, Director of Human Resources Mitcham, Director of Water Quality and Regulatory Compliance Colston, Director of Safety and Security Choi, Director of Maintenance Manning, Director of Recycling Operations Zepeda, Director of Information Services Kaneshiro, Secretary Bonkowski, Assistant Secretary Swan, General Counsel Collins, and members of the staff and public.

CONSENT CALENDAR

On MOTION by Withers, seconded by Reinhart, and unanimously carried, CONSENT CALENDAR ITEMS 4 THROUGH 8 WERE APPROVED AS FOLLOWS:

4. BOARD MEETING MINUTES

Recommendation: That the minutes of the September 11, 2023 Regular Board meeting be approved as presented.

5. 2023 LEGISLATIVE AND REGULATORY UPDATE

Recommendation: Receive and file.

6. AUGUST 2023 TREASURY REPORT

Recommendation: That the Board receive and file the Treasurer's Investment Summary report, the summary of fixed and variable rate debt, and the disclosure report of reimbursements to Board members and staff, approve the August 2023 summary of payroll ACH payments in the total amount of \$2,464,036, and approve the August 2023 accounts payable disbursement summary of warrants 437487 through 438158, Workers' Compensation distributions, ACH payments, virtual card payments, wire transfers, payroll withholding distributions, and voided checks in the total amount of \$24,818,490.

## CONSENT CALENDAR (CONTINUED)

### 7. REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF LAKE FOREST AND IRWD FOR THE INSTALLATION OF MISCELLANEOUS FACILITIES

Recommendation: That the Board authorize the General Manager to execute a Reimbursement Agreement subject to non-substantive changes between the City of Lake Forest and IRWD for the installation of miscellaneous facilities.

### 8. IRWD TEMPLATE SERVICES AGREEMENTS

Recommendation: That the Board receive, file, and accept the updated template services agreements.

## ACTION CALENDAR

### 9. MICHELSON WATER RECYCLING PLANT BIOSOLIDS LIFT STATION AND SEWER PIPELINE CONSULTANT SELECTION

Executive Director of Engineering and Water Quality Burton reported that the Michelson Water Recycling Plant (MWRP) Biosolids Lift Station and Sewer Pipeline project will upsize an existing segment of sewer pipeline and retrofit the existing MWRP Stormwater Pump Station 3 to separate waste flow from stormwater flow. The separated flows will allow stormwater to be pumped to Pond C in IRWD's San Joaquin Marsh and waste flow to be pumped to the MWRP headworks for treatment.

Mr. Burton said that in August 2023, staff issued a request-for-proposal for the design to four consultants: Ardurra, MKN Associates, Tetra Tech, and West Yost Associates. All four firms submitted proposals on September 7, 2023. He said that staff evaluated the proposals based on the consultants' project approach, project team, and relevant experience, and recommends the selection of Tetra Tech.

Director Reinhart said that this item was reviewed by the Engineering and Operations Committee on September 19, 2023.

On MOTION by Reinhart, seconded by Withers, and unanimously carried, THE BOARD AUTHORIZED THE GENERAL MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH TETRA TECH IN THE AMOUNT OF \$364,000 TO PROVIDE ENGINEERING DESIGN SERVICES FOR THE MICHELSON WATER RECYCLING PLANT BIOSOLIDS LIFT STATION AND SEWER PIPELINE, PROJECT 12541.

## OTHER BUSINESS

### 10. General Manager's Report

General Manager Cook introduced two new employees to the Board, Ms. Neveen Adly, Executive Director of Finance and Administration and Mr. Louis Bronstein, Senior Legislative Aide.

## OTHER BUSINESS (Continued)

### 10. General Manager's Report (Continued)

Mr. Cook announced that the District recently received two awards; one from the United States Environmental Protection Agency for Excellence in Outreach and Education, and the second award received from the Water Environment Federation for watershed stewardship in innovative and forward-thinking practices in providing sustainable, efficient, and value-added services to the community.

Mr. Cook further said that last Saturday's H2O Show'n'Tell Open House was very successful with approximately 400 attendees from the community attending. He also thanked Director LaMar and staff for attending.

### 11. Community Updates.

Mr. Cook provided Consultant Newell's report noting that slurry seal was recently installed on Modjeska Canyon Road. He noted that the annual Silverado County Fair is scheduled for October 14 and 15. He further said that memorial services will be held on October 21 for former Santiago County Water District's Board member Bob Hunt.

### 12. Directors' Comments and Meeting Reports

Pursuant to AB 1234 and Government Code Section 53232.3(d), written reports of the meetings that Board members attended on behalf of IRWD since the last Board Meeting were provided at the meeting. Amendments to the written reports were provided orally, and together the reported meetings were as follows:

Director Withers reported on his attendance at an NWRI Board of Directors meeting, a Lake Forest Chamber of Commerce mixer, a Southern California Water Coalition webinar, an ISDOC Quarterly Luncheon and Executive Committee meeting, and a WACO meeting. He further reported on upcoming meetings he will be attending.

Director LaMar reported on his attendance at several ACWA meetings including three Officers meetings, a Board Officers' weekly conference call, two Executive Committee meetings, and a Board Meeting. He said he further attended a SoCal Regional Wildfire Resilience Convening Summer meeting, a Public Policy Institute of California meeting, a Waco meeting, and IRWD's Show 'n' Tell Open House.

Director Reinhart reported on his attendance at two OCWD Board meetings, a South County Agencies' group meeting, and a MWDOC meeting.

Director McLaughlin reported on her attendance at a Water UCI Speaking Series.

13. Closed Session

Legal Counsel Collins said that the following Closed Session would be held this evening:

- A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
(Gov. Code §54956.9(d)(2))  
*Significant exposure to litigation:* One case, South Coast Air Quality Management District.
- B. CLOSED SESSION CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION Pursuant to Government Code Section 54956.9(d)(1): *IRWD v. OCWD, et al.*, Case No. 30-2016-00858584-CU-WM-CJC.

14. Reconvene and Open Session

Following the Closed Session, the meeting was reconvened with Directors Withers, LaMar, Reinhart, and McLaughlin present. No action was reported.

15. Adjournment

There being no further business, Director McLaughlin adjourned the meeting at 5:47 p.m.

APPROVED and SIGNED this 23<sup>rd</sup> day of October 2023.

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President, IRVINE RANCH WATER DISTRICT

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Secretary, IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

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Claire Hervey Collins, General Counsel  
Hanson Bridgett LLP