

EXHIBIT “A”

MINUTES OF REGULAR MEETING – NOVEMBER 8, 2021

The regular meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) was called to order at 5:05 p.m. by President Reinhart on November 8, 2021 at the District’s headquarters located at 15600 Sand Canyon Avenue, Irvine, California. The meeting was also broadcast via Webex as a convenience to the public.

Directors Present: LaMar, Withers, Swan, McLaughlin, and Reinhart.

Directors Absent: None.

Written and Oral Communications: None.

Also Present: General Manager Cook, Executive Director of Technical Services Burton, Executive Director of Operations Chambers, Executive Director of Finance and Administration Clary, Executive Director of Water Policy Weghorst, Director of Recycling Operations Zepeda, Director of Treasury and Risk Management Jacobson, Director of Water Resources Sanchez, Director of Maintenance Mykitta, Director of Human Resources Mitcham, Director of Strategic Communications and Advocacy/Deputy General Counsel Compton, Secretary Bonkowski, General Counsel Collins, MWDOC Board President Tamaribuchi, members of the public and other staff.

CONSENT CALENDAR

On MOTION by Withers, seconded by LaMar and unanimously carried, CONSENT CALENDAR ITEMS 3 THROUGH 7 WERE APPROVED AS FOLLOWS:

3. BOARD MEETING MINUTES

Recommendation: That the minutes of the October 25, 2021, Regular Board meeting be approved as presented.

4. RATIFY/APPROVE BOARD OF DIRECTORS’ ATTENDANCE AT MEETINGS AND EVENTS

Recommendation: That the Board ratify/approve the meetings and events for Steven LaMar, Karen McLaughlin, Douglas Reinhart, Peer Swan, and John Withers, as described.

5. 2021 LEGISLATIVE AND REGULATORY UPDATE

Recommendation: Receive and file.

6. ACWA 2021 MEMBERSHIP MEETING AND 2022-2023 ELECTION

Recommendation: That the Board designate Board President Douglas Reinhart as IRWD’s voting delegate and IRWD’s General Manager Paul Cook as his alternate at the Association of California Water Agencies’ general session membership meeting on December 1, 2021 and authorize the General Manager to sign and submit the “Consent to Electronic Transmission, Meetings & Voting” form to ACWA designating Douglas Reinhart and Paul Cook as its initial authorized voting representatives for IRWD.

CONSENT CALENDAR (CONTINUED)

7. ANNUAL MICROSOFT ENTERPRISE AGREEMENT SOFTWARE MAINTENANCE RENEWAL

Recommendation: That the Board authorize staff to renew the Microsoft Enterprise Agreement for a three-year period effective December 1, 2021 through November 30, 2024 in the amount of \$337,000 annually, or \$1,011,000 over the three-year term.

ACTION CALENDAR

GROUNDWATER BANKING JOINT POWERS AUTHORITY CASH CALL FUNDING APPROVAL

General Manager Cook reported that on August 3, 2021, the Groundwater Banking Joint Powers Authority (GBJPA) Board of Directors authorized its Treasurer to make an initial cash call to fund the purchase of an anticipated land purchase for the Kern Fan Groundwater Storage Project. Mr. Cook said that the GBJPA Board approval included a cash call of \$2,500,000 each from IRWD and the Rosedale-Rio Bravo Water Storage District for a total funding of \$5,000,000. He said that the two properties, totaling approximately 348 acres, are currently in escrow and the closing of each is subject to the GBJPA Board's approval of due diligence studies currently in process. He further said that the price and terms for these properties were approved by the GBJPA Board.

Following discussion, on MOTION by LaMar, seconded by Withers and unanimously carried, THE BOARD APPROVED THE FUNDING OF THE GROUNDWATER BANKING JOINT POWERS AUTHORITY'S (GBJPA) CASH CALL IN THE AMOUNT OF \$2,500,000 AND AUTHORIZED STAFF TO TRANSFER FUNDS IN THE AMOUNT OF \$2,500,000 FROM IRWD TO THE GBJPA BANK ACCOUNT TO FUND THE INITIAL LAND ACQUISITION PRIOR TO THE CLOSE OF ESCROW.

GENERAL MANAGER'S REPORT

General Manager Cook reported that there was one COVID-19 case early last week, and that the Operations Center will have testing available tomorrow for employees.

Mr. Cook reported that all administrative staff along with Supervisors returned to work at Sand Canyon headquarters and Operations Center on Monday, and that all remaining employees will be back no later than December 6.

Mr. Cook said that he placed before each Director a letter from Santa Margarita Water District's President thanking the District for its quick response last Saturday with one of our crews assisting with an emergency sewage spill cleanup at a lift station.

Mr. Cook acknowledged staff for both the recent customer service billing system upgrade and the new telephone system changeover last week to a VOIP platform.

Mr. Cook said that the District is one of the finalists in ACWA's Huell Howser's Excellence in Communications Award for the Syphon Reservoir, with awards being presented at its upcoming conference beginning in late November.

Mr. Cook further announced that the District received the 2021 Turning Red Tape into Red Carpet Award in the sustainability and redevelopment program category for water banking projects in Kern County.

### COMMUNITY UPDATES

Consultant Newell thanked staff for the recent road repair project in Williams Canyon.

### DIRECTORS' COMMENTS

Director LaMar reported on his attendance at a WACO meeting and noted he was unable to attend the OCWD Communications and Legislative Liaison Committee meeting.

Director McLaughlin reported on her attendance at a South Orange County Area Watershed Management Executive Committee and a WACO meeting.

Director Swan reported on his attendance at a MWDOC Planning and Operations Committee meeting, a Groundwater Banking JPA Board meeting, a MWDOC workshop meeting with MWD Directors, a Southern California Dialogue meeting, a Joint Committee meeting with MWDOC and OCWD, a West Basin meeting, a WACO meeting, and a Newport Chambers Wakeup meeting.

Director Withers reported on his attendance at an ISDOC Executive Committee meeting, the 11<sup>th</sup> annual Turning Red Tape into Red Carpet Awards ceremony, and a WACO meeting. He said tomorrow he will be attending a National Water Research Institute meeting and on Wednesday, a Biosolids tour along with a CORO Fellows meeting.

Director Reinhart reported on his attendance at a Groundwater Banking JPA Board meeting, an OCWD Board meeting, a SOCWA Board meeting, a WACO meeting, and a Business Outreach Program on Biosolids and Energy Recovery Facility tour rehearsal.

### CLOSED SESSION

Legal Counsel Collins said that the following Closed Session will be held this evening.

CLOSED SESSION CONFERENCE with Labor Negotiator pursuant to Government Code Section 54957.6:

Agency Designated Representative: President Reinhart

Unrepresented Employee: Paul Cook

### OPEN SESSION

Following the Closed Session, the meeting was reconvened with Directors McLaughlin, Swan, Reinhart, LaMar and Withers present. No action was reported.

ADJOURNMENT

There being no further business, President Reinhart adjourned the meeting at 8:00 p.m.

APPROVED and SIGNED this 22nd day of November 2021.

\_\_\_\_\_  
President, IRVINE RANCH WATER DISTRICT

\_\_\_\_\_  
Secretary IRVINE RANCH WATER DISTRICT

APPROVED AS TO FORM:

\_\_\_\_\_  
Claire Hervey Collins, General Counsel  
Hanson Bridgett LLP