

SANTIAGO AQUEDUCT COMMISSION
QUARTERLY MEETING
THURSDAY, JUNE 18, 2026

CALL TO ORDER: 8:30 a.m., IRWD Board Room, 15600 Sand Canyon Avenue, Irvine, CA

ATTENDANCE Commissioner Kay Havens (ETWD), Chair _____
 Commissioner John Withers (IRWD) _____
 Commissioner Sherry Wanninger (MNWD) _____
 Commissioner Jeffery Thomas (MWDOC) _____
 Commissioner Frank Ury (SMWD) _____
 Commissioner Ed Manich (TCWD) _____

ALSO PRESENT Paul Cook _____ Kevin Burton _____
 Eileen Lin _____ Neveen Adly _____
 Christine Franchville _____ Samantha Hauptert _____
 _____ _____
 _____ _____
 _____ _____

Legal Counsel: Allison Burns (SYC&R) _____

COMMUNICATIONS

1. Pledge of Allegiance
2. Public Comments
3. Determine the need to discuss and/or take action on item(s) introduced that came to the attention of the Commission subsequent to the agenda being posted.

PUBLIC HEARING

4. ANNUAL NOTICE OF PUBLIC HEARING ON THE STATUS OF VACANCIES AND RECRUITMENT AND RETENTION EFFORTS OF THE SANTIAGO AQUEDUCT COMMISSION IN COMPLIANCE WITH AB 2561

Recommendation: Conduct the hearing.

ACTION ITEMS

5. MINUTES OF REGULAR COMMISSION MEETING, DECEMBER 11, 2025

Recommendation: That the minutes of the December 11, 2025 meeting be approved as presented.

ACTION ITEMS (continued)

6. 2026 FINANCIAL REPORT – HAUPERT / LIN / ADLY

- A. Ratify Disbursement Resolution No. 733 dated December 2025
- B. Ratify Disbursement Resolution No. 724 dated February 2026
- C. Ratify Disbursement Resolution No. 735 dated May 2026
- D. Receive and file the Financial Statement dated May 31, 2026

Recommendation: That the Commission ratify Disbursement Resolutions Nos. 733 through 735, and receive and file the Financial Statement dated May 31, 2026, for the Santiago Aqueduct Commission.

OTHER BUSINESS

7. GENERAL MANAGER REPORT – COOK

8. ENGINEER REPORT – BURTON

9. MWDOC REPORT

10. ATTORNEY REPORT

11. COMMISSIONER COMMUNICATIONS

Commissioners may discuss meetings, communications, correspondence, or other items of general interest relating to matters within the Commission's jurisdiction. There will be no voting or formal action taken.

12. ADJOURN

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Santiago Aqueduct Commission in connection with a matter subject to discussion or consideration at an open meeting of the Commission are available for public inspection in the District's office, 15600 Sand Canyon Avenue, Irvine, California. If such writings are distributed to members of the Commission less than 72 hours prior to the meeting, these writings will be available from the IRWD District Secretary at the same time as they are distributed to Commission members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance of the meeting room at the District Office. The IRWD Board Room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.), please contact the District Secretary at (949) 453-5300 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in an alternative format upon written request to the District Secretary at least seventy-two (72) hours prior to the scheduled meeting.

**MINUTES OF THE QUARTERLY REGULAR MEETING
OF THE SANTIAGO AQUEDUCT COMMISSION**

December 11, 2025

The quarterly meeting of the Santiago Aqueduct Commission (“SAC”) was duly noticed and was held at 8:30 a.m. on December 11, 2025, at the Sand Canyon Board Room of the Irvine Ranch Water District, 15600 Sand Canyon Avenue, Irvine, California. Chair HAVENS called the meeting to order at 8:30 a.m. ALLISON E. BURNS recorded the Minutes of the meeting.

COMMISSIONERS PRESENT

JOHN WITHERS, Irvine Ranch Water District (“IRWD”); ED MANDICH, Trabuco Canyon Water District (“TCWD”); SAUNDRA JACOBS, Santa Margarita Water District (“SMWD”), Chair KAY HAVENS, El Toro Water District (“ETWD”), CHARLES BUSSLINGER, Municipal Water District of Orange County (“MWDOC”) and SHERRY WANNINGER, Moulton Niguel Water District (“MNWD”).

Also present were: PAUL COOK, SAC General Manager, IRWD; KEVIN BURTON, Engineer, IRWD; ALLISON E. BURNS, General Counsel/Secretary; DIANE SQUYRES, Administrative Secretary, IRWD; CHRISTINE FRANCHVILLE, IRWD; EILEEN LIN, Assistant Treasurer, IRWD; SAMANTHA HAUPERT, IRWD; BOBBY YOUNG, EOCWD;

COMMUNICATIONS

1. Pledge of Allegiance – The Commission recited the Pledge of Allegiance led by JACOBS.
2. Public Comments - No public comments.
3. Determine the need to discuss and/or take action on item(s) introduced that came to the attention of the Commission subsequent to the agenda being posted – Nothing to report.

ACTION ITEMS

4. MINUTES OF REGULAR COMMISSION MEETING, JUNE 19, 2025

Recommendation: That the Minutes of the June 19, 2025, meeting be approved as presented. WITHERS moved the item as presented, seconded by MANDICH and passed unanimously.

5. 2025-26 FINANCIAL REPORT

- A. Ratify Disbursement Resolution No. 728 dated June 2025.
- B. Ratify Disbursement Resolution No. 729 dated June 2025.
- C. Ratify Disbursement Resolution No. 730 dated September 2025.
- D. Ratify Disbursement Resolution No. 731 dated October 2025.
- E. Ratify Disbursement Resolution No. 732 dated October 2025.
- F. Receive and file Financial Statement dated November 30, 2025.

Recommendation: That the Commission ratify Disbursement Resolution Nos. 728 through 732 and receive and file the Financial Statement dated November 30, 2025, for the Santiago Aqueduct Commission.

Staff presented the financial statements through November 30, 2025. WITHERS noted there was nothing out of the ordinary. LIN confirmed the Commission remains on budget.

JACOBS – asked what contributions are paid by developers.

LIN – Answered that developers are paying for the pipeline relocation. Staff time thus far is \$3,000.

HAVENS inquired regarding the Harmsworth invoice.

COOK advised that the invoice was for environmental support.

WITHERS moved the item as presented, seconded by JACOBS and passed unanimously.

6. FISCAL YEAR 2024-2025 FINANCIAL REPORT – COOK / LIN / HAUPERT

Recommendation: That the Commission approve the financial report for the fiscal year ended June 30, 2025.

COOK turned the item over to LIN for presentation.

LIN presented the 2024-25 Financial Report and advised the Commission of another successful audit. The Auditor issued a clean opinion on the financial statements.

HAUPERT had no findings or deficiencies in internal controls.

Pages A6-9 include the management discussion and analysis. Most changes are due to Baker pipeline, cathodic protection and maintenance costs.

Pages A10-12 have a new footnote on the Baker project. Staff had no disagreement with the Auditors. Auditors conducted extra reviews of IRWD transactions with SAC.

JACOBS – When staff time is included, is it fully loaded?

LIN – Yes. Upon retirement, all retirement costs are paid by IRWD.

HAVENS – Appreciated notes to statements regarding IRWD handling of management costs.

WANNINGER moved the item as presented, second by BUSSLINGER and passed unanimously.

OTHER BUSINESS

7. GENERAL MANAGER'S REPORT – COOK

COOK – Discussed administrative responsibilities for SAC; Diane Squyres has been handling for years and she's preparing to retire. Everyone recognized and acknowledged her contributions, efforts and work for the Commission.

8. ENGINEER'S REPORT – BURTON

- a. BURTON – Restoration of habitat where the Baker Pipeline crosses the Santiago Creek within Irvine Regional Park continues to be the most expensive item – heading into the final winter. We only need to weed periodically, and it's the best-looking part of the entire creek. It's a very nice habitat. Staff expects final signoff in summer of 2026.

- b. Maintenance – Cathodic protection rectifiers are tested two times per year and all equipment is in full service and looking good.

9. MWDOC’S REPORT – BUSSLINGER

Reminded members of the upcoming shutdown of the Diemer Water Plant March 2-8. This is the largest shutdown affecting Orange County. The Santiago lateral will remain in service. Preliminary testing of the system is underway and staff is pushing the system to do more than ever before to assist Santa Ana who has wells down. MWDOC is looking forward to long awaited repairs to the Diemer plant.

10. ATTORNEY’S REPORT – BURNS

BURNS – Provided a brief legislative update and wished all happy holidays.

11. COMMISSIONERS’ COMMUNICATIONS

JACOBS – Distributed SMWD 2025 accomplishments flyer.

12. ADJOURN

HAVENS adjourned the meeting at 8:52 a.m.

Respectfully submitted,



Allison E. Burns, Secretary

SANTIAGO AQUEDUCT COMMISSION
DISBURSEMENT RESOLUTION NO. 733

December 2025

RESOLVED by Santiago Aqueduct Commission that items shown below be approved for payment and charges to the Contracting Agencies and to holders of capacity rights in the Santiago Aqueduct Commission in accordance with the policy with respect to standby charges, water surcharges and operation and maintenance costs adopted by this Commission on April 10, 1963: That the Contracting Public Agencies and other holders of capacity rights in said Santiago Aqueduct be called upon to pay this Commission for their respective shares of such items, and payments, such items and the distribution thereof are as follows:

OPERATIONS AND MAINTENANCE

1	AT&T Charges for July 2025 - November 2025	\$ 828.50
2	Southern California Edison Charges for July 2025 - September 2025	674.60
3	Stradling Yocca Carlson & Rauth LLP Legal	560.00
4	Association of California Water Agencies/JPIA Charges for Insurance/Annual Dues	6,554.26
5	Rodney Harmsworth Associates, Inc. Landscape	6,492.50
6	Davis Farr LLP Audit	4,500.00
7	Michael Baker Cathodic Protection Monitoring	7,282.58
8	Kill-N-Bugs Termite And Pest Control Services, Inc. Landscape	6,960.00
9	Alliant Insurance Services, Inc. Bond	2,250.00
10	Irvine Ranch Water District Baker Pipeline Operations (July 2025 - September 2025) Baker Pipeline Maintenance (July 2025 - September 2025) Labor and G&A for Reach 1U (July 2025 - September 2025)	5,220.05 9,328.34 8,108.76
11	LandCare Landscape Reach 1U	<u>7,740.00</u>
12	TOTAL DISBURSEMENT RESOLUTION NO. 733	<u><u>\$ 66,499.59</u></u>

SANTIAGO AQUEDUCT COMMISSION
DISBURSEMENT RESOLUTION NO. 734

February 2026

RESOLVED by Santiago Aqueduct Commission that items shown below be approved for payment and charges to the Contracting Agencies and to holders of capacity rights in the Santiago Aqueduct Commission in accordance with the policy with respect to standby charges, water surcharges and operation and maintenance costs adopted by this Commission on April 10, 1963: That the Contracting Public Agencies and other holders of capacity rights in said Santiago Aqueduct be called upon to pay this Commission for their respective shares of such items, and payments, such items and the distribution thereof are as follows:

OPERATIONS AND MAINTENANCE

1	AT&T Charges for December 2025 - January 2026	\$ 332.55
2	Southern California Edison Charges for October 2025 - December 2025	344.27
3	Stradling Yocca Carlson & Rauth LLP Legal	688.00
4	Davis Farr LLP Audit	1,660.00
5	Irvine Ranch Water District Baker Pipeline Operations (October 2025 - December 2025) Baker Pipeline Maintenance (October 2025 - December 2025) Labor and G&A for Reach 1U (October 2025 - December 2025)	5,266.55 11,978.72 5,148.17
6	Farwest Corrosion Control Company Baker Pipeline Maintenance - Cathodic Protection System Monitoring	5,666.00
7	LandCare Holdings Landscape Reach 1U	6,966.00
8	State Water Resources Control Board Landscape Reach 1U - Annual Permit Fee	<u>3,540.00</u>
9	TOTAL DISBURSEMENT RESOLUTION NO. 734	<u><u>\$ 41,590.26</u></u>

SANTIAGO AQUEDUCT COMMISSION
DISBURSEMENT RESOLUTION NO. 735

May 2026

RESOLVED by Santiago Aqueduct Commission that items shown below be approved for payment and charges to the Contracting Agencies and to holders of capacity rights in the Santiago Aqueduct Commission in accordance with the policy with respect to standby charges, water surcharges and operation and maintenance costs adopted by this Commission on April 10, 1963: That the Contracting Public Agencies and other holders of capacity rights in said Santiago Aqueduct be called upon to pay this Commission for their respective shares of such items, and payments, such items and the distribution thereof are as follows:

OPERATIONS AND MAINTENANCE

1	AT&T Charges for February 2026 - April 2026	\$ 500.55
2	Southern California Edison Charges for January 2026 - March 2026	676.61
3	Stradling Yocca Carlson & Rauth LLP Legal	1,140.00
4	Micheal Baker Cathodic Protection Monitoring	3,555.48
5	Bank of America Bank Charges	169.43
6	Irvine Ranch Water District Baker Pipeline Operations (January 2026 - March 2026) Baker Pipeline Maintenance (January 2026 - March 2026) Labor and G&A for Reach IU (January 2026 - March 2026)	6,373.84 5,850.11 345.07
7	LandCare Holdings Landscape Reach IU	<u>1,548.00</u>
8	TOTAL DISBURSEMENT RESOLUTION NO. 735	<u>\$ 20,159.09</u>

**Santiago Aqueduct Commission
Statement of Net Position
May 31, 2026**

	<u>Unaudited 5/31/2026</u>
ASSETS	
Current assets:	
Cash and investments	\$ 114,297
Receivables:	
Accounts receivable	6,196
Interest receivable	433
Total receivables	<u>6,629</u>
Total current assets	<u>120,926</u>
Noncurrent assets:	
Capital assets, net of accumulated depreciation	1,120,411
Capital assets, not being depreciated	30,718
Total noncurrent assets	<u>1,151,129</u>
TOTAL ASSETS	<u>1,272,055</u>
LIABILITIES	
Current liabilities:	
Accounts payable	-
TOTAL LIABILITIES	<u>-</u>
NET POSITION	
Investment in capital assets	1,151,129
Unrestricted for water services	120,926
TOTAL NET POSITION	<u>\$ 1,272,055</u>

Santiago Aqueduct Commission
Statement of Revenues, Expenses and Changes in Net Position
For the Period Ended May 31, 2026

	Unaudited Period Ended 5/31/2026
OPERATING REVENUES	
Water surcharge	\$ 26,850
Member charges	126,553
Total operating revenues	153,403
OPERATING EXPENSES	
Contract labor	24,147
Equipment usage	189
Utilities	1,695
Landscape	40,356
Cathodic protection monitoring and maintenance	16,504
Telemetry alarm	1,662
General and administrative:	
Audit	6,160
Insurance	8,804
Legal	2,388
Administration management	26,175
Other	1,403
Depreciation	24,821
Total operating expenses	154,304
Operating income (loss)	(901)
NONOPERATING REVENUES	
Interest income	1,787
Increase (decrease) in fair value of investments	(52)
Total nonoperating revenues	1,735
Income (loss) before capital contributions	834
CAPITAL CONTRIBUTIONS	
Contributions from developer	3,034
Change in net position	3,868
NET POSITION AT BEGINNING OF YEAR	1,268,187
NET POSITION AT END OF PERIOD	\$ 1,272,055