

AGENDA
IRVINE RANCH WATER DISTRICT
POST-EMPLOYMENT BENEFITS TRUST RETIREMENT BOARD
SPECIAL MEETING
TUESDAY, APRIL 7, 2020

Due to COVID-19, this meeting will be conducted as a teleconference pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, which suspend certain requirements of the Ralph M. Brown Act. Members of the public may not attend this meeting in person.

Participation by Committee Members will be from remote locations. Public access and participation will only be available telephonically/electronically.

To virtually attend the meeting and to be able to view any presentations or additional materials provided at the meeting, please join online via Webex using the link and information below:
Via Web:
<https://irwd.my.webex.com/irwd.my/j.php?MTID=m60fc092c5c0696a9b221b123a27cec95>
Meeting Number: 629 280 886
Password: wVkCKBqn774

After joining the meeting, in order to ensure all persons can participate and observe the meeting, please select the "Call in" option and use a telephone to access the audio for the meeting shown.

Please enter the attendee id number, which will be provided when you connect to Webex, followed by #.

As courtesy to the other participants, please mute your phone when you are not speaking.

CALL TO ORDER 12:00 p.m., Committee Room, Second Floor, District Office
15600 Sand Canyon Avenue, Irvine, California

ATTENDANCE Board Member: Peer Swan ____ Board Member: Steve LaMar ____
Board Member: Paul Cook ____

ALSO PRESENT Cheryl Clary ____
Rob Jacobson ____
Tanja Fournier ____

PUBLIC COMMENT NOTICE

If you wish to address the Committee on any item, please submit a request to speak via the "chat" feature available when joining the meeting virtually. Remarks are limited to three minutes per speaker on each subject. You may also submit a public comment in advance of the meeting by emailing comments@irwd.com before 8:00 a.m. on Tuesday, April 7, 2020.

ALL VOTES SHALL BE TAKEN BY A ROLL CALL VOTE.

COMMUNICATIONS

1. Meeting Minutes: Tanja Fournier
2. Public Comments
3. Determine the need to discuss and/or take action on item(s) introduced, which came to the attention of the District subsequent to the agenda being posted.
4. Determine which items may be approved without discussion.

ACTION

5. MINUTES OF THE MEETING OF THE IRVINE RANCH WATER DISTRICT RETIREMENT BOARD – FOURNIER / JACOBSON / CLARY

Recommendation: That the minutes of the February 4, 2020 Board Meeting of the Irvine Ranch Water District Retirement Board and that the minutes of the March 3, 2020 Special Board Meeting of the Irvine Ranch Water District Retirement Board be approved as presented.

6. IRWD POST-RETIREMENT BENEFITS TRUST INVESTMENT REVIEW – FOURNIER / JACOBSON / CLARY

Recommendation: Based on discussions and direction from the Board, staff will implement agreed-upon changes to the investment portfolio, if any.

OTHER BUSINESS

7. Directors' Comments
8. Adjourn

Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the above-named Retirement Board in connection with a matter subject to discussion or consideration at an open meeting of the Retirement Board are available for public inspection in the District's office, 15600 Sand Canyon Avenue, Irvine, California ("District Office"). If such writings are distributed to members of the Retirement Board less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Retirement Board Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance of the meeting room at the District Office. The Irvine Ranch Water District Committee Room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.), please contact the District Secretary at (949) 453-5300 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in an alternative format upon written request to the District Secretary at least seventy-two (72) hours prior to the scheduled meeting.

April 7, 2020

Prepared by: T. Fournier

Submitted by: R. Jacobson / C. Clary

Approved by: Paul A. Cook



RETIREMENT BOARD

MINUTES OF THE MEETINGS OF THE
IRVINE RANCH WATER DISTRICT RETIREMENT BOARD

SUMMARY:

Provided are the minutes of the February 4, 2020 meeting, and the minutes of the March 3, 2020 special meeting of the Irvine Ranch Water District Retirement Board for approval.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

RECOMMENDATION:

THAT THE MINUTES OF THE FEBRUARY 4, 2020 BOARD MEETING OF THE IRVINE RANCH WATER DISTRICT RETIREMENT BOARD AND THAT THE MINUTES OF THE MARCH 3, 2020 SPECIAL BOARD MEETING OF THE IRVINE RANCH WATER DISTRICT RETIREMENT BOARD BE APPROVED AS PRESENTED.

LIST OF EXHIBITS:

Exhibit "A" – February 4, 2020 Minutes

Exhibit "B" – March 3, 2020 Minutes

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EXHIBIT “A”

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF THE IRVINE RANCH WATER DISTRICT RETIREMENT BOARD

February 4, 2020

The meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) Retirement Board was called to order by Chairman Swan at 12:00 p.m. on February 4, 2020 in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: Chairman Peer Swan, Vice Chairman Steve La Mar, and Paul Cook

Also Present: Treasurer Robert Jacobson, Executive Director of Finance and Administrative Services Cheryl Clary, Assistant Treasurer Tanja Fournier and Dan Quirk of SageView Advisory Group.

COMMUNICATION: None.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED: None.

ACTION CALENDAR

MINUTES OF BOARD MEETING

Tanja Fournier presented the minutes from the November 5, 2019 meeting.

On MOTION by Cook, seconded by Swan and affirmed by Steve La Mar, the minutes of the November 5, 2019 meeting were approved as presented.

Trust Investment Review

- A capital markets and legislative update was provided by SageView.
- All trust investment options were reviewed as of 12/31/2019. All options are performing in line with benchmarks or above 50th percentile peer group rankings at this time.
- The Portfolio return and expense ratio, style analysis, and asset allocation by fund were reviewed. Of note was the following:
 - As of December 31, 2019, the IRWD Post-Retirement Benefits Trust market value was \$84,062,384 up from \$79,184,938 at September 30, 2019.
 - For the quarter, the net total return was 6.14%. This slightly beat the custom benchmark return of 5.98%, with outperformance from Vanguard High Yield Corporate bond and Baird Core Plus contributing to the positive performance.
 - For the trailing twelve months, the total return was 22.08%, ahead of the custom benchmark return of 21.69%, and ahead of the peer group custom benchmark return of 20.04%.

- The portfolio is primarily allocated to index funds, leading to a low overall expense ratio of 0.13%.
- The three actively scored funds by SageView all score above median peer group rankings, while all index funds receive a pass rating.
- No changes made to target allocations:

ADJOURNMENT

There being no further business, Chairman Swan adjourned the meeting.

APPROVED and SIGNED this 7th day of April 2020.

Board Member, IRVINE RANCH WATER DISTRICT
RETIREMENT BOARD

Secretary, IRVINE RANCH WATER DISTRICT
RETIREMENT BOARD

EXHIBIT “B”

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE IRVINE RANCH WATER DISTRICT RETIREMENT BOARD

March 3, 2020

The special meeting of the Board of Directors of the Irvine Ranch Water District (IRWD) Retirement Board was called to order by Chairman Swan at 12:00 p.m. on March 3, 2020 via conference call and in the District office, 15600 Sand Canyon Avenue, Irvine, California.

Directors Present: Chairman Peer Swan, Vice Chairman Steve La Mar, and Paul Cook

Also Present: Treasurer Robert Jacobson, Executive Director of Finance and Administrative Services Cheryl Clary, Assistant Treasurer Tanja Fournier and Dan Quirk of SageView Advisory Group.

Trust Investment Review

- Given capital market volatility regarding the corona virus epidemic, the Board called a special meeting to discuss the portfolio and positions, with information provided verbally by SageView.
- The Board agreed to modestly increase its equity allocation by 3%, while reducing its fixed income allocation by a corresponding amount. Trades were executed on March 3, 2020.
- New target allocation March 3, 2020, with trades made at close of trading on March 3, 2020, are as follows:

Security Description	1/1/2020 Target	3/3/2020 Target
FIDELITY GOVERNMENT CASH RESERVES	0.00%	0.00%
VANGUARD SHORT TERM CORP BD INDEX ADMRL	4.00%	4.00%
BAIRD CORE PLUS BOND INSTITUTIONAL	19.00%	19.00%
METROPOLITAN WEST TOTAL RETURN CLASS I	10.50%	7.50%
VANGUARD HI YIELD CORPORATE ADMIRAL	2.50%	2.50%
Fixed Income	36.00%	33.00%
VANGUARD INSTL INDEX INSTL CLASS	45.00%	48.00%
VANGUARD EXTENDED MARKET INDEX ADMIRAL	7.50%	7.50%
VANGUARD DEVELOPED MRKTS INDEX INSTL	10.00%	10.00%
VANGUARD EMERGING MRKTS INDEX ADMIRAL	1.50%	1.50%
Equities	64.00%	67.00%
	100.00%	100.00%

- SageView will check in with IRWD staff if the S&P drops an additional 15% from the March 3, 2020 closing value.

ADJOURNMENT

There being no further business, Chairman Swan adjourned the meeting.

APPROVED and SIGNED this 7th day of April 2020.

Board Member, IRVINE RANCH WATER DISTRICT
RETIREMENT BOARD

Secretary, IRVINE RANCH WATER DISTRICT
RETIREMENT BOARD