

AGENDA  
 IRVINE RANCH WATER DISTRICT  
 FINANCE AND PERSONNEL COMMITTEE MEETING  
 TUESDAY, FEBRUARY 6, 2024

This meeting will be held in-person at the District’s headquarters located at 15600 Sand Canyon Avenue, Irvine, California. The meeting will also be broadcasted via Webex for those wanting to observe the meeting virtually.

To observe this meeting virtually, please join online using the link and information below:

Via Web: <https://irwd.webex.com/irwd/j.php?MTID=m6c449e898526adbc749c6bcb8c620f28>  
 Meeting number (access code): 2484 920 6270  
 Meeting password: Usi2PKRbU23

As courtesy to the other participants, please mute your phone when you are not speaking.

PLEASE NOTE: Participants joining the meeting will be placed into the Webex lobby when the Committee enters closed session. Participants who remain in the “lobby” will automatically be returned to the open session of the Committee once the closed session has concluded. Participants who join the meeting while the Committee is in closed session will receive a notice that the meeting has been locked. They will be able to join the meeting once the closed session has concluded.

CALL TO ORDER 11:30 a.m.

ATTENDANCE Chair: Peer Swan \_\_\_\_\_ Member: Steve Lamar \_\_\_\_\_

ALSO PRESENT

Paul Cook _____	Neveen Adly _____
Wendy Chambers _____	Kevin Burton _____
Paul Weghorst _____	Kent Morris _____
Christopher Smithson _____	Tiffany Mitcham _____
Eileen Lin _____	Lance Kaneshiro _____
Stephen Aryan _____	Jennifer Davis _____
_____ _____	_____ _____
_____ _____	_____ _____

PUBLIC COMMENT NOTICE

Public comments are limited to three minutes per speaker on each subject. If you wish to address the Committee on any item, you may attend the meeting in person and submit a “speaker slip.” You may also submit a public comment in advance of the meeting by emailing [comments@irwd.com](mailto:comments@irwd.com) before 7:30 a.m. on Tuesday, February 6, 2024.

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## COMMUNICATIONS

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1. Notes: Adly
2. Public Comments
3. Determine the need to discuss and/or take action on item(s) introduced, which came to the attention of the District subsequent to the agenda being posted.
4. Determine which items may be approved without discussion.

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## INFORMATION

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5. EMPLOYEE POPULATION AND RETENTION STATUS REPORT – SRADER / MITCHAM  
Recommendation: Receive and file.
6. MONTHLY INVESTMENT AND DEBT REVIEW – MENDOZA / DAVIS / MORRIS / ADLY  
Recommendation: Receive and file.
7. FISCAL YEAR 2023-2024 LEGAL FEES ANALYSIS QUARTERLY UPDATE – LI / SMITHSON / ADLY  
Recommendation: Receive and file.
8. EXPENSES AND FEES OF BOARD MEMBERS AND GENERAL MANAGER PAID THROUGH THE SECOND QUARTER OF FY 2023-24 – PULLES / ADLY  
Recommendation: Receive and file.
9. FISCAL YEAR 2023-24 OPERATING AND NON-OPERATING FINANCIAL HIGHLIGHTS QUARTERLY UPDATE – LI / PARDEE / SMITHSON / ADLY  
Recommendation: Receive and file.

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**OTHER BUSINESS**

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10. Closed Session
11. Open Session
12. Directors' Comments
13. Adjourn

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Availability of agenda materials: Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the above-named Committee in connection with a matter subject to discussion or consideration at an open meeting of the Committee are available for public inspection in the District's office, 15600 Sand Canyon Avenue, Irvine, California ("District Office"). If such writings are distributed to members of the Committee less than 72 hours prior to the meeting, they will be available from the District Secretary of the District Office at the same time as they are distributed to Committee Members, except that if such writings are distributed one hour prior to, or during, the meeting, they will be available at the entrance of the meeting room at the District Office. The Irvine Ranch Water District Committee Room is wheelchair accessible. If you require any special disability-related accommodations (e.g., access to an amplified sound system, etc.), please contact the District Secretary at (949) 453-5300 during business hours at least seventy-two (72) hours prior to the scheduled meeting. This agenda can be obtained in an alternative format upon written request to the District Secretary at least seventy-two (72) hours prior to the scheduled meeting.

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February 6, 2024  
Prepared by: L. Srader  
Submitted by: T. Mitcham  
Approved by: Paul A. Cook 

FINANCE AND PERSONNEL COMMITTEE

EMPLOYEE POPULATION AND RETENTION STATUS REPORT

SUMMARY:

Staff has prepared various population status reports for the Committee's review.

FISCAL IMPACTS:

None.

ENVIRONMENTAL COMPLIANCE:

Not applicable.

RECOMMENDATION:

Receive and file.

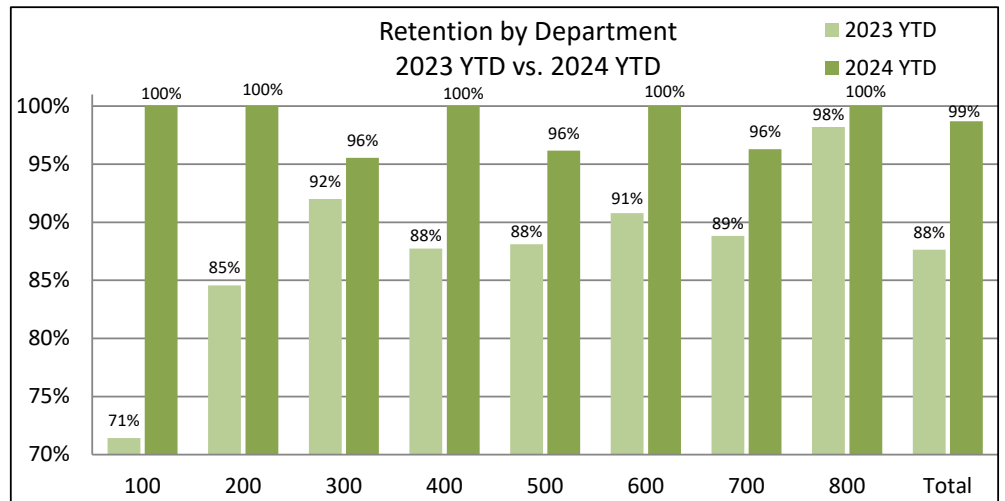
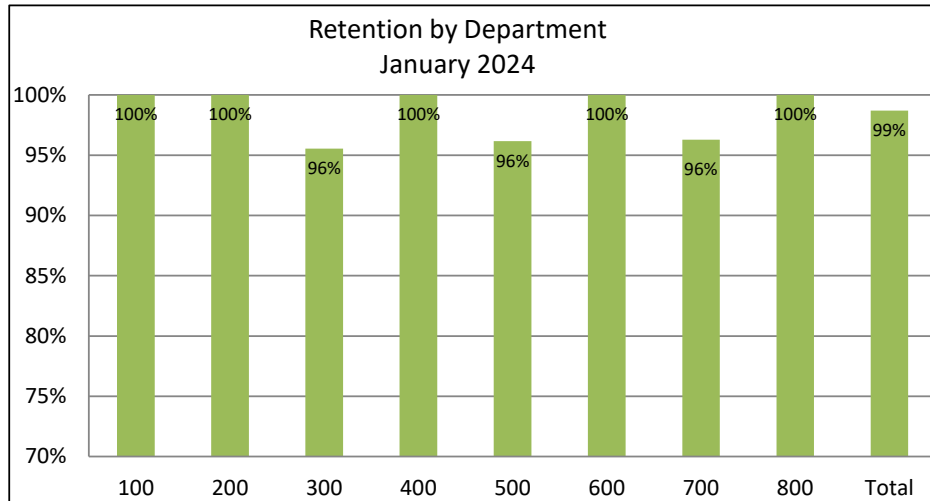
LIST OF EXHIBITS:

Exhibit "A" – Employee Population & Retention Status Report

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**Exhibit "A"**  
**IRVINE RANCH WATER DISTRICT**  
**EMPLOYEE POPULATION STATUS REPORT**  
**January 2024**

Dept	@1/01/24	Current Month Activity							@1/31/24		FY 23/24 Budgeted Positions	Avg FYTD Filled Budget Positions	Avg FYTD Temp Emp FTE	Avg FYTD Total Filled Positions	Retention	
	Positions Filled	New Hires	Terms		Promo Trnsfr		Lateral Trnsfr		Positions Filled	Positions Unfilled					Current Period	2024 YTD
			Vol	Invol	In	Out	In	Out								
100	22								22	2	24	24	0	24	100%	100%
200	82	1					2		85	8	93	83	4	86	100%	100%
300	45	1	2						44	6	50	44	4	48	96%	96%
400	61	2							63	8	71	64	0	64	100%	100%
500	52	2	2						52	10	62	51	5	56	96%	96%
600	34								34	1	35	33	4	37	100%	100%
700	27		1					1	25	3	28	27	2	28	96%	96%
800	58	1						1	58	3	61	56	0	56	100%	100%
<b>Totals</b>	<b>381</b>	<b>7</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>383</b>	<b>41</b>	<b>424</b>	<b>382</b>	<b>18</b>	<b>400</b>	<b>99%</b>	<b>99%</b>
1/23	380	2	4	-	-	-	-	-	378	42	420	379	13	393	99%	99%



100-GM, HR, Safety, Commun; 200-Fin., Cust. Serv., IS, Purch.; 300-Eng.; 400-Water Ops; 500-Recycling Ops; 600-WQ&RC; 700-Water Res., Recyc. Water; 800-Adm. & Maint. Ops

**IRVINE RANCH WATER DISTRICT  
EMPLOYEE POPULATION AND RETENTION REPORT**

**January 2024**

<b>NEW HIRES</b>					
<b>Date</b>	<b>Dept</b>	<b>Employee Name</b>	<b>Position</b>	<b>Prior Company/Agency</b>	
1/2/2024	430	Tony Martinez	Utility Worker	City of Fullerton	
1/8/2024	300	Matthew Greer	Construction Inspector	NV5 Global, Inc.	
1/8/2024	250	Jonathan Agudelo	User Support Administrator	Inspire Home Loans	
1/14/2024	550	Travis Winslow	Operator III	City of Oceanside	
1/15/2024	830	Ryan Raiford	Asset Maintenance Coordinator	Phillips 66 Refinery	
1/15/2024	425	Jordan Andrade	Metering Systems Technician I	City of Chino Hills	
1/22/2024	570	Corey Dehner	Collection Systems Technician I	Professional Pipe Services	

<b>TERMINATIONS</b>					
<b>Date</b>	<b>Dept</b>	<b>Employee Name</b>	<b>Position</b>	<b>Reason</b>	<b>Comments</b>
1/5/2024	300			VOL	
1/12/2024	300			VOL	
1/20/2024	500			VOL	
1/23/2024	500			VOL	

<b>RETIREMENTS</b>					
<b>Date</b>	<b>Dept</b>	<b>Employee Name</b>	<b>Position</b>	<b>Reason</b>	<b>Comments</b>
01/30/24	700	Noah Fehser	Recycled Water Project Specialist	RET	

<b>PROMOTIONS</b>					
<b>Effective Date</b>	<b>Departing Dept</b>	<b>Employee Name</b>	<b>Departing Position</b>	<b>New Dept</b>	<b>New Position</b>
01/06/24	400	Aaren Villella	Water Maintenance Technician I	400	Water Maintenance Technician II
01/20/24	800	Anthony Brunning	Senior Maintenance Mechanic	800	Asset Maintenance Coordinator

<b>TRANSFERS</b>					
<b>Effective Date</b>	<b>Departing Dept</b>	<b>Employee Name</b>	<b>Departing Position</b>	<b>New Dept</b>	<b>New Position</b>
01/22/24	700	Enrique Zanetti	Senior Water Efficiency Analyst	200	Senior Data Analyst
01/22/24	800	Elizabeth Pham	Management Analyst	200	Data Analyst

<b>CROSS TRAINING</b>					
<b>Effective Date</b>	<b>Departing Dept</b>	<b>Employee Name</b>	<b>Departing Position</b>	<b>New Dept</b>	<b>New Position</b>

<b>Total Employees on Continuous Leave of Absence for January - 8</b>
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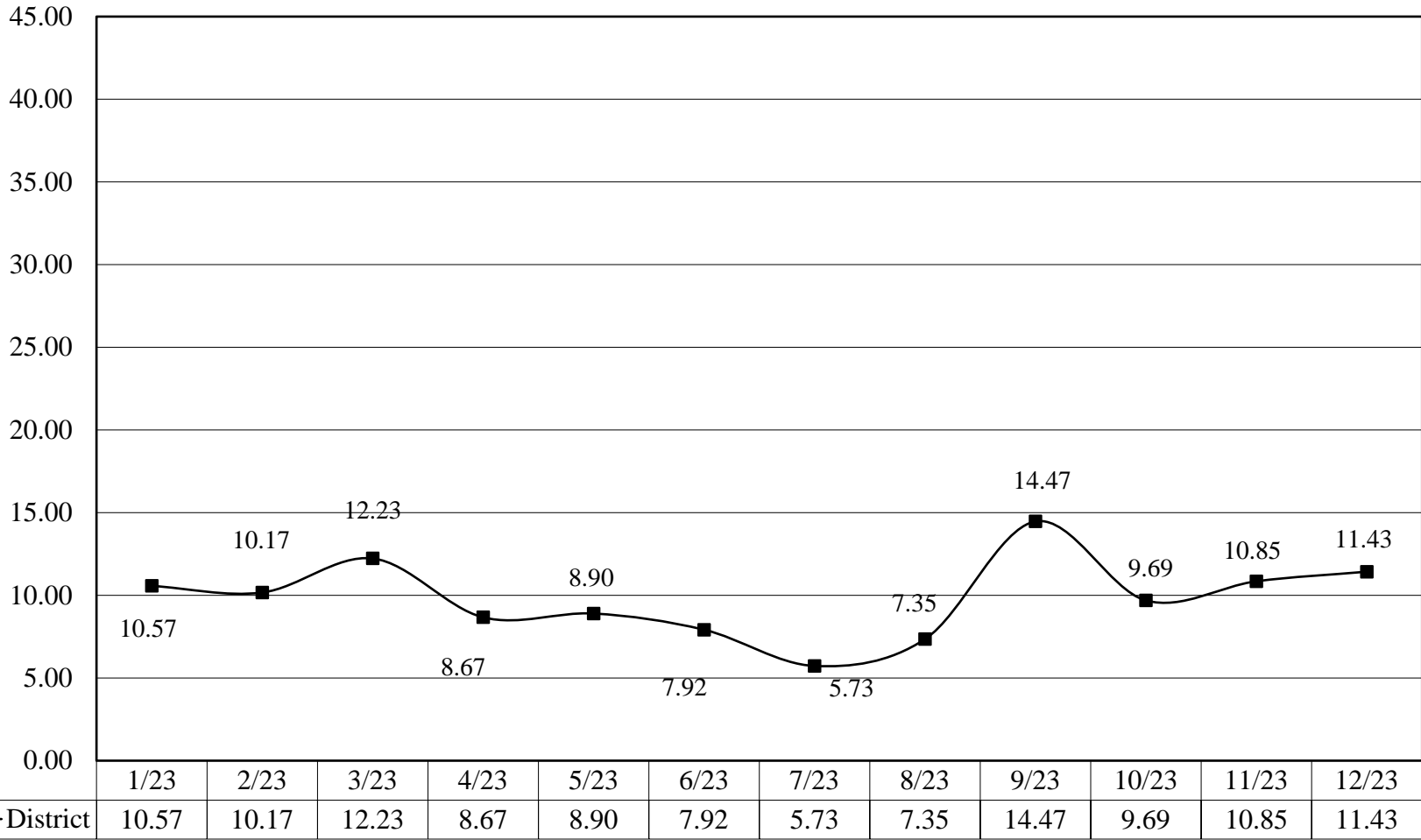


**IRVINE RANCH WATER DISTRICT  
EMPLOYEE POPULATION AND RETENTION REPORT**

January 2024

UNFILLED POSITIONS			
Dept	Position	Salary Grade	Comments
100	External Affairs Manager	U18.E	Interviewing
100	Graphic Design Specialist	30.N	
200	User Support Administrator	U35.N	
200	User Support Specialist	31.N	
200	Accountant	27.N	Start Date Pending
200	Accountant	27.N	Start Date Pending
200	Office Specialist	15.N	
200	Senior Network Administrator	U15.E	Recruiting
200	Senior Accountant	U12.E	Start Date Pending
200	Customer Service Specialist I	13.N	Recruiting
300	Engineer	U17.E	
300	Engineer	U17.E	
300	Safety Specialist	U29.N	Start Date Pending
300	Engineering Technician	20.N	Start Date Pending
300	Engineering Technician	20.N	Start Date Pending
300	Senior Engineer	U20.E	
400	Water Maintenance Technician I	16.N	Recruiting
400	Metering Systems Technician III	26.N	Recruiting
400	Water Maintenance Technician I	16.N	Recruiting
400	Water Maintenance Technician II	22.N	Recruiting
400	Water Maintenance Technician I	16.N	Recruiting
400	Operations Manager	U21.E	Interviewing
400	Operations Supervisor	S36.N	Interviewing
400	Water Maintenance Technician I	16.N	Recruiting
500	Automation Specialist	34.N	
500	Collection Systems Technician II	21.N	Recruiting
500	Collection Systems Technician II	21.N	Recruiting
500	Manager of Biosolids & Energy Recovery	U21.E	Recruiting
500	Operator III	30.N	Recruiting
500	Operator III	30.N	Recruiting
500	Operator II	27.N	
500	Operator I	22.N	
500	Senior Collection Systems CCTV Tech	25.N	
500	Senior Wetlands Specialist	29.N	
600	Water Monitoring Supervisor	S35.N	Interviewing
700	Recycled Water Project Specialist	31.N	Interviewing
700	Recycled Water Project Specialist	31.N	Interviewing
700	Recycled Water Specialist	24.N	Interviewing
800	Reliability Manager	U22.E	Start Date Pending
800	Sr Maintenance Mechanic	27.N	
800	Senior Electrical & Instrumentation Technician	31.N	


**Temporary Employees  
Full Time Equivalency  
District Totals as of December 31, 2023**



February 6, 2024

Prepared by: O. Mendoza / J. Davis

Submitted by: K. Morris / N. Adly

Approved by: Paul A. Cook 

## FINANCE AND PERSONNEL COMMITTEE

### MONTHLY INVESTMENT AND DEBT REVIEW

#### SUMMARY:

The following items are submitted for the Committee's review and consideration:

- The Investment Portfolio Summary Report as of January 26, 2024 as outlined in Exhibit "A";
- The U.S. Treasury Yield Curve as of January 26, 2024 as shown in Exhibit "B";
- The Summary of Fixed and Variable Debt as of January 26, 2024 as outlined in Exhibit "C"; and
- The Summary of Variable Rate Debt Rates as of January 26, 2024 as outlined in Exhibit "D".

#### BACKGROUND:

##### Investment Portfolio:

Due to the timing of the Committee meeting, the rate of return for January 2024 is not complete at this time. Preliminary calculations indicate a rate of return for the fixed income investment portfolio of 4.29%, which is unchanged from December's rate. Including real estate investments, the weighted average rate of return for IRWD's investment portfolio for January 2024 was 6.41%, which was a 0.08% decrease from December's rate of 6.49% due to the change in the fixed income average balance from \$380.1 million to \$399.0 million.

##### Debt Portfolio:

As of January 26, 2024, IRWD's weighted average all-in variable rate for debt was 2.38%, which was a 0.91% decrease from December's rate of 3.29%. Including IRWD's weighted average fixed rate bond issues of 3.72% and the negative cash accruals from fixed payer interest rate swaps (which hedge a portion of the District's variable rate debt), the total average debt rate was 3.26%, a 0.33% decrease from December's rate of 3.59%. The decrease was due to lower average rates for the District's variable rate debt.

Staff is currently evaluating several options for IRWD's 2010 Build America Bonds, which include refunding the bonds, purchasing a portion as an investment in the District's fixed income portfolio, or purchasing a portion as an investment in the 115 Trust. Staff will present the analysis at the next Finance and Personnel Committee meeting.

FISCAL IMPACTS:

Fiscal impacts are outlined above and included in the exhibits provided.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – Investment Portfolio Summary as of January 26, 2024

Exhibit "B" – Yield Curve as of January 26, 2024

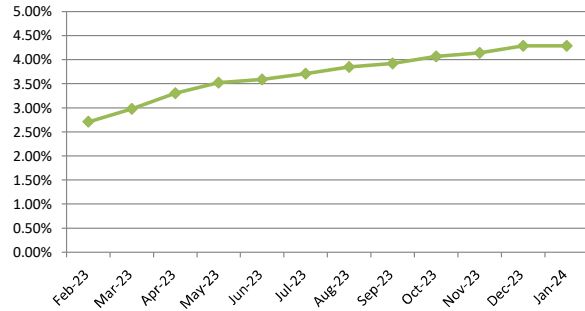
Exhibit "C" – Summary of Fixed and Variable Debt as of January 26, 2024

Exhibit "D" – Summary of Variable Rate Debt Rates as of January 26, 2024

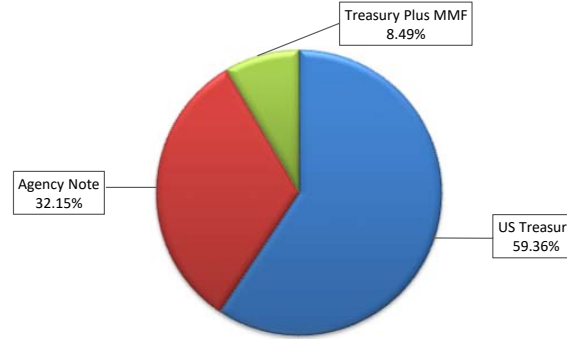
# Exhibit "A"

## Irvine Ranch Water District Investment Portfolio Summary January 2024

**Monthly Fixed Income Yield**



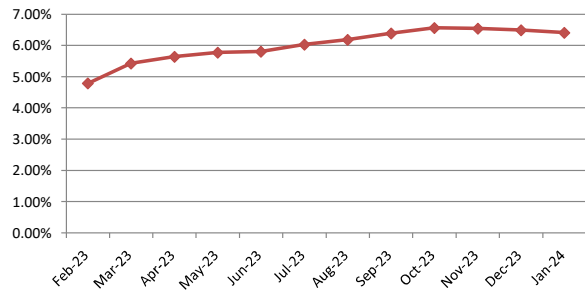
**Portfolio Distribution**



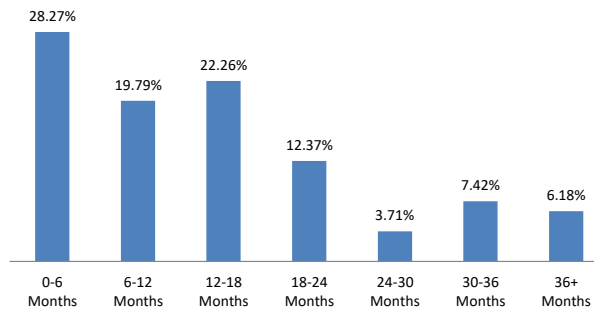
**Investment Summary**

Type	PAR	Book Value	Market Value
US Treasury	240,000,000	238,330,466	238,519,650
Agency Note	130,000,000	128,912,121	128,267,100
Treasury Plus MMF	34,305,405	34,305,405	34,305,405
<b>Grand Total</b>	<b>404,305,405</b>	<b>401,547,991</b>	<b>401,092,155</b>

**Weighted Average Return Including Real Estate Portfolio**



**Maturity Distribution**



**Top Issuers**

Issuer	PAR	% Portfolio
US Treasury	240,000,000	59.36%
Fed Home Loan Bank	55,000,000	13.60%
Fed Farm Credit Bank	55,000,000	13.60%
Wells Fargo / Allspring	34,305,405	8.49%
Fed Home Loan Mortgage Corp	15,000,000	3.71%
Fed Natl Mortgage Assoc	5,000,000	1.24%
<b>Grand Total</b>	<b>404,305,405</b>	<b>100.00%</b>

IRVINE RANCH WATER DISTRICT  
INVESTMENT SUMMARY REPORT

01/26/24

SETTLMT	Call Schedule	Initial Call	Maturity Date	Rating	INVESTMENT TYPE	INSTITUTION / ISSUER	PAR Amount	COUPON DISCOUNT	YIELD	ORIGINAL COST	CARRY VALUE	MARKET VALUE <sup>(1)</sup> 1/26/2024	UNREALIZED <sup>(2)</sup> GAIN/(LOSS)
04/06/23			01/27/24		LAIF	State of California Tsy.	\$0.00		4.030%	\$0.00	\$0.00	0.00	0.00
01/26/24			01/27/24		Treasury Plus MMF	Wells Fargo / Allspring	34,305,405.00		5.200%	34,305,405.00	34,305,405.00	34,305,405.00	0.00
11/14/23	NA	NA	01/30/24	Aaa/NR/AAA	Treasury - Bill	US Treasury	10,000,000	5.231%	5.378%	9,888,116.86	10,000,000.00	9,958,800.00	(41,200.00)
03/22/22	NA	NA	01/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	0.875%	2.013%	4,896,484.38	5,000,000.00	4,982,300.00	(17,700.00)
08/31/22	NA	NA	01/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.500%	3.445%	4,935,156.25	5,000,000.00	4,988,500.00	(11,500.00)
12/16/22	NA	NA	02/15/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.750%	4.531%	4,899,804.69	4,996,707.20	4,984,250.00	(12,457.20)
08/17/23	NA	NA	02/15/24	Aaa/NR/AAA	Treasury - Bill	US Treasury	10,000,000	5.260%	5.494%	9,734,077.78	9,979,544.44	9,935,900.00	(43,644.44)
03/22/22	NA	NA	02/29/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	1.500%	2.020%	4,950,781.25	4,998,056.24	4,969,650.00	(28,406.24)
03/10/22	NA	NA	03/08/24	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	10,000,000	1.875%	1.680%	10,038,080.00	10,001,880.49	9,935,600.00	(66,280.49)
04/21/22	NA	NA	04/30/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.000%	2.600%	9,882,421.88	9,985,858.85	9,895,300.00	(90,558.85)
05/31/22	NA	NA	05/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.500%	2.560%	9,988,281.25	9,998,076.27	9,888,300.00	(109,776.27)
08/17/22	NA	NA	06/14/24	Aaa/AA+/AAA	FHLB - Note	Fed Home Loan Bank	5,000,000	3.125%	3.315%	4,983,200.00	4,996,624.89	4,955,000.00	(41,624.89)
12/16/22	NA	NA	06/14/24	Aaa/AA+/AAA	FHLB - Note	Fed Home Loan Bank	5,000,000	4.875%	4.611%	5,018,300.00	5,004,491.21	4,992,300.00	(12,191.21)
12/01/22	NA	NA	07/02/24	Aaa/AA+/AAA	FNMA - Note	Fed Natl Mortgage Assoc	5,000,000	1.750%	4.450%	4,795,376.45	4,946,281.90	4,916,600.00	(29,681.90)
08/17/22	NA	NA	07/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	3.000%	3.249%	4,976,562.50	4,994,058.56	4,941,000.00	(53,058.56)
11/30/23	NA	NA	07/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	1.750%	5.288%	9,770,312.50	9,829,617.06	9,811,300.00	(18,317.06)
08/31/22	NA	NA	08/26/24	Aaa/AA+/NR	FFCB - Note	Fed Farm Credit Bank	5,000,000	3.375%	3.500%	4,988,050.00	4,996,592.77	4,951,400.00	(45,192.77)
09/09/22	One Time	11/28/2022	08/28/24	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	4.000%	3.950%	4,995,000.00	4,998,546.59	4,968,300.00	(30,246.59)
02/28/23	One Time	8/28/2023	08/28/24	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	5.250%	5.338%	4,993,750.00	4,997,611.97	5,009,550.00	11,938.03
08/31/22	NA	NA	09/13/24	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	3.250%	3.530%	4,972,750.00	5,013,972.45	4,938,250.00	(75,722.45)
09/30/22	NA	NA	09/13/24	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	3.250%	4.340%	4,898,930.00	4,968,150.21	4,938,250.00	(29,900.21)
09/30/22	NA	NA	09/26/24	Aaa/AA+/NR	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.250%	4.334%	4,992,100.00	4,997,413.76	4,972,750.00	(24,663.76)
10/17/22	NA	NA	10/17/24	Aaa/AA+/NR	FFCB - Note	Fed Farm Credit Bank	10,000,000	4.375%	4.535%	9,969,800.00	9,989,299.86	9,951,400.00	(37,899.86)
10/31/22	NA	NA	11/15/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	4.489%	4,783,984.38	4,916,605.23	4,888,100.00	(28,505.23)
12/22/22	NA	NA	11/18/24	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	0.875%	4.260%	4,693,316.75	4,871,958.64	4,827,650.00	(44,308.64)
10/31/22	NA	NA	12/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	4.471%	4,773,046.88	4,904,289.97	4,876,950.00	(27,339.97)
10/31/22	NA	NA	12/31/24	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.250%	4.483%	4,771,875.00	4,903,795.77	4,876,950.00	(26,845.77)
10/31/22	NA	NA	01/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	1.125%	4.476%	4,651,562.50	4,849,312.65	4,817,000.00	(32,312.65)
10/31/22	NA	NA	01/31/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.500%	4.483%	4,789,843.75	4,909,114.58	4,883,000.00	(26,114.58)
11/30/23	NA	NA	01/31/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.500%	5.097%	9,708,593.75	9,751,487.66	9,766,000.00	14,512.34
02/13/23	NA	NA	02/13/25	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	5.020%	5.020%	5,000,000.00	5,000,000.00	4,997,400.00	(2,600.00)
02/07/23	NA	NA	02/14/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	1.750%	4.500%	4,737,350.00	4,865,116.06	4,847,950.00	(17,166.06)
12/30/22	NA	NA	02/28/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.750%	4.317%	4,839,453.13	4,920,233.98	4,893,350.00	(26,883.98)
02/07/23	NA	NA	03/14/25	Aaa/AA+/NR	FHLB - Note	Fed Home Loan Bank	5,000,000	4.250%	4.518%	4,973,050.00	4,985,680.61	4,976,500.00	(9,180.61)
12/30/22	NA	NA	03/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	1.750%	4.329%	4,731,250.00	4,863,957.82	4,832,250.00	(31,707.82)
04/12/23	NA	NA	03/31/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	20,000,000	3.875%	4.073%	19,925,781.25	19,956,232.61	19,826,600.00	(129,632.61)
12/22/22	NA	NA	04/01/25	Aaa/AA+/AAA	FHLB - Note	Fed Home Loan Bank	5,000,000	4.200%	4.160%	5,004,550.00	5,002,327.02	4,977,600.00	(24,727.02)
12/08/22	Quarterly	02/12/2023	05/12/25	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	5,000,000	3.050%	4.427%	4,843,000.00	4,917,424.38	4,913,100.00	(4,324.38)
01/11/23	NA	NA	05/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	2.750%	4.148%	4,845,312.50	4,915,148.03	4,882,250.00	(32,898.03)
12/13/22	NA	NA	06/13/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.250%	4.340%	4,989,400.00	4,994,218.18	4,979,500.00	(14,718.18)
12/13/22	NA	NA	06/13/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.250%	4.352%	4,988,000.00	4,993,454.55	4,979,500.00	(13,954.55)
08/01/23	NA	NA	07/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	3.000%	4.917%	9,646,875.00	9,737,876.40	9,783,200.00	45,323.60

IRVINE RANCH WATER DISTRICT  
INVESTMENT SUMMARY REPORT

01/26/24

SETTLMT	Call Schedule	Initial Call	Maturity Date	Rating	INVESTMENT TYPE	INSTITUTION / ISSUER	PAR Amount	COUPON DISCOUNT	YIELD	ORIGINAL COST	CARRY VALUE	MARKET VALUE <sup>(1)</sup> 1/26/2024	UNREALIZED <sup>(2)</sup> GAIN/(LOSS)
04/24/23	NA	NA	07/24/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	10,000,000	4.250%	4.253%	10,000,000.00	10,000,000.00	9,965,600.00	(34,400.00)
04/21/23	NA	NA	09/23/25	Aaa/AA+/AAA	FHLMC - Note	Fed Home Loan Mortgage Corp	10,000,000	0.375%	4.127%	9,143,400.00	9,419,909.71	9,335,200.00	(84,709.71)
12/01/22	NA	NA	10/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	5,000,000	4.250%	4.298%	4,993,359.38	4,996,062.47	4,991,600.00	(4,462.47)
12/01/23	NA	NA	11/15/25	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	2.250%	4.719%	9,543,750.00	9,583,312.94	9,633,600.00	50,287.06
12/01/22	Continuous after	9/12/2023	12/12/25	Aaa/AA+/AAA	FFCB - Note	Fed Farm Credit Bank	5,000,000	4.125%	4.694%	4,920,500.00	4,951,165.31	4,937,700.00	(13,465.31)
07/06/23	NA	NA	06/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	15,000,000	4.125%	4.566%	14,819,531.25	14,854,785.61	15,001,800.00	147,014.39
09/27/23	NA	NA	09/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.625%	4.846%	9,939,453.13	9,946,546.72	10,143,400.00	196,853.28
11/03/23	NA	NA	10/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.625%	4.784%	9,956,640.63	9,960,263.98	10,153,100.00	192,836.02
12/28/23	NA	NA	12/15/26	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.375%	4.020%	10,098,046.88	10,094,878.24	10,102,300.00	7,421.76
11/28/23	NA	NA	10/31/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	10,000,000	4.875%	4.464%	10,217,187.50	10,173,195.18	10,448,400.00	275,204.82
12/15/23	NA	NA	11/30/28	Aaa/AA+/AA+	Treasury - Note	US Treasury	15,000,000	4.375%	3.897%	15,319,921.88	15,311,447.13	15,364,500.00	53,052.87
SUB-TOTAL							<u>\$404,305,405</u>			<u>\$398,520,776.33</u>	<u>\$401,547,991.14</u>	<u>\$401,092,155.00</u>	<u>(\$455,836.14)</u>
<u>TOTAL INVESTMENTS</u>							<u>\$404,305,405</u>			<u>\$398,520,776.33</u>	<u>\$401,547,991.14</u>	<u>\$401,092,155.00</u>	<u>(\$455,836.14)</u>

Petty Cash										3,400.00			
Ck Balance	Bank of America					ECR	1.77%			2,259,090.85			
Ck Balance	Wells Fargo					ECR	2.00%			0.00 <sup>(5)</sup>			
										<u>\$400,783,267.18</u>			

<sup>(1)</sup> LAIF market value is as of the most recent quarter-end as reported by LAIF.  
Security market values are determined using Bank of New York ("Trading Prices"), Bloomberg and/or broker dealer pricing.

<sup>(2)</sup> Gain (loss) calculated against carry value using the trading value provided by Bank of New York/or Brokers

<sup>(3)</sup> Real estate rate of return is based on most recent quarter end return.

<sup>(4)</sup> Original Cost updated to reflect capital tenant improvements added for Fiscal Year 2023.  
of capital tenant improvements during FY 2023.

<sup>(5)</sup> Cash balance in this account are funds that are pending purchase into the current money market fund.  
\*S - Step up

This Investment Summary Report is in conformity with the 2024 Investment Policy and provides sufficient liquidity to meet the next six months estimated expenditures.

Outstanding Variable Rate Debt	\$214,800,000
Net Outstanding Variable Rate Debt (Less \$60 million fixed-payer swaps)	\$154,800,000
Investment Balance:	\$400,783,267
Investment to Variable Rate Debt Ratio:	259%
Portfolio - Average Number of Days To Maturity	443

	Investment Portfolio	Real Estate <sup>(3)(4)</sup> Portfolio	Weighted Avg. Return
January	4.29%	14.37%	6.41%
December	4.29%	14.37%	6.49%
Change	0.00%	0.00%	-0.08%

IRVINE RANCH WATER DISTRICT  
SUMMARY OF MATURITIES

01/26/24

DATE	TOTAL	%	LAIF	Agency Notes	Agency Discount Notes	Municipal Bonds	US Treasury	Investment Sweep
1/24	54,305,405	13.43%					20,000,000	34,305,405
2/24	20,000,000	4.95%					20,000,000	
3/24	10,000,000	2.47%		10,000,000				
4/24	10,000,000	2.47%					10,000,000	
5/24	10,000,000	2.47%					10,000,000	
6/24	10,000,000	2.47%		10,000,000				
7/24	20,000,000	4.95%		5,000,000			15,000,000	
8/24	15,000,000	3.71%		15,000,000				
9/24	15,000,000	3.71%		15,000,000				
10/24	10,000,000	2.47%		10,000,000				
11/24	10,000,000	2.47%		5,000,000			5,000,000	
12/24	10,000,000	2.47%					10,000,000	
SUB-TOTAL	\$194,305,405	\$0		\$70,000,000			\$90,000,000	\$34,305,405

13 Months - 3 YEARS								
1/01/2025 - 03/31/2025	\$65,000,000	16.08%		15,000,000			50,000,000	
04/01/2025 - 06/30/2025	\$25,000,000	6.18%		20,000,000			5,000,000	
7/01/2025 - 09/30/2025	\$30,000,000	7.42%		20,000,000			10,000,000	
10/01/2025 - 12/31/2025	\$20,000,000	4.95%		5,000,000			15,000,000	
1/01/2026 - 03/31/2026								
04/01/2026 - 06/30/2026	\$15,000,000	3.71%					15,000,000	
07/01/2026 - 09/30/2026	\$10,000,000	2.47%					10,000,000	
10/01/2026 - 12/31/2026	\$20,000,000	4.95%					20,000,000	
01/01/2027 +	\$25,000,000	6.18%					25,000,000	
SUB-TOTAL	\$210,000,000	51.94%		\$60,000,000			\$150,000,000	
TOTALS	\$404,305,405	100.00%		\$130,000,000			\$240,000,000	\$34,305,405

% OF PORTFOLIO

32.15%

59.36%

8.49%



Irvine Ranch Water District  
Summary of Real Estate - Income Producing Investments  
12/31/2023

	ACQUISITION DATE	PROPERTY TYPE	OWNERSHIP INTEREST	ORIGINAL COST	MARKET VALUE 6/30/2023	ANNUALIZED RATE OF RETURN QUARTER ENDED 12/31/2023
Sycamore Canyon	Dec-92	Apartments	Fee Simple	\$ 45,457,369	\$ 178,606,250	23.23%
Wood Canyon Villas	Jun-91	Apartments	Limited Partner	\$ 6,000,000	\$ 36,246,127	8.61%
ITC (230 Commerce)	Jul-03	Office Building	Fee Simple	\$ 5,568,747	\$ 12,484,800	8.08%
Waterworks Business Pk.	Nov-08	Research & Dev.	Fee Simple	\$ 8,983,395	\$ 12,068,640	8.04%
Sand Canyon Professional Center - Medical Office	Jul-12	Medical Office	Fee Simple	\$ 8,715,929	\$ 12,380,760	7.19%
Sand Canyon Professional Center - General Office <sup>(1)</sup>	Sep-20	Office Building	Fee Simple	\$ 31,404,103	\$ 40,559,820	7.57%
<b>Total - Income Properties</b>				<b>\$ 106,129,543</b>	<b>\$ 292,346,397</b>	<b>14.37%</b>

(1) Original Cost updated to reflect capital tenant improvements added for Fiscal Year 2023.

**IRVINE RANCH WATER DISTRICT INVESTMENT SUMMARY REPORT**  
**INVESTMENT ACTIVITY<sup>(1)</sup>**  
**Jan-24**

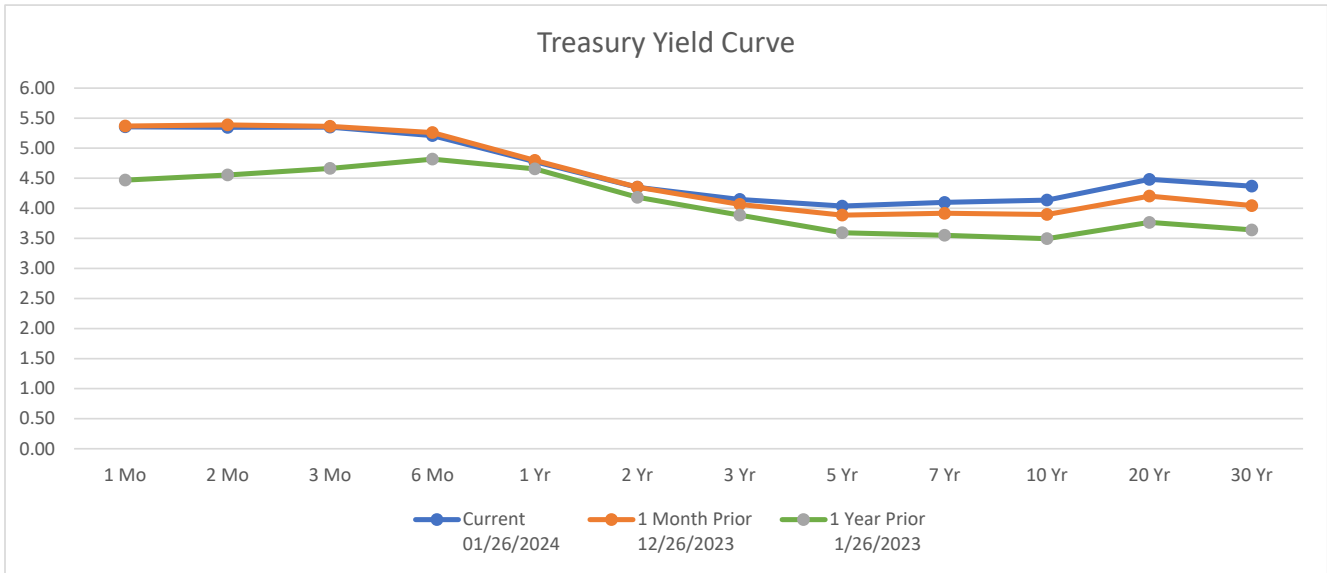
**MATURITIES/SALES/CALLS**

**PURCHASES**

DATE	SECURITY TYPE	PAR	YIELD	Settlement Date	Maturity Date	SECURITY TYPE	PAR	YIELD TO MATURITY
1/12/2024	FHLB - Discount Note	\$5,000,000	4.77%					
1/23/2024	Treasury - Bill	\$10,000,000	5.37%					
<i>1/30/2024</i>	<i>Treasury - Bill</i>	<i>\$10,000,000</i>	<i>5.38%</i>					
<i>1/31/2024</i>	<i>Treasury - Note</i>	<i>\$5,000,000</i>	<i>2.01%</i>					
<i>1/31/2024</i>	<i>Treasury - Note</i>	<i>\$5,000,000</i>	<i>3.45%</i>					

(1) Italicized entries indicate securities that are scheduled but not yet matured, sold, called, or purchased. There may be additional investment purchases if there are pending maturities for the month.

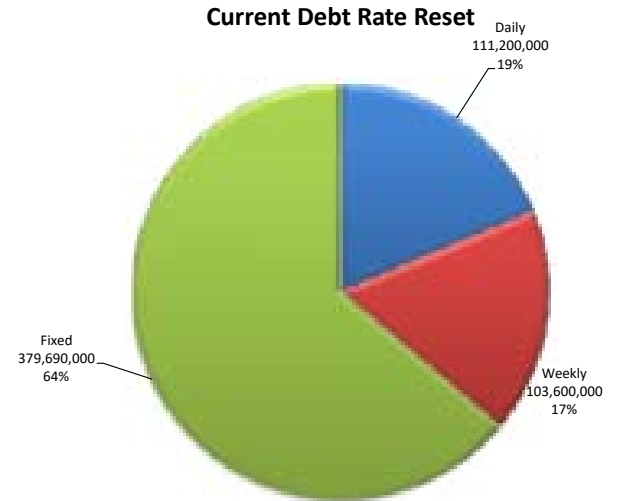
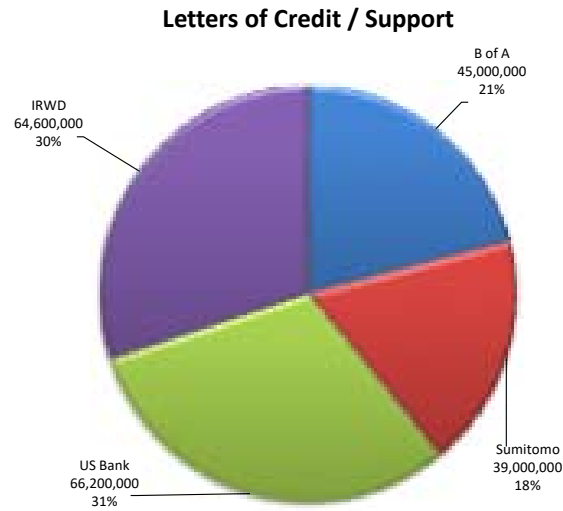
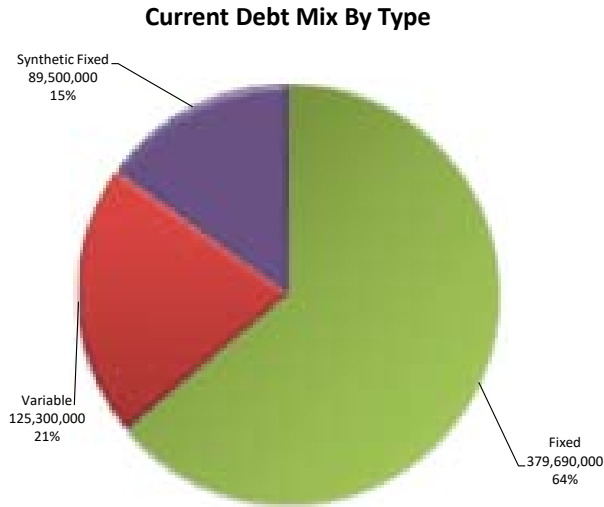
## Exhibit "B"



Tenor	Current 01/26/2024	1 Month Prior 12/26/2023	1 Year Prior 1/26/2023
1 Mo	5.36	5.37	4.47
2 Mo	5.35	5.39	4.55
3 Mo	5.35	5.36	4.66
6 Mo	5.21	5.26	4.82
1 Yr	4.77	4.80	4.66
2 Yr	4.35	4.35	4.18
3 Yr	4.15	4.06	3.89
5 Yr	4.04	3.89	3.59
7 Yr	4.10	3.92	3.55
10 Yr	4.14	3.90	3.50
20 Yr	4.48	4.20	3.77
30 Yr	4.37	4.05	3.64

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Exhibit "C"  
**Irvine Ranch Water District**  
**Summary of Fixed and Variable Rate Debt**  
**January 2024**



**Outstanding Par by Series**

Series	Issue Date	Maturity Date	Remaining Principal	Percent	Letter of Credit/Support	Rmkt Agent	Mode	Reset
Series 1993	05/19/93	04/01/33	\$21,200,000	3.57%	US Bank	BAML	Variable	Daily
Series 2008-A Refunding	04/24/08	07/01/35	\$39,000,000	6.56%	Sumitomo	BAML	Variable	Weekly
Series 2011-A-1 Refunding	04/15/11	10/01/37	\$38,760,000	6.52%	IRWD	Goldman	Variable	Weekly
Series 2011-A-2 Refunding	04/15/11	10/01/37	\$25,840,000	4.35%	IRWD	Goldman	Variable	Weekly
Series 2009 - A	06/04/09	10/01/41	\$45,000,000	7.57%	US Bank	US Bank	Variable	Daily
Series 2009 - B	06/04/09	10/01/41	\$45,000,000	7.57%	B of A	Goldman	Variable	Daily
2016 COPS	09/01/16	03/01/46	\$105,710,000	17.78%	N/A	N/A	Fixed	Fixed
2010 Build America Taxable Bond	12/16/10	05/01/40	\$175,000,000	29.44%	N/A	N/A	Fixed	Fixed
Series 2016	10/12/16	02/01/46	\$98,980,000	16.65%	N/A	N/A	Fixed	Fixed
<b>Total</b>			<b>\$594,490,000</b>	<b>100.00%</b>				

**IRVINE RANCH WATER DISTRICT  
SUMMARY OF FIXED & VARIABLE RATE DEBT**

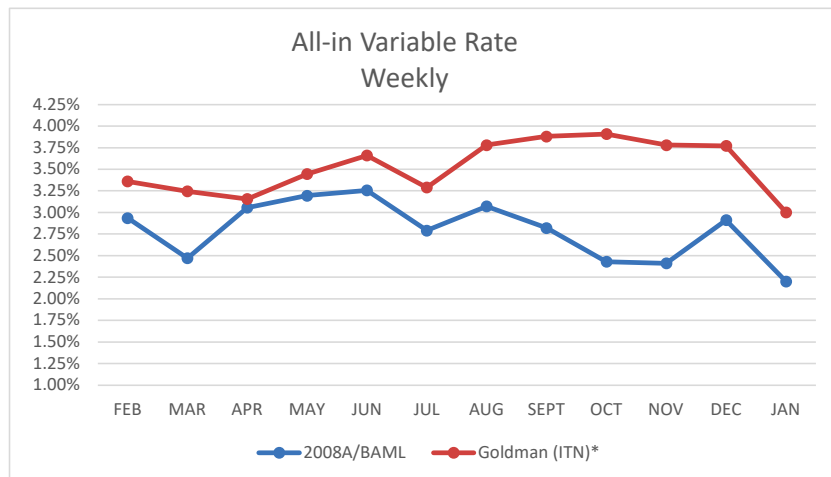
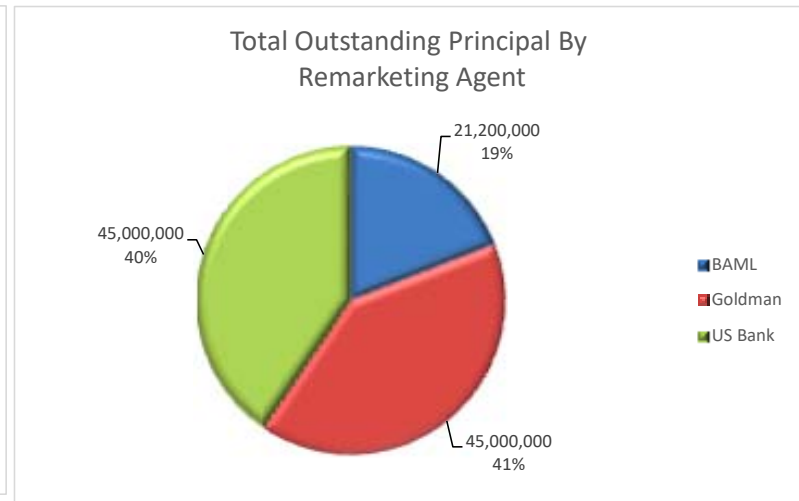
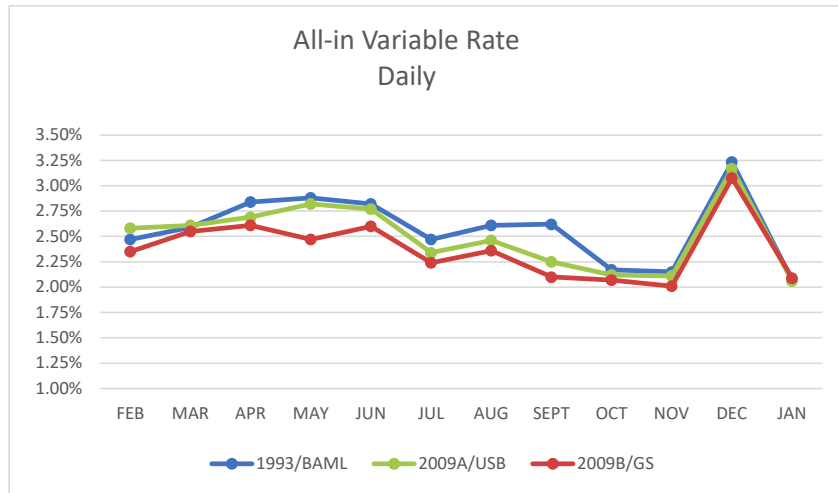
January-24

ITN		GENERAL BOND INFORMATION																LETTER OF CREDIT INFORMATION										TRUSTEE INFORMATION											
Daily		Maturity Date		Principal Payment Date		Payment Date		Original Par Amount		Remaining Principal		Letter of Credit		Reimbursement Agreement Date		L/C Exp. Date		MOODY'S		S&P		FITCH		LOC Stated Amount		LOC Fee		Annual LOC Cost		Rmkt Agent		Reset		Rmkt Fees		Annual Cost		Trustee	
Weekly		Issue Date	Maturity Date	Principal Payment Date	Payment Date	Original Par Amount	Remaining Principal	Letter of Credit	Reimbursement Agreement Date	L/C Exp. Date	MOODY'S	S&P	FITCH	LOC Stated Amount	LOC Fee	Annual LOC Cost	Rmkt Agent	Reset	Rmkt Fees	Annual Cost	Trustee																		
SERIES 1993	05/19/93	04/01/33	Apr 1	5th Bus. Day	\$38,300,000	\$21,200,000	US BANK	05/07/15	05/01/25	Aa3/VMIG1	AA-/A-1+	N/R	\$21,485,764	0.3000%	\$64,457	BAML	DAILY	0.10%	\$21,200	BANK OF NY																			
SERIES 2008-A Refunding	04/24/08	07/01/35	Jul 1	5th Bus. Day	\$60,215,000	\$39,000,000	SUMITOMO	04/01/11	05/28/25	A1/P-1	A/A-1	A/F1	\$39,576,986	0.3150%	\$124,668	BAML	WED	0.07%	\$27,300	BANK OF NY																			
SERIES 2011-A-1 Refunding	04/15/11	10/01/37	Oct 1	1st Bus. Day	\$60,545,000	\$38,760,000	N/A	N/A	N/A	Aa1/VMIG1	A-1+	AAA/F1+	N/A	N/A	N/A	Goldman	WED	0.13%	\$48,450	BANK OF NY																			
SERIES 2011-A-2 Refunding	04/15/11	10/01/37	Oct 1	1st Bus. Day	\$40,370,000	\$25,840,000	N/A	N/A	N/A	Aa1/VMIG1	A-1+	AAA/F1+	N/A	N/A	N/A	Goldman	WED	0.13%	\$32,300	BANK OF NY																			
SERIES 2009 - A	06/04/09	10/01/41	Oct 1	1st Bus. Day	\$75,000,000	\$45,000,000	US BANK	04/01/11	05/01/25	Aa2/VMIG1	AA-/A-1+	AA/F1+	\$45,503,014	0.3000%	\$136,509	US Bank	DAILY	0.07%	\$31,500	US BANK																			
SERIES 2009 - B	06/04/09	10/01/41	Oct 1	1st Bus. Day	\$75,000,000	\$45,000,000	B of A	04/01/11	04/21/25	Aa2/VMIG1	A/A-1	A1/F1+	\$45,503,014	0.2800%	\$127,408	Goldman	DAILY	0.10%	\$45,000	US BANK																			
<b>\$349,430,000</b>							<b>\$214,800,000</b>							<b>SUB-TOTAL VARIABLE RATE DEBT</b>										<b>\$152,068,778</b>		<b>0.2979%</b>		<b>\$453,042</b>		<b>0.10%</b>					<b>\$205,750</b>				
<b>FIXED RATE ISSUES</b>																(Wt. Avg)										(Wt. Avg)													
2010 GO Build America Taxable Bonds	12/16/10	05/01/40	May (2025)	May/Nov	\$175,000,000	\$175,000,000	N/A	N/A	N/A	Aa1	AAA	NR	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	US BANK																		
2016 COPS	09/01/16	03/01/46	Mar 1	Mar/Sept	\$116,745,000	\$105,710,000	N/A	N/A	N/A	NR	AAA	AAA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	US BANK																		
SERIES 2016	10/12/16	02/01/46	Feb 1	Feb/Aug	\$103,400,000	\$98,980,000	N/A	N/A	N/A	NR	AAA	AAA	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	BANK OF NY																		
<b>\$395,145,000</b>							<b>\$379,690,000</b>							<b>SUB-TOTAL FIXED RATE DEBT</b>										<b>\$744,575,000</b>		<b>TOTAL- FIXED &amp; VARIABLE RATE DEBT</b>													

Remarketing Agents			GO VS COP'S		
Goldman	109,600,000	51%	GO:	488,780,000	82%
BAML	60,200,000	28%	COPS:	105,710,000	18%
US Bank	45,000,000	21%	Total	<u>594,490,000</u>	
	<u>214,800,000</u>				

LOC Banks		Breakdown Between Variable & Fixed Rate Mode	
SUMITOMO	39,000,000	Daily Issues	111,200,000 19%
BANK OF AMERICA	45,000,000	Weekly Issues	39,000,000 7%
US BANK	66,200,000	ITN Issues	64,600,000 11%
	<u>150,200,000</u>	Sub-Total	<u>214,800,000</u>
		Fixed Rate Issues	\$379,690,000 64%
		Sub-Total - Fixed	<u>379,690,000</u>
		TOTAL DEBT	
		FIXED & VAR.	<u>594,490,000</u> 100%

Exhibit "D"  
**Irvine Ranch Water District**  
**Summary of Remarketing Performance**  
**January 2024**



\*ITNs are based on SIFMA + 5

REMARKETING AGENT PERFORMANCE COMPARISON

Jan-24

Date	Daily Variable Rate Comparison			Weekly Variable Rate Comparison
	Goldman Sachs vs US Bank	Goldman Sachs vs Bank of America	US Bank vs Bank of America	Goldman Sachs* vs Bank of America
1/1/2024	-0.11%	-0.28%	-0.17%	1.41%
1/2/2024	-0.25%	-0.12%	0.13%	1.41%
1/3/2024	-0.30%	0.30%	0.60%	1.41%
1/4/2024	-0.05%	0.10%	0.15%	1.35%
1/5/2024	0.00%	0.40%	0.40%	1.35%
1/6/2024	0.00%	0.40%	0.40%	1.35%
1/7/2024	0.00%	0.40%	0.40%	1.35%
1/8/2024	-0.02%	0.03%	0.05%	1.35%
1/9/2024	0.03%	0.16%	0.13%	1.35%
1/10/2024	0.03%	0.21%	0.18%	1.35%
1/11/2024	-0.02%	0.08%	0.10%	0.97%
1/12/2024	-0.03%	0.03%	0.06%	0.97%
1/13/2024	-0.03%	0.03%	0.06%	0.97%
1/14/2024	-0.03%	0.03%	0.06%	0.97%
1/15/2024	-0.03%	0.03%	0.06%	0.97%
1/16/2024	-0.13%	-0.07%	0.06%	0.97%
1/17/2024	0.15%	0.02%	-0.13%	0.97%
1/18/2024	0.00%	-0.48%	-0.48%	0.84%
1/19/2024	0.55%	0.08%	-0.47%	0.84%
1/20/2024	0.55%	0.08%	-0.47%	0.84%
1/21/2024	0.55%	0.08%	-0.47%	0.84%
1/22/2024	0.55%	0.05%	-0.50%	0.84%
1/23/2024	0.20%	-0.02%	-0.22%	0.84%
1/24/2024	-0.20%	-0.37%	-0.17%	0.84%
1/25/2024	-0.45%	-0.37%	0.08%	0.61%
1/26/2024	-0.40%	0.18%	0.58%	0.61%
<b>Average Spread</b>	<b>0.02%</b>	<b>0.04%</b>	<b>0.02%</b>	<b>1.06%</b>

<b>Rmkt Agent</b>	GS / US Bank	GS / Bank of America	US Bank / Bank of America	GS / Bank of America
<b>Mode</b>	Daily / Daily	Daily / Daily	Daily / Daily	Weekly / Weekly
<b>Bond Issue</b>	2009B / 2009A	2009B / 1993	2009A / 1993	ITN (2011A1 & 2011A2) / 2008A
<b>Par Amount</b>	\$45,000,000 / \$45,000,000	\$45,000,000 / \$21,200,000	\$45,000,000 / \$21,200,000	\$64,600,000 / \$39,000,000
<b>LOC Bank</b>	Bank of America / US Bank	Bank of America / US Bank	US Bank / US Bank	None / Sumitomo

\*ITNs are based on SIFMA + 5



SUMMARY OF DEBT RATES


Jan-24

Rmkt Agent Mode	GOLDMAN DAILY	GOLDMAN WEEKLY	GOLDMAN WEEKLY	MERRILL LYNCH DAILY	MERRILL LYNCH WEEKLY	US BANK DAILY
Bond Issue	2009 - B	2011 A-1	2011 A-2	1993	2008-A	2009-A
Par Amount	45,000,000	38,760,000	25,840,000	21,200,000	39,000,000	45,000,000
LOC Bank	BOFA	(SIFMA + 5)	(SIFMA + 5)	US BANK	Sumitomo	US BANK
Reset		Wednesday	Wednesday		Wednesday	
1/1/2024	3.29%	3.92%	3.92%	3.57%	2.51%	3.40%
1/2/2024	2.65%	3.92%	3.92%	2.77%	2.51%	2.90%
1/3/2024	1.90%	3.92%	3.92%	1.60%	2.51%	2.20%
1/4/2024	1.20%	3.13%	3.13%	1.10%	1.78%	1.25%
1/5/2024	0.90%	3.13%	3.13%	0.50%	1.78%	0.90%
1/6/2024	0.90%	3.13%	3.13%	0.50%	1.78%	0.90%
1/7/2024	0.90%	3.13%	3.13%	0.50%	1.78%	0.90%
1/8/2024	0.48%	3.13%	3.13%	0.45%	1.78%	0.50%
1/9/2024	0.43%	3.13%	3.13%	0.27%	1.78%	0.40%
1/10/2024	0.43%	3.13%	3.13%	0.22%	1.78%	0.40%
1/11/2024	0.33%	1.95%	1.95%	0.25%	0.98%	0.35%
1/12/2024	0.27%	1.95%	1.95%	0.24%	0.98%	0.30%
1/13/2024	0.27%	1.95%	1.95%	0.24%	0.98%	0.30%
1/14/2024	0.27%	1.95%	1.95%	0.24%	0.98%	0.30%
1/15/2024	0.27%	1.95%	1.95%	0.24%	0.98%	0.30%
1/16/2024	0.37%	1.95%	1.95%	0.44%	0.98%	0.50%
1/17/2024	0.95%	1.95%	1.95%	0.93%	0.98%	0.80%
1/18/2024	1.25%	2.62%	2.62%	1.73%	1.78%	1.25%
1/19/2024	2.55%	2.62%	2.62%	2.47%	1.78%	2.00%
1/20/2024	2.55%	2.62%	2.62%	2.47%	1.78%	2.00%
1/21/2024	2.55%	2.62%	2.62%	2.47%	1.78%	2.00%
1/22/2024	3.55%	2.62%	2.62%	3.50%	1.78%	3.00%
1/23/2024	3.95%	2.62%	2.62%	3.97%	1.78%	3.75%
1/24/2024	4.05%	2.62%	2.62%	4.42%	1.78%	4.25%
1/25/2024	4.05%	4.60%	4.60%	4.42%	3.99%	4.50%
1/26/2024	4.10%	4.60%	4.60%	3.92%	3.99%	4.50%
Avg Interest Rates	1.71%	2.88%	2.88%	1.67%	1.82%	1.69%
Rmkt Fee	0.10%	0.13%	0.13%	0.10%	0.07%	0.07%
LOC Fee	0.28%			0.30%	0.32%	0.30%
<b>All-In Rate</b>	<b>2.09%</b>	<b>3.00%</b>	<b>3.00%</b>	<b>2.07%</b>	<b>2.20%</b>	<b>2.06%</b>
Par Amount	83,760,000		25,840,000	60,200,000		45,000,000

Interest Rate Mode	Percent of Total Variable Rate Debt	Par Outstanding	Weighted All-In Average Rate	Base Rate Average
Daily	51.77%	111,200,000	2.07%	1.69%
Weekly	48.23%	103,600,000	2.70%	2.48%
	100.00%	<b>\$214,800,000</b>	2.38%	2.07%
<b>Fixed</b>				
COPS 2016	27.84%	105,710,000	2.90%	
BABS 2010	46.09%	175,000,000	4.44%	(1)
SERIES 2016	26.07%	98,980,000	3.32%	
	100.00%	<b>\$379,690,000</b>	3.72%	
<b>All-In Debt Rate Including \$60 Million Notional Amount of Swaps</b>				<b>3.26%</b>

(1) Rate adjusted up from 4.35% as a result of sequestration reducing BAB's subsidy by 5.7%

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February 6, 2024  
Prepared by: V. Li / C. Smithson  
Submitted by: N. Adly  
Approved by: Paul A. Cook 

FINANCE AND PERSONNEL COMMITTEE

FISCAL YEAR 2023-2024 LEGAL FEES ANALYSIS  
QUARTERLY UPDATE

SUMMARY:

Provided is a summary of legal fees incurred by IRWD for the second quarter of Fiscal Year (FY) 2023-24.

BACKGROUND:

Legal fees supporting the operations of IRWD in the second quarter of FY 2023-24 totaled \$1.1 million, compared to a budget of \$1.6 million, resulting in a positive variance of \$0.5 million or 31.8%. Capitalized legal fees associated with capital projects for the same quarter totaled \$29,081. There were no non-operating legal fees in the second quarter of FY 2023-24.

Exhibit “A” summarizes IRWD’s legal fees incurred in FY 2021-22 through FY 2023-24.

FISCAL IMPACTS:

Fiscal impacts are outlined above.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act (CEQA), Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit “A” – Summary of Legal Fees for FY 2021-22 through FY 2023-24


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# Exhibit "A"

## Analysis of Legal Fees Fiscal Years 2022 - 2024

Firm	YTD Actual 2021-2022	YTD Actual 2022-2023	Q2 Actual 2023-2024	Hourly Rate	Area of Expertise	Service Provided
<b><u>Operating Legal Fees:</u></b>						
Alston & Bird LLP	\$ 376,737	\$ 208,920	\$ 247,550	\$ 275 to \$ 585	Litigation	Orange County Water District litigation
Benjamin P. deMayo	6,650	-	-	n/a	Litigation	Special counsel services
Burke, Williams & Sorensen, LLP	4,063	-	-	\$ 325	Employee relations	Personnel policy review and revision
Everett Dorey LLP <sup>(1)</sup>	8,757	(87,428)	-	\$ 235 to \$ 260	Litigation	County of Orange Litigation
EXTTI, Incorporated	12,544	-	-	\$ 200 to \$ 275	Employee relations	Personnel matters
Fisher & Phillips LLP	-	375,734	128,313	\$ 300 to \$ 760	Legal Counsel	Special counsel services
Hanson Bridgett LLP	454,763	635,774	507,313	\$ 345 to \$ 455	IRWD legal counsel	District general counsel/legislative/litigation/special project
JL Group, LLC	-	22,816	28,742	\$ 200 to \$ 290	Employee relations	Personnel matters
Kidman Gagen Law, LLP	-	750	-	\$ 345 to \$ 455	IRWD legal counsel	Special counsel services
Kienle Law, PC	11,772	5,553	190	\$ 180 to \$ 475	IRWD legal counsel	OSHA matters
Kronick Moskowitz Tiedemann & Girard	265,602	8,072	446	\$ 180 to \$ 405	IRWD legal counsel	Counsel services related to water resources, policy matters and litigation
Kutak Rock LLP <sup>(1)</sup>	19,400	(67,724)	-	\$ 395 to \$ 425	Legal Counsel	Legal counsel related to insurance claim issues
Law Office of Atoosa Vakili	13,160	82	-	\$ 75 to \$ 250	Employee relations	General personnel and human resources
Liebert Cassidy Whitmore	-	24,698	8,878	n/a	Legal Counsel	Personnel matters
Lozano Smith, LLP	-	67,615	98,849	\$ 315	Legal Counsel	Personnel matters
Payne & Fears, LLP	59,532	105,285	25,580	\$ 235 to \$ 550	Employee relations	General personnel and human resources
Pillsbury Winthrop Shaw Pittman LLP	39,040	54,669	10,985	\$ 695 \$ 845	Employee relations	Employee benefits
Rosen Law Offices, APC <sup>(1)</sup>	250,000	-	-	n/a	Legal Counsel	Legal counsel related to insurance claim issues
<b>Total Operating Legal Fees</b>	<b>\$ 1,579,633</b>	<b>\$ 1,363,286</b>	<b>\$ 1,056,844</b>			
<sup>(1)</sup> Insurance Litigation						
<b><u>Capitalized Legal Fees:</u></b>						
Alston & Bird LLP	\$ 13,843	\$ -	\$ -	\$ 275 to \$ 585	IRWD legal counsel	Counsel services in connection with the Biosolids project
Hanson Bridgett LLP	-	45,486	-	\$ 345 to \$ 490	IRWD legal counsel	Counsel services in connection with PFAS Treatment project
Kronick Moskowitz Tiedemann & Girard	239,141	113,904	29,081	\$ 180 to \$ 405	IRWD legal counsel	Counsel services in connection with water resources and policy matters
<b>Capitalized Legal Fees Total</b>	<b>252,984</b>	<b>159,390</b>	<b>29,081</b>			
<b>Total Operating and Capital Legal Fees</b>	<b>\$ 1,832,617</b>	<b>\$ 1,522,676</b>	<b>\$ 1,085,925</b>			
<b><u>Non-operating Legal Fees:</u></b>						
Deferred Compensation:						
Pillsbury Winthrop Shaw Pittman LLP	\$ 7,548	\$ -	\$ -	\$ 695	Employee benefits	Deferred compensation funded by fee income
Bond Counsel:						
Kutak Rock LLP	6,000	-	-	n/a	Bond counsel	Counsel in connection with the extension of the letter of credit
Orrick, Herrington & Sutcliffe LLP	36,000	30,000	-	n/a	Bond counsel	Counsel in connection with the issuance of GO bonds and COP
Stradling Yocca Carlson & Rauth	25,000	27,500	-	n/a	Bond counsel	Counsel in connection with the issuance of GO bonds and COP
<b>Non-operating Legal Fees Total</b>	<b>\$ 74,548</b>	<b>\$ 57,500</b>	<b>\$ -</b>			

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February 6, 2024  
 Prepared by: M. Pulles  
 Submitted by: N. Adly  
 Approved by: Paul A. Cook 

FINANCE AND PERSONNEL COMMITTEE

EXPENSES AND FEES OF BOARD MEMBERS AND GENERAL MANAGER  
PAID THROUGH THE SECOND QUARTER OF FY 2023-24

SUMMARY:

Pursuant to the policy regarding Business Expense Reimbursement, Travel, Meeting Compensation, and Representation, staff has assembled for Committee review an Expense Summary, as shown in Exhibits “A” and “B”, for IRWD’s Board members and the General Manager through the second quarter of Fiscal Year (FY) 2023-24. Provided below is a summary of expenses paid to date.

	Name	Conference, Travel, and Other District-Related Expenses	Meeting Fees	Total
Board Members:	LaMar	\$12,995	\$18,585	\$31,580
	McLaughlin	0	7,560	7,560
	Reinhart	4,176	17,640	21,816
	Swan	8,424	14,805	23,229
	Withers	3,310	17,010	20,320
	<i>Total:</i>	<i>\$28,905</i>	<i>\$75,600</i>	<i>\$104,505</i>
General Manager:	Cook	\$1,760	N/A	\$1,760
	<i>Total:</i>	<i>\$1,760</i>	<i>N/A</i>	<i>\$1,760</i>

FISCAL IMPACTS:

Meeting fees through the second quarter totaled \$75,600 compared with the fiscal year budget of \$95,000 (through the second quarter). Conference and meeting-related travel expenses for both the Board of Directors and the General Manager totaled \$30,665 versus a budget of \$67,500. The remaining balance for travel expenses is \$36,835 for FY 2023-24.

The total cost for Board and General Manager conference, travel, and other District-related expenses, including meeting fees, through the second quarter FY 2023-24 is \$106,265 with a remaining budget of \$56,235 for the fiscal year.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act (CEQA), Code of Regulations, Title 14, Chapter 3, Section 15378.

Finance and Personnel Committee: Expenses and Fees of Board Members and General Manager  
Paid through the Second Quarter of FY 2023-24  
February 6, 2024  
Page 2

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

Exhibit "A" – Expense Summary Overview for the Board Members and General Manager

Exhibit "B" – Expense Summaries by Individual



Exhibit "A"



Irvine Ranch Water District  
 Conference/Seminar and Monthly Expense Summary  
 Through the Second Quarter FY 2023-24

All Board Members/General Manager

Name	Registration	Airfare	Lodging	Meals	Taxi/Shuttle/	Parking	Other	Mileage Reimb		Reimb. By	Total
	Fees				Auto Rental	Fees		# Miles	Amount	Personal Ck.	
<b>Board Members:</b>											
Steven LaMar	4,290	2,611	3,988	131	834	482	26	967	633	-	12,995
Karen McLaughlin	-	-	-	-	-	-	-	-	-	-	-
Doug Reinhart	1,960	397	1,389	-	70	100	-	397	260	-	4,176
Peer Swan	3,814	928	2,386	105	35	305	-	1,299	851	-	8,424
John Withers	1,580	-	1,251	22	-	105	15	515	337	-	3,310
											-
											-
											-
											-
<b>General Manager:</b>											
Paul Cook	-	-	-	1,083	-	-	677	-	-	-	1,760
											-
											-
<b>Total</b>	<b>\$ 11,644</b>	<b>\$ 3,936</b>	<b>\$ 9,014</b>	<b>\$ 1,341</b>	<b>\$ 939</b>	<b>\$ 992</b>	<b>\$ 718</b>	<b>3,177</b>	<b>\$ 2,081</b>	<b>\$ -</b>	<b>\$ 30,665</b>

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**Irvine Ranch Water District  
Conference/Seminar and Monthly Expense Summary  
Through the Second Quarter FY 2023-24**

Steven LaMar

Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb		Reimbursed by Personal Check	Total
										# Miles	Amount		
<b>Monthly Expense Reports</b>													
	July 2023	Monthly Expense Report (no activity this period)											\$ -
Paid	August 2023	OC Business Industry Assoc. Annual SoCal Water Conf., Ontario, CA	125.00								86	56.53	181.53
Paid	September 2023	SoCal Regional Wildfire Resilience Convening Summer mtg., Jurupa Valley,CA									97	63.34	63.34
	October 2023	Monthly Expense Report (no activity this period)											-
Paid	November 2023	*Various business/virtual meetings			238.99						181	118.76	357.75
	December 2023	Monthly Expense Report (no activity this period)											-
	January 2024	Monthly Expense Report (no activity this period)											-
	February 2024	Monthly Expense Report (no activity this period)											-
	March 2024	Monthly Expense Report (no activity this period)											-
	April 2024	Monthly Expense Report (no activity this period)											-
	May 2024	Monthly Expense Report (no activity this period)											-
	June 2024	Monthly Expense Report (no activity this period)											-
													-
													-
													-
<b>Conferences/Seminars and Other Non-local Travel</b>													
Paid	Jul 16-20, 2023	CCEEB Summer Issues Seminar, Olympic Valley, CA	2,670.00	502.96	1,302.80		455.60	145.00	19.70		54	35.11	5,131.17
Paid	Aug 2-3, 2023	10th Annual FIRO (Forecast Informed Reservoir Operations) San Diego, CA			280.62	25.09		27.00			146	95.50	428.21
Paid	Aug 23-25, 2023	Urban Water Institute 2023 Annual Summer/Fall Conf., San Diego, CA	695.00		911.12	50.23		70.00			166	108.47	1,834.82
Paid	Sep 28-29, 2023	ACWA Executive Committee & Board of Director's. Sacramento, CA		624.95	213.00	24.27	33.36	30.00					925.58
Paid	Nov. 7-10, 2023	NWRA 2023 Annual Conference & Leadership Forum, San Antonio, TX	800.00	759.08	961.62	31.48	345.41	209.90	6.00				3,113.49
Paid	Nov. 27-30, 2023	ACWA 2023 Fall Conference, Indian Wells, CA		723.84	79.92						237	155.24	959.00
													-
													-
													-
													-
													-
													-
													-
<b>Total</b>			<b>\$ 4,290.00</b>	<b>\$ 2,610.83</b>	<b>\$ 3,988.07</b>	<b>\$ 131.07</b>	<b>\$ 834.37</b>	<b>\$ 481.90</b>	<b>\$ 25.70</b>		<b>967</b>	<b>\$ 632.95</b>	<b>\$ -</b>
													<b>\$ 12,994.89</b>

\*Detail of Description/Location provided on Expense Report



**Irvine Ranch Water District  
Conference/Seminar and Monthly Expense Summary  
Through the Second Quarter FY 2023-24**

**Karen McLaughlin**

Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb		Reimb. By ACWA	Total
										# Miles	Amount		
<b>Monthly Expense Reports</b>													
	July 2023	Monthly Expense Report (no activity this period)											\$ -
	August 2023	Monthly Expense Report (no activity this period)											-
	September 2023	Monthly Expense Report (no activity this period)											-
	October 2023	Monthly Expense Report (no activity this period)											-
	November 2023	Monthly Expense Report (no activity this period)											-
	December 2023	Monthly Expense Report (no activity this period)											-
	January 2024	Monthly Expense Report (no activity this period)											-
	February 2024	Monthly Expense Report (no activity this period)											-
	March 2024	Monthly Expense Report (no activity this period)											-
	April 2024	Monthly Expense Report (no activity this period)											-
	May 2024	Monthly Expense Report (no activity this period)											-
	June 2024	Monthly Expense Report (no activity this period)											-
<b>Conferences/Seminars and Other Non-local Travel</b>													
													-
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<b>Total</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0	\$ -	\$ -	\$ -

\*Detail of Description/Location provided on Expense Report



**Irvine Ranch Water District  
Conference/Seminar and Monthly Expense Summary  
Through the Second Quarter FY 2023-24**

**Doug Reinhart**

Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb		Reimb. By ACWA	Total
										# Miles	Amount		
<b>Monthly Expense Reports</b>													
	July 2023	Monthly Expense Report (no activity this period)											\$ -
	August 2023	Monthly Expense Report (no activity this period)											-
	September 2023	Monthly Expense Report (no activity this period)											-
	October 2023	Monthly Expense Report (no activity this period)											-
	November 2023	Monthly Expense Report (no activity this period)											-
	December 2023	Monthly Expense Report (no activity this period)											-
	January 2024	Monthly Expense Report (no activity this period)											-
	February 2024	Monthly Expense Report (no activity this period)											-
	March 2024	Monthly Expense Report (no activity this period)											-
	April 2024	Monthly Expense Report (no activity this period)											-
	May 2024	Monthly Expense Report (no activity this period)											-
	June 2024	Monthly Expense Report (no activity this period)											-
<b>Conferences/Seminars and Other Non-local Travel</b>													
Paid	Aug. 23-25, 2023	Urban Water Institute Annual Summer/Fall Conf., San Diego, CA	595.00		685.58			100.00			160	104.54	1,485.12
Paid	Nov. 28-30, 2023	ACWA 2023 Fall Conference, Indian Wells, CA	815.00		520.44					237	155.24		1,490.68
Paid	Dec. 13-14, 2023	Colorado River Water Users Assoc., Las Vegas, NV	550.00	396.96	182.55		69.82						1,199.33
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													-
<b>Total</b>			<b>\$ 1,960.00</b>	<b>\$ 396.96</b>	<b>\$ 1,388.57</b>	<b>\$ -</b>	<b>\$ 69.82</b>	<b>\$ 100.00</b>	<b>\$ -</b>	<b>397</b>	<b>\$ 259.78</b>	<b>\$ -</b>	<b>\$ 4,175.13</b>

\*Detail of Description/Location provided on Expense Report



Peer Swan

**Irvine Ranch Water District  
Conference/Seminar and Monthly Expense Summary  
Through the Second Quarter FY 2023-24**

Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb		Reimb. By ACWA	Total	
										# Miles	Amount			
<b>Monthly Expense Reports *</b>														
Paid	July 2023	*Various business/virtual meetings			\$ 181.79	\$ 45.22		\$ 15.00			417	\$ 273.14	\$ 515.15	
Paid	August 2023	OCWA Monthly Industry Insight meeting and luncheon, Irvine, CA	30.00										30.00	
	September 2023	Monthly Expense Report (no activity this period)											-	
	October 2023	Monthly Expense Report (no activity this period)											-	
	November 2023	Monthly Expense Report (no activity this period)											-	
Paid	December 2023	Urban Water Institute Strategic Planning Workshop, San Diego, CA			163.45						179	117.25	280.70	
	January 2024	Monthly Expense Report (no activity this period)											-	
	February 2024	Monthly Expense Report (no activity this period)											-	
	March 2024	Monthly Expense Report (no activity this period)											-	
	April 2024	Monthly Expense Report (no activity this period)											-	
	May 2024	Monthly Expense Report (no activity this period)											-	
	June 2024	Monthly Expense Report (no activity this period)											-	
<b>Conferences/Seminars and Other Non-local Travel</b>														
Paid	Aug 9-11, 2023	CASA 2023 Conference, San Diego, CA	675.00		730.32			90.00			178	116.85	1,612.17	
Paid	Aug 23-25, 2023	Urban Water Institute 2023 Annual Summer/Fall Conference, San Diego, CA	595.00		685.58			70.00			173	113.58	1,464.16	
Paid	Sep 12-15, 2023	Water Education Foundation's Eastern Sierra Tour, Ontario, CA/Reno, NV	1,149.00	239.98		59.48		80.00			107	70.09	1,598.55	
Paid	Nov. 29-30, 2023	ACWA 2023 Fall Conference, Indian Wells, CA	815.00		260.22						245	160.48	1,235.70	
Paid	Dec. 13-15, 2023	Colorado River Water Users Association, Las Vegas NV	550.00	687.87	365.10		35.09	50.00					1,688.06	
													-	
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													-	
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													-	
													-	
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													-	
													-	
<b>Total</b>			<b>\$ 3,814.00</b>	<b>\$ 927.85</b>	<b>\$ 2,386.46</b>	<b>\$ 104.70</b>	<b>\$ 35.09</b>	<b>\$ 305.00</b>	<b>\$ -</b>		<b>1,299</b>	<b>\$ 851.39</b>	<b>\$ -</b>	<b>\$ 8,424.49</b>

\*Detail of Description/Location provided on Expense Report



**Irvine Ranch Water District  
Conference/Seminar and Monthly Expense Summary  
Through the Second Quarter FY 2023-24**

**John Withers**

Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb		Reimb. By ACWA	Total
										# Miles	Amount		
<b>Monthly Expense Reports</b>													
Paid	July 2023	*Various business/virtual meetings						15.00		113	73.75		\$ 88.75
Paid	August 2023	OCWA Monthly Industry meeting and luncheon, Irvine, CA	30.00										30.00
	September 2023	Monthly Expense Report (no activity this period)											-
Paid	October 2023	OCWA Monthly Industry meeting and luncheon, Irvine, CA	30.00										30.00
Paid	November 2023	OCWA Monthly Industry meeting and luncheon, Irvine, CA	30.00										30.00
	December 2023	Monthly Expense Report (no activity this period)											-
	January 2024	Monthly Expense Report (no activity this period)											-
	February 2024	Monthly Expense Report (no activity this period)											-
	March 2024	Monthly Expense Report (no activity this period)											-
	April 2024	Monthly Expense Report (no activity this period)											-
	May 2024	Monthly Expense Report (no activity this period)											-
	June 2024	Monthly Expense Report (no activity this period)											-
<b>Conferences/Seminars and Other Non-local Travel</b>													
Paid	Aug. 9-11, 2023	CASA Annual Conference, San Diego, CA	675.00		730.32	22.41		90.00	15.00	173	113.32		1,646.05
Paid	Nov.28-30, 2023	ACWA 2023 Fall Conference, Indian Wells, CA	815.00		520.44					229	150.00		1,485.44
													-
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<b>Total</b>			<b>\$ 1,580.00</b>	<b>\$ -</b>	<b>\$ 1,250.76</b>	<b>\$ 22.41</b>	<b>\$ -</b>	<b>\$ 105.00</b>	<b>\$ 15.00</b>	<b>515</b>	<b>\$ 337.07</b>	<b>\$ -</b>	<b>\$ 3,310.24</b>

\*Detail of Description/Location provided on Expense Report



**Irvine Ranch Water District  
Conference/Seminar and Monthly Expense Summary  
Through the Second Quarter FY 2023-24**

**Paul Cook**

Paid	Date Incurred	Description/Location	Registration Fees	Airfare	Lodging	Meals	Taxi/Shuttle/ Auto Rental	Parking Fees	Other	Mileage Reimb		Reimb. By ACWA	Total
										# Miles	Amount		
<b><u>Monthly Expense Reports</u></b>													
Paid	July 2023	Monthly Expense Report # 915369				\$ 66.12							\$ 66.12
Paid	August 2023	Monthly Expense Report # 920388				143.91							143.91
Paid	September 2023	Monthly Expense Report # 921401				95.81			677.00				772.81
Paid	October 2023	Monthly Expense Report # 921578				618.67							618.67
	November 2023	Monthly Expense Report (no activity this period)											-
Paid	December 2023	Monthly Expense Report # 923472				158.66							158.66
	January 2024	Monthly Expense Report (no activity this period)											-
	February 2024	Monthly Expense Report (no activity this period)											-
	March 2024	Monthly Expense Report (no activity this period)											-
	April 2024	Monthly Expense Report (no activity this period)											-
	May 2024	Monthly Expense Report (no activity this period)											-
	June 2024	Monthly Expense Report (no activity this period)											-
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<b>Total</b>			\$ -	\$ -	\$ -	\$ 1,083.17	\$ -	\$ -	\$ 677.00	-	\$ -	\$ -	\$ 1,760.17

\*Detail of Description/Location provided on Expense Report



February 6, 2024

Prepared by: V. Li / D. Pardee / C. Smithson

Submitted by: N. Adly

Approved by: Paul A. Cook *PA*

## FINANCE AND PERSONNEL COMMITTEE

### FISCAL YEAR 2023-24 OPERATING AND NON-OPERATING FINANCIAL HIGHLIGHTS QUARTERLY UPDATE

#### SUMMARY:

Staff has prepared a financial analysis of the unaudited operating statements through the second quarter of Fiscal Year (FY) 2023-24. Actual operating net revenue was \$96.1 million, while total system operating expenses were \$91.9 million for a net operating income of \$4.2 million compared with a budget of \$0.3 million. Consolidated expenses, including capital, totaled \$101.8 million compared to a budget of \$110.4 million. Non-operating net income was \$63.2 million compared with a budget of \$45.4 million.

#### BACKGROUND:

Details of unaudited actual results through the second quarter of FY 2023-24 are provided in the following documents:

- Operating revenues and expenses by system, provided as Exhibit “A”;
- Operating expenses, provided as Exhibit “B”; and
- Non-operating revenues and expenses, provided as Exhibit “C”.

Exhibits “A”, “B”, and “C” provide operating and non-operating results with detailed explanations for variances that exceed \$0.5 million. These variances are color coded, and explanations are included in the exhibits with matching colors for easy reference. Exhibit “A” includes cost of water and acre-feet (AF) details for potable and recycled water. Exhibit “B” includes a summary of the major components included in salaries and benefits.

#### Summary of Operating Revenues and Expenses:

Net revenues were \$96.1 million and operating expenses were \$91.9 million resulting in a net operating income through the second quarter of FY 2023-24 of \$4.2 million. Exhibit “A” shows a detailed comparison and explanations for significant variances of actual to budget revenues and expenses by system through the second quarter of FY 2023-24. A summary by system is outlined below.

#### *Potable Water System:*

Net revenues exceeded budget by \$0.1 million and total expenses were lower than budget by \$1.4 million as shown on Exhibit “A-2”. Sales were 460 AF over budget. Salaries and benefits were under budget by \$0.7 million. More information is included on pages 2 and 3 of Exhibit “A”.

*Recycled Water System:*

Net revenues were under budget by \$3.4 million, and total expenses were under budget by \$4.8 million. Sales were 1,623 AF lower than budget, primarily due to rain, cooler weather, and conservation messaging. As a result, commodity revenues were \$3.4 million below budget.

The following expenses were under budget by more than \$0.5 million:

- Salaries and benefits (\$0.6 M);
- Water (\$2.5 M);
- Electricity (\$0.9 M); and
- All other expenses (\$0.6 M).

More information is included on pages 4 and 5 of Exhibit “A”.

*Sewer System:*

Net revenues were below budget by \$0.5 million, and total expenses were under budget by \$2.3 million. Fixed service charges were under budget by \$1.1 million. Salaries and benefits and all other operating expenses were under budget by \$1.0 million each. More information is included on page 6 of Exhibit “A”.

*Conservation, Natural Treatment System (NTS), and Water Banking (Over-allocation Fund):*

Net revenues were under budget by \$0.6 million and total expenses were over budget by \$0.1 million. Over-allocation revenue was under budget by \$0.6 million. More information is included on page 7 of Exhibit “A”.

Summary of Operating Expenses:

Exhibit “B” is a summary of actual versus budget expenses by major category, including capital, through the second quarter of FY 2023-24. Net operating expenses were \$101.8 million, which is \$8.6 million under budget. The full year forecast for FY 2023-24 is \$213.3 million, which is \$7.3 million lower than budget. Explanations are provided on page 2 of Exhibit “B”. Salary and employee benefits are detailed on page 3 of Exhibit “B”.

Summary of Non-Operating Revenues and Expenses:

Exhibit “C” is a summary of non-operating revenues and expenses. IRWD’s non-operating revenues are related to income generated from sources other than user rates. They include property taxes, investment income, connection fees, and real estate. A portion of the non-operating revenue pays debt service. Property taxes and connection fees help to pay for new infrastructure.

The non-operating net income was \$63.2 million, which was positive to budget by \$17.7 million. Revenues were over budget by \$17.8 million and expenses met budget. The full-year net income forecast for FY 2023-24 is \$111.0 million, which is \$19.7 million higher than budget.

FISCAL IMPACTS:

Fiscal impacts are outlined above and are included in the exhibits provided.

ENVIRONMENTAL COMPLIANCE:

This item is not a project as defined in the California Environmental Quality Act (CEQA), Code of Regulations, Title 14, Chapter 3, Section 15378.

RECOMMENDATION:

Receive and file.

LIST OF EXHIBITS:

- Exhibit "A" – Actual to Budget Operating Revenues and Expenses by System
- Exhibit "B" – Consolidated Actual to Budget and Forecast Operating Expenses
- Exhibit "C" – Consolidated Actual to Budget and Forecast Non-Operating Net Income

Note: This page is intentionally left blank.

# Exhibit A

## Actual vs Budget Operating Net Income by System Through the Second Fiscal Year 2023-24 (in thousands)

<b>Consolidated</b>			
<b>Revenues:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Commodity	\$ 53,052	\$ 56,877	\$ (3,825)
Fixed Service Charges and Other	59,424	60,731	(1,307)
<b>Total Revenues</b>	<b>\$ 112,476</b>	<b>\$ 117,608</b>	<b>\$ (5,132)</b>
Contribution to Enhancement and Replacement Funds	(16,360)	(17,125)	765
<b>Net Revenues</b>	<b>\$ 96,116</b>	<b>\$ 100,483</b>	<b>\$ (4,367)</b>
<b>Expenses:</b>			
Salaries and Benefits	\$ 23,032	\$ 25,460	\$ 2,428
Water	24,729	27,533	2,804
Electricity	12,591	13,738	1,147
Repairs and Maintenance - OC San Sewer	2,060	2,060	-
All Other Repairs and Maintenance	6,203	6,474	271
All Other Operating Expense	23,291	24,972	1,681
<b>Total Expenses</b>	<b>\$ 91,906</b>	<b>\$ 100,237</b>	<b>\$ 8,331</b>
<b>Net Operating Income (Loss)</b>	<b>\$ 4,210</b>	<b>\$ 246</b>	<b>\$ 3,964</b>

Explanations for significant variances greater than \$500K are included in the details of each system.

**Actual vs Budget Operating Net Income by System**  
**Through the Second Fiscal Year 2023-24**  
(in thousands)

<b>Potable (treated and untreated systems)</b>			
<b>Revenues:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Commodity	\$ 30,991	\$ 30,797	\$ 194
Fixed Service Charges and Other	22,747	22,891	(144)
<b>Total Revenues</b>	<b>\$ 53,738</b>	<b>\$ 53,688</b>	<b>\$ 50</b>
Contribution to Enhancement and Replacement Funds	(4,668)	(4,753)	85
<b>Net Revenues</b>	<b>\$ 49,070</b>	<b>\$ 48,935</b>	<b>\$ 135</b>
<b>Expenses:</b>			
Salaries and Benefits	\$ 8,662	\$ 9,325	\$ 663
Water	22,732	23,024	292
Electricity	6,672	6,976	304
Repairs and Maintenance	2,064	1,978	(86)
All Other Operating Expense	9,020	9,229	209
<b>Total Expenses</b>	<b>\$ 49,150</b>	<b>\$ 50,532</b>	<b>\$ 1,382</b>
<b>Net Operating Income (Loss)</b>	<b>\$ (80)</b>	<b>\$ (1,597)</b>	<b>\$ 1,517</b>

**Expenses:**

Salaries and Benefits were under budget.

- FY 2023-24 Cost of Living Adjustment (COLA) fell below the budgeted expectation.
- The number of vacancies exceeded the budgeted projections.

**Actual vs Budget Operating Net Income by System  
Through the Second Fiscal Year 2023-24**

Potable (treated and untreated systems)						
	Acre Feet (AF)			Cost (in Millions)		
	Actual	Budget	Variance	Actual	Budget	Variance
<b>Treated</b>						
Pumped	22,511	23,984	1,473	\$14.5	\$14.4	(\$0.1)
Imported	3,436	2,525	(911)	6.0	5.4	(0.6)
Baker Treatment Plant (Baker)	5,959	3,600	(2,359)	3.4	3.4	0.0
Baker Partners*	(2,284)		2,284	1.7		(1.7)
<b>Total Treated</b>	<b>29,622</b>	<b>30,109</b>	<b>487</b>	<b>25.6</b>	<b>23.2</b>	<b>(2.4)</b>
<b>Untreated</b>						
Native Water	4,613	1,690	(2,923)	0.8	0.6	(0.2)
Imported	98	1,344	1,246	0.3	2.3	2.0
Baker ILP	(3,011)		3,011	(1.0)		1.0
Transfer to Recycled	(1,361)	(2,977)	(1,616)	(1.3)	(3.1)	(1.8)
Evaporation	(54)		54			
<b>Total Untreated</b>	<b>285</b>	<b>57</b>	<b>(228)</b>	<b>(1.2)</b>	<b>(0.2)</b>	<b>1.0</b>
<b>Total</b>	<b>29,907</b>	<b>30,166</b>	<b>259</b>	<b>\$ 24.4</b>	<b>\$ 23.0</b>	<b>\$ (1.4)</b>
Process Waste	(838)	(715)	123			
System Loss	(874)	(1,716)	(842)			
<b>Sales/Cost of Sales</b>	<b>28,195</b>	<b>27,735</b>	<b>(460)</b>	<b>\$ 24.4</b>	<b>\$ 23.0</b>	<b>\$ (1.4)</b>
Baker Partners Reimbursement				(1.7)		1.7
<b>Total</b>				<b>\$ 22.7</b>	<b>\$ 23.0</b>	<b>\$ 0.3</b>

Pumped Water usage and costs were under budget.

- Potable Treatment Plant (PTP) pumping was reduced due to required well maintenance and inspections.
- Costs include BEA adjustment for FY 2022-23.

Potable Imported water usage and cost were over budget.

Imported water was increased to replace pumped water.

Untreated Imported water usage and cost were below budget.

- Less water was transferred to the Recycled System due to reduced demand.
- Imported water replaced less expensive native water.

Sales were over budget.

Sales was over budget by 1.7% .

\*Cost reimbursement is included in Reimbursement from Partners.

**Actual vs Budget Operating Net Income by System  
Through the Second Fiscal Year 2023-24**

(in thousands)

<b>Recycled</b>			
<b>Revenues:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Commodity	\$ 13,757	\$ 17,134	\$ (3,377)
Fixed Service Charges and Other	4,566	4,630	(64)
<b>Total Revenues</b>	<b>\$ 18,323</b>	<b>\$ 21,764</b>	<b>\$ (3,441)</b>
Contribution to Enhancement and Replacement Funds	(613)	(641)	28
<b>Net Revenues</b>	<b>\$ 17,710</b>	<b>\$ 21,123</b>	<b>\$ (3,413)</b>
<b>Expenses:</b>			
Salaries and Benefits	\$ 3,753	\$ 4,357	\$ 604
Water	1,997	4,509	2,512
Electricity	3,731	4,633	902
Repairs and Maintenance	481	608	127
All Other Operating Expense	4,681	5,299	618
<b>Total Expenses</b>	<b>\$ 14,643</b>	<b>\$ 19,406</b>	<b>\$ 4,763</b>
<b>Net Operating Income (Loss)</b>	<b>\$ 3,067</b>	<b>\$ 1,717</b>	<b>\$ 1,350</b>

**Revenues:**

Commodity Revenue was lower than budget.

- Rain, cooler weather and continued conservation resulted in reduced landscape and agricultural sales. Customer sales were under budget by 1,623 AF (12.0%).
- Recycled water was provided to the Green Acres Project at no cost (633 AF).

**Expenses:**

Salaries and Benefits were under budget.

- FY 2023-24 Cost of Living Adjustment (COLA) fell below the budgeted expectation.
- The number of vacancies exceeded the budgeted projections.

Water is under budget.

- Recycled water demands were lower than expected.
- Produced and stored water was used to replace more expensive supplemental and pumped.

Electricity was under budget.

Runtime of wells was lower due to the reduction in demands and required well maintenance.

All Other Operating Expense was below budget.

- Chemical costs were lower than expected due to reduced production at LAW RP and recycled water demands.
- Professional fees were under budget due to timing-related considerations.



**Actual vs Budget Operating Net Income by System  
Through the Second Fiscal Year 2023-24**

<b>Recycled</b>						
	<b>Acre Feet (AF)</b>			<b>Cost (in Millions)</b>		
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Produced/ Storage	16,403	15,068	(1,335)	\$ -	\$ -	\$ -
Untreated Supplemental	1,361	2,977	1,616	1.3	3.1	1.8
Pumped	1,049	1,902	853	0.7	1.4	0.7
<b>Total</b>	<b>18,813</b>	<b>19,947</b>	<b>1,134</b>	<b>\$ 2.0</b>	<b>\$ 4.5</b>	<b>\$ 2.5</b>
Process Waste	(376)	(387)	(11)			
System Loss	(1,253)	(753)	500			
<b>Sales/Cost of Sales</b>	<b>17,184</b>	<b>18,807</b>	<b>1,623</b>	<b>\$ 2.0</b>	<b>\$ 4.5</b>	<b>\$ 2.5</b>

Produced and stored water usage was over budget.

Produced and stored water was used to replace more expensive supplemental and pumped water.

Untreated water usage and cost were under budget.

Supplemental water was under budget due to reduced demand.

Pumped water usage and cost were under budget.

Pumped water was under budget due to reduced demands and required well maintenance.

System loss exceeded budget.

Well downtime resulted in additional system losses.

Sales were under budget.

Sales was under budget by 8.6% primarily due to reduced agricultural and landscape.

Sales were under budget as a result of increased precipitation, cooler weather, and conservation.

Sales, which excludes water sent to the Green Acres Project, are 12.0% below budget.

**Actual vs Budget Operating Net Income by System**  
**Through the Second Fiscal Year 2023-24**  
(in thousands)

<b>Sewer</b>			
<b>Revenues:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Fixed Service Charges and Other	\$ 32,111	\$ 33,210	\$ (1,099)
<b>Total Revenues</b>	<b>32,111</b>	<b>33,210</b>	<b>(1,099)</b>
Contribution to Enhancement and Replacement Funds	(11,079)	(11,731)	652
<b>Net Revenues</b>	<b>\$ 21,032</b>	<b>\$ 21,479</b>	<b>\$ (447)</b>
<b>Expenses:</b>			
Salaries and Benefits	\$ 7,951	\$ 8,974	\$ 1,023
Electricity	2,020	1,965	(55)
Repairs and Maintenance - OC San	2,060	2,060	-
All Other Repairs and Maintenance	2,229	2,523	294
All Other Operating Expense	6,561	7,583	1,022
<b>Total Expenses</b>	<b>\$ 20,821</b>	<b>\$ 23,105</b>	<b>\$ 2,284</b>
<b>Net Operating Income (Loss)</b>	<b>\$ 211</b>	<b>\$ (1,626)</b>	<b>\$ 1,837</b>

**Revenues:**

Fixed Service Charges and Other were below budget and Fund contributions were lower.

- Monthly fixed service charges were lower than budget.

**Expenses:**

Salaries and Benefits were under budget.

- FY 2023-24 Cost of Living Adjustment (COLA) fell below the budgeted expectation.
- The number of vacancies exceeded the budgeted projections.

All Other Operating Expense were under budget.

- Chemicals costs were lower as a result of process optimization and timing of purchases.
- Equipment Usage was under budget.
- Allocated G&A Expense was lower due to reduced direct labor.
- Allocated Customer Service and Building Maintenance expenses were lower than budgeted.

**Actual vs Budget Operating Net Income by System**  
**Through the Second Fiscal Year 2023-24**  
(in thousands)

<b>Conservation, NTS and Water Banking (Over-Allocation Fund)</b>			
<b>Revenues:</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
Commodity	\$ 8,304	\$ 8,946	\$ (642)
<b>Total Revenues</b>	<b>8,304</b>	<b>8,946</b>	<b>(642)</b>
Contribution to Enhancement and Replacement Funds	-	-	-
<b>Net Revenues</b>	<b>\$ 8,304</b>	<b>\$ 8,946</b>	<b>\$ (642)</b>
<b>Expenses:</b>			
Salaries and Benefits	\$ 2,666	\$ 2,804	\$ 138
Electricity	168	164	(4)
Repairs and Maintenance	1,429	1,365	(64)
All Other Operating Expense	3,029	2,861	(168)
<b>Total Expenses</b>	<b>\$ 7,292</b>	<b>\$ 7,194</b>	<b>\$ (98)</b>
<b>Net Operating Income (Loss)</b>	<b>\$ 1,012</b>	<b>\$ 1,752</b>	<b>\$ (740)</b>

**Revenues:**

Commodity Revenue was below budget.

- Potable and recycled over-allocation sales were under budget due to conservation messaging and increased precipitation.

Note: This page is intentionally left blank.

## Exhibit B

<b>Irvine Ranch Water District</b>					
<b>Operating Expenses</b>					
(in thousands)					
Through the Second Quarter of Fiscal Year 2023-24				FY 2023-24 Full Year	
Expense Name	Actual	Budget	Actual vs Budget	Forecast	Budget
Regular Labor	\$ 19,847	\$ 21,355	\$ 1,508	\$ 41,790	\$ 44,490
Overtime Labor	1,748	1,764	16	3,572	3,572
Contract Labor	520	844	324	1,072	1,572
Employee Benefits	14,185	14,896	711	29,353	30,753
<b>Salaries &amp; Benefits Total</b>	<b>\$ 36,300</b>	<b>\$ 38,859</b>	<b>\$ 2,559</b>	<b>\$ 75,788</b>	<b>\$ 80,388</b>
Water	26,488	27,533	1,045	52,983	52,983
Electricity	14,226	15,293	1,067	28,386	28,386
Fuel	691	732	41	1,445	1,445
Telecommunication	460	468	8	929	929
Other Utilities	129	174	45	330	330
<b>Water &amp; Utilities Total</b>	<b>\$ 41,994</b>	<b>\$ 44,200</b>	<b>\$ 2,206</b>	<b>\$ 84,073</b>	<b>\$ 84,073</b>
Chemicals	4,463	4,187	(276)	8,208	8,208
Operating Supplies	1,853	1,549	(304)	3,110	3,110
Printing	219	183	(36)	370	370
Postage	245	245	0	491	491
Permits, Licenses and Fees	1,512	1,468	(44)	2,200	2,200
Office Supplies	38	51	13	103	103
Duplicating Equipment	48	64	16	128	128
Equipment Rental	33	42	9	84	84
<b>Materials &amp; Supplies Total</b>	<b>\$ 8,411</b>	<b>\$ 7,790</b>	<b>\$ (621)</b>	<b>\$ 14,693</b>	<b>\$ 14,693</b>
Rep & Maint OC SAN & Others	2,517	2,682	165	5,369	5,369
Rep & Maint IRWD	7,024	7,312	288	15,606	15,606
Insurance	1,391	1,626	235	3,252	3,252
Legal Fees	1,173	1,550	377	2,863	3,163
Engineering Fees	395	460	65	1,051	1,051
Accounting Fees	60	53	(7)	106	106
Data Processing	2,048	2,212	164	4,331	4,331
Personnel Training	717	906	189	1,804	1,804
Personnel Physicals	8	18	10	44	44
Other Professional Fees	2,335	2,896	561	6,561	7,061
Directors' Fees	76	95	19	190	190
<b>Professional Services Total</b>	<b>\$ 17,744</b>	<b>\$ 19,810</b>	<b>\$ 2,066</b>	<b>\$ 41,176</b>	<b>\$ 41,976</b>
Election Expense	30	30	-	60	60
Safety	53	57	4	112	112
Alarm and Patrol Services	384	520	136	1,039	1,039
Biosolids Disposals	483	527	44	1,054	1,054
Contract Meter Reading	670	815	145	1,630	1,630
Over-Allocation	421	520	99	1,040	1,040
Other	223	280	57	559	559
<b>Other Total</b>	<b>\$ 2,264</b>	<b>\$ 2,748</b>	<b>\$ 484</b>	<b>\$ 5,495</b>	<b>\$ 5,495</b>
<b>Total Expenses</b>	<b>\$ 106,713</b>	<b>\$ 113,407</b>	<b>\$ 6,694</b>	<b>\$ 221,224</b>	<b>\$ 226,624</b>
Less: Reimbursement from Partners	(4,953)	(3,029)	1,924	(7,880)	(5,956)
<b>Grand Total</b>	<b>\$ 101,761</b>	<b>\$ 110,378</b>	<b>\$ 8,617</b>	<b>\$ 213,344</b>	<b>\$ 220,668</b>

**Irvine Ranch Water District  
Operating Expenses  
Through the Second Quarter of Fiscal Year 2023-24**

**Key variances (over)/under budget greater than \$0.5 Million are as follows:**

**Regular Labor is below budget by \$1.5 million.**

- The total Cost of Living Adjustment (COLA) was 2.2% under budget.
- The number of vacancies exceeded the budgeted projections by 3.9%.

**Employee Benefits are below budget by \$0.7 million.**

Due to high vacancy rates corresponding benefit expense was lower than budget.

**Water is below budget by \$1.1 million.**

- Native water was used to replace more expensive imported untreated water.
- Water demands were lower due to rainfall and customer conservation.
- Native water stored in Irvine Lake was used by the Baker Treatment Plant (BTP).  
Compensation from the Baker Partners is reflected in the reimbursements from Partners.
- Costs include Basin Equity Assessment (BEA) (\$0.5 million).

**Electricity is below budget by \$1.1 million.**

Runtime of wells was lower due to the reduction in demands and required well maintenance.

**Other Professional Fees are under budget by \$0.6 million.**

Professional Fees were under budget due to a combination of time-related considerations and lower actual expenses.

**Reimbursement from Partners**

Reimbursements were higher mostly due to unbudgeted compensation for Irvine Lake water.

**Irvine Ranch Water District**  
**Salary and Employee Benefits Summary**  
**Through the Second Quarter of Fiscal Year 2023-24**  
(in thousands)

<b>Expense Name</b>	<b>Actual</b>	<b>Budget</b>	<b>Actual vs Budget</b>
District Labor Cost (2,080 hours)	\$ 22,134	\$ 23,292	\$ 1,158
Paid Time Off Net Accrual	1,676	1,900	224
PERS Contribution and in Excess of ARC	5,819	6,533	714
Employee Medical (health, dental, vision)	4,010	3,772	(238)
Retiree Benefits	140	524	384
401A Contributions	744	758	14
Workers Compensation (Premiums and Claims)	692	665	(27)
Other Employer Taxes (medicare, employment)	360	371	11

	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>
General & Administrative Expense Allocation	128%	116%	-12%

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**Exhibit C**  
**Irvine Ranch Water District**  
**Non-Operating Net Income**  
**Through the Second Quarter of Fiscal Year 2023-24**

(in thousands)						
Through the Second Quarter of Fiscal Year				FY 2023-24 Full Year		
	Actual	Budget	Actual vs Budget	Forecast	Budget	Forecast vs Budget
<b>Revenues:</b>						
Property Taxes	\$ 41,987	\$ 37,994	\$ 3,993	\$ 81,300	\$ 78,600	\$ 2,700
Investment Income*	7,229	5,499	1,730	15,500	11,200	\$ 4,300
Connection Fees	14,928	6,000	8,928	21,000	12,000	\$ 9,000
Real Estate Income	10,283	9,858	425	19,700	19,700	\$ -
Other Income	5,447	2,750	2,697	9,600	7,000	\$ 2,600
<b>Total Revenues</b>	<b>\$ 79,874</b>	<b>\$ 62,101</b>	<b>\$ 17,773</b>	<b>\$ 147,100</b>	<b>\$ 128,500</b>	<b>\$ 18,600</b>
<b>Expenses:</b>						
Interest Expense	\$ 12,591	\$ 12,596	\$ 5	\$ 26,800	\$ 27,900	1,100
Real Estate Expense	4,012	3,910	(102)	7,900	7,800	(100)
Other Expenses	87	150	63	1,437	1,500	63
<b>Total Expenses</b>	<b>\$ 16,689</b>	<b>\$ 16,656</b>	<b>\$ (33)</b>	<b>\$ 36,137</b>	<b>\$ 37,200</b>	<b>\$ 1,063</b>
<b>Net Income</b>	<b>\$ 63,185</b>	<b>\$ 45,445</b>	<b>\$ 17,740</b>	<b>\$ 110,963</b>	<b>\$ 91,300</b>	<b>\$ 19,663</b>

**Revenues:**

Property Taxes were over budget.

Ad valorem was higher than anticipated due to higher assessed values.

Investment Income was over budget.

Investment rates and average balances were higher than budgeted.  
(\$331 million at 3.38% vs actual \$362 million at 4.00%).

Connection Fees were over budget.

The surge in connections fees is driven by recent redevelopment by the Irvine Company.

Other Income was over budget.

- Plan checks exceeded budget by \$1.0 million.
- Unbudgeted native water revenue was \$1.6 million.

\*Based on accounting standards, investment income in the general ledger is different due to the timing of recognition for bond premiums and discounts.

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